

**NORTHWEST MUNICIPAL CONFERENCE**

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
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www.nwmc-cog.org



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

- Antioch
  - Arlington Heights
  - Bannockburn
  - Barrington
  - Bartlett
  - Buffalo Grove
  - Deer Park
  - Deerfield
  - Des Plaines
  - Elk Grove Village
  - Evanston
  - Fox Lake
  - Glencoe
  - Glenview
  - Grayslake
  - Hanover Park
  - Highland Park
  - Hoffman Estates
  - Kenilworth
  - Lake Bluff
  - Lake Forest
  - Lake Zurich
  - Libertyville
  - Lincolnshire
  - Lincolnwood
  - Morton Grove
  - Mount Prospect
  - Niles
  - Northbrook
  - Northfield
  - Northfield Township
  - Palatine
  - Park Ridge
  - Prospect Heights
  - Rolling Meadows
  - Schaumburg
  - Skokie
  - Streamwood
  - Vernon Hills
  - West Dundee
  - Wheeling
  - Wilmette
  - Winnetka
- President*  
Nancy Rotering  
Highland Park
- Vice-President*  
Dan Shapiro  
Deerfield
- Secretary*  
Tom Dailly  
Schaumburg
- Treasurer*  
Anne Marie Gaura  
Lincolnwood
- Executive Director*  
Mark L. Fowler

**NWMC Board Minutes**  
**Wednesday, October 13, 2021**  
**7:00 p.m.**  
**Oakton Community College**  
**Rooms 1604 and 1606**  
**Des Plaines, IL**

- I. Call to Order**  
President Rotering called the meeting to order at 7:15 p.m.
- II. Pledge of Allegiance**  
President Rotering led the Pledge of Allegiance.
- III. Roll Call**  
Mayor Dailly called the roll.

**Members Present:**

- Arlington Heights, Mayor Tom Hayes
- Bannockburn, Manager Stephanie Hannon
- Barrington, President Karen Darch
- Deer Park, President Greg Rusteberg
- Deerfield, Manager Kent Street
- Glencoe, Manager Phil Kiraly
- Highland Park, Mayor Nancy Rotering
- Hoffman Estates, Manager Eric Palm
- Lake Zurich, Manager Ray Keller
- Lincolnwood, Trustee Jean Ikezoe-Halevi, Manager Anne Marie Gaura
- Mount Prospect, Mayor Paul Hoefert
- Palatine, Manager Reid Ottesen
- Prospect Heights, Administrator Joe Wade
- Schaumburg, Mayor Tom Dailly
- Streamwood, Manager Sharon Caddigan
- West Dundee, Manager Joe Cavallaro
- Wheeling, Manager Jon Sfondilis

**Members Absent:**

- |                   |                     |
|-------------------|---------------------|
| Antioch           | Bartlett            |
| Buffalo Grove     | Des Plaines         |
| Elk Grove Village | Evanston            |
| Fox Lake          | Glenview            |
| Grayslake         | Hanover Park        |
| Kenilworth        | Lake Bluff          |
| Lake Forest       | Libertyville        |
| Lincolnshire      | Morton Grove        |
| Niles             | Northbrook          |
| Northfield        | Northfield Township |
| Park Ridge        | Rolling Meadows     |
| Skokie            | Vernon Hills        |
| Wilmette          | Winnetka            |

Others in Attendance:

Mark Fowler, NWMC Executive Director  
Larry Bury, NWMC Deputy Director  
Eric Czarnota, NWMC Program Associate for Transportation  
Ellen Dayan, NWMC Purchasing Director  
Marina Durso, NWMC Program Associate for Administrative Services  
Kendra Johnson, NWMC Program Manager for Transportation

**IV. Approval of Meeting Minutes – September 8, 2021**

Motion to approve the minutes of the September 8 meeting was made by Mr. Cavallaro. It was seconded by Mayor Hoefert and unanimously approved.

**V. President’s Report – Nancy Rotering, NWMC President and Mayor, City of Highland Park**

**A. NWMC Staffing Updates**

President Rotering announced that in September, the Conference welcomed Eric Czarnota as the new Program Associate for Transportation and promoted Marina Durso to Office Manager/Executive Assistant effective upon Karol Heneghan’s retirement in December. The Board welcomed Mr. Czarnota and congratulated Ms. Durso.

**B. COVID-19/NWMC Here To Help Update**

Mr. Fowler reported that Governor Pritzker reissued a disaster proclamation and Executive Order through October 16. He announced that all members had applied for ARPA funding and reviewed reporting extension deadlines for use of the funds. He opened up discussion on how municipalities were using their funds. Mayor Dailly said that Schaumburg would be using their funds for road and water projects as well as a joint project with the Park District. Mr. Fowler then asked whether additional members were requiring mandatory vaccinations for employees. No one responded to the affirmative.

**C. NWMC Holiday Reception**

President Rotering announced that the Conference will host a Holiday Reception for members, legislators and guests on Wednesday, December 8 from 6:00 p.m. - 8:00 p.m. at the Chateau Ritz in Niles.

**D. NWMC Fall Surplus Vehicle and Equipment Auction**

Ms. Dayan reported that Evanston, Glenview, Kenilworth, Lincolnwood, Palatine and Wilmette were scheduled to sell items in the October 19 auction and thanked them for their participation.

**E. MMC 2021 Climate Action Plan Resolution**

Mr. Fowler reported that on July 13, the Metropolitan Mayors Caucus (MMC) launched the 2021 Climate Action Plan (CAP) for the Chicago Region in partnership with the National Oceanic Atmospheric Administration (NOAA) and the Global Covenant of Mayors for Climate and Energy. He said the CAP identifies science-based goals and objectives for the region along with strategies for municipalities to take measurable and meaningful action to both dramatically reduce greenhouse gas emissions and develop resiliency to climate-related hazards that threaten the community, economic health and the natural environment. He reported that the Executive Board and staff recommended approval of a resolution supporting the plan and further recommended that members consider adopting similar resolutions. Motion to approve the recommendation was made by Mr. Street. It was seconded by President Darch and unanimously approved.

**F. Proposed Lake Michigan Water Allocations**

Mr. Fowler gave an update on the Illinois Department of Natural Resources (IDNR) notice announcing draft demand forecasts/allocations to all permittees who draw water from Lake Michigan. He said staff is working with the MMC and partner councils of governments to raise awareness and facilitate further discussions on the issue. To that end, he reported that the MMC had scheduled webinars on October 20 and 22 for communities to meet with IDNR staff to explain the issue and receive feedback.

**G. Illinois Firefighter Pension Investment Fund Election Results**

Mr. Fowler announced that the election of the two vacant spots on the Illinois Firefighter Pension Investment Fund Board had recently concluded. He said that Schaumburg Village President Tom Dailly ran unopposed for one seat and Lisle/Woodridge Fire Protection District Trustee John Perry won the contested election. Mayor Dailly reported that the board recently began the fund transfer process.

**H. NWMC Board Meeting Schedule Update**

President Rotering announced that the Conference will conduct select meetings in person, with the balance held via Zoom. She said that the Board meetings on January 12 and May 11, 2022 will be held in person at Oakton Community College while the others will be held via Zoom.

**VI. Priority Issues**

**A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Dan Shapiro, Mayor, Village of Deerfield, Co-Chair**

**1. Legislative Update**

Mr. Bury reported on the General Assembly's activity during August and September, including passage of the Energy Transition Act and revised redistricting maps.

**2. Veto Session Preview**

Mr. Bury reported on possible legislation to be considered during the General Assembly's veto session, scheduled for October 19-21 and 26-28. He reported that Representative Anthony DeLuca had introduced House Bill 4169 on October 8 which would raise the Local Government Distributive Fund from the current 6.06% to 8% and make it subject to continuing appropriations. He noted the likelihood that the bill would not move in veto session but said that it begins the discussion for consideration in the spring session. He noted other legislative proposals that could be considered including changes to criminal justice legislation, TIF/PTELL, congressional maps and a gaming omnibus bill.

**B. Finance Committee – Anne Marie Gaura, Manager, Village of Lincolnwood, Chair  
FY2020-2021 NWMC Audit Draft**

Ms. Gaura reported that Selden Fox completed a draft of the audit report for the fiscal year ending April 30, 2021 and said that the auditor reported no issues. She said that the Executive Board and Finance Committee recommended approval. Motion to approve the recommendation was made by President Darch. It was seconded by Mayor Hayes and unanimously approved. Mr. Fowler thanked the committee and former Treasurer Ray Keller for their leadership over the past year.

**C. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Donna Johnson, Mayor, Village of Libertyville, Co-Chair**

**1. Status of Negotiations Between Metra and Union Pacific Railroad**

Ms. Johnson reported on the status of negotiations between Metra and the Union Pacific (UP) regarding continued operations while negotiating changes to the purchase service agreement. She referred to a letter from Metra to the affected communities along the line assuring the continuance of uninterrupted service as negotiations continue. The Board also discussed a recent notice by the UP stating their desire to sell their properties along the line.

**2. ADA Transition Plan Status**

Ms. Johnson reported that the Transportation Committee received a presentation from the Metropolitan Planning Council (MPC) on the state of the region's Americans with Disabilities Act (ADA) Transition Plans. She said that CMAP is undertaking a multi-year effort to put additional resources into assisting communities to implement ADA Transition Plans and may base future programming decisions on a community's plan status and whether those elements are incorporated into project applications.

**VII. Consent Agenda**

Motion to approve the Consent Agenda was made by President Darch. It was seconded by Mr. Street and unanimously approved.

**VIII. Other Business**

No report.

**IX. For the Good of the Order**

No report.

**X. Next Meeting**

President Rotering said that the next NWMC Board meeting will be held on Wednesday, November 10 at 7:00 p.m. via Zoom.

**XI. Executive Session**

Mr. Street moved to go into Executive Session pursuant to 5 ILCS 120/2 to conduct the Executive Director's performance evaluation. President Darch seconded the motion, which was unanimously approved via roll call vote. The Board convened Executive Session at 7:45 p.m.

The Board reconvened regular session at 7:52 p.m. Motion to approve the recommendation of the Executive Director Review Committee and Executive Board was made by President Darch. The motion was seconded by Ms. Gaura and unanimously approved via roll call vote.

**XII. Adjournment**

Motion to adjourn the meeting was made by Mayor Hoefert. It was seconded by President Darch and unanimously approved. The meeting adjourned at 7:54 p.m.