



**NWMC Board Minutes**  
**Wednesday, September 9, 2020**  
**7:00 p.m.**  
**Via Teleconference**

**MEMBERS**

Antioch  
Arlington Heights  
Bannockburn  
Barrington  
Bartlett  
Buffalo Grove  
Deer Park  
Deerfield  
Des Plaines  
Elk Grove Village  
Evanston  
Fox Lake  
Glencoe  
Glenview  
Grayslake  
Hanover Park  
Highland Park  
Hoffman Estates  
Kenilworth  
Lake Bluff  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
Lincolnwood  
Morton Grove  
Mount Prospect  
Niles  
Northbrook  
Northfield  
Northfield Township  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
Schaumburg  
Skokie  
Streamwood  
Vernon Hills  
West Dundee  
Wheeling  
Wilmette  
Winnetka  
  
*President*  
Kathleen O'Hara  
Lake Bluff  
  
*Vice-President*  
Joan Frazier  
Northfield  
  
*Secretary*  
Dan Shapiro  
Deerfield  
  
*Treasurer*  
Ray Keller  
Lake Zurich

*Executive Director*  
Mark L. Fowler

**I. Call to Order**

President O'Hara called the meeting to order at 7:00 p.m. She expressed condolences on the passing of David Van Dusen, Mayor George Van Dusen's son.

**II. Pledge of Allegiance**

President O'Hara led the Pledge of Allegiance.

**III. Roll Call**

Karol Heneghan called the Roll.

Members Present:

Arlington Heights, Mayor Thomas Hayes  
Bannockburn, Manager Stephanie Hannon  
Barrington, President Karen Darch  
Buffalo Grove, Mayor Beverly Sussman  
Deerfield, Trustee Dan Shapiro  
Elk Grove Village, Manager Ray Rummel  
Evanston, Acting Assistant City Manager Kimberly Richardson, Acting Deputy City Manager Sharon Johnson  
Fox Lake, Administrator Anne Marrin  
Glencoe, President Larry Levin  
Glenview, President Jim Patterson  
Hanover Park, Manager Juliana Maller  
Highland Park, Mayor Nancy Rotering, Manager Ghida Neukirch  
Hoffman Estates, Mayor Bill McLeod  
Kenilworth, Manager Patrick Brennan  
Lake Bluff, President Kathleen O'Hara  
Lake Zurich, Manager Ray Keller  
Libertyville, Administrator Kelly Amidei  
Lincolnwood, Trustee Jean Ikezoe-Halevi, Manager Ann Marie Gaura  
Morton Grove, Administrator Ralph Czerwinski  
Mount Prospect, Mayor Arlene Juracek  
Northbrook, President Sandy Frum  
Northfield, President Joan Frazier, Trustee Charles Orth  
Park Ridge, Alderman John Moran  
Rolling Meadows, Manager Barry Krumstok  
Schaumburg, Mayor Tom Dailly  
Skokie, Assistant Village Manager Nick Wyatt  
Streamwood, Manager Sharon Caddigan

West Dundee, Manager Joe Cavallaro  
Wheeling, Manager Jon Sfondilis  
Wilmette, President Bob Bielinski, Manager Michael Braiman

Members Absent:

Antioch	Bartlett
Deer Park	Des Plaines
Grayslake	Lake Forest
Lincolnshire	Niles
Northfield Township	Palatine
Prospect Heights	Vernon Hills
Winnetka	

Others in Attendance:

Letitia Dewith Anderson, Anderson Legislative Consulting  
Taylor Anderson, Anderson Legislative Consulting  
Allison Richard, Anderson Legislative Consulting  
Pat Eaves-Heard, Manager, Supplier Diversity at Nicor Gas  
Kama Dobbs, Senior Program Analyst/Capital Programming for CMAP  
Larry Bury, NWMC Deputy Director  
Ellen Dayan, NWMC Purchasing Director  
Marina Durso, NWMC Program Associate for Administrative Services  
Mark Fowler, NWMC Executive Director  
Karol Heneghan, NWMC Administrative Assistant/Office Manager  
Kendra Johnson, NWMC Program Associate for Transportation  
Matt Pasquini, NWMC Program Associate for Transportation

**IV. Approval of Meeting Minutes – May 13, 2020**

Motion to approve the minutes of May 13 was made by President Levin. It was seconded by Mayor Sussman and unanimously approved.

**V. President’s Report – Kathleen O’Hara, NWMC President and President, Village of Lake Bluff**

**A. September NWMC Board Meeting Presentation – NWMC Role in Transportation Planning**

Ms. Johnson and Mr. Pasquini presented the NWMC’s transportation planning services, including administration of the Northwest and North Shore Councils of Mayors, implementation of the recently published NWMC Multimodal Plan and connecting communities with sources of funding. They also identified representation by NWMC members on the region’s transit boards and on the boards/committees of the Chicago Metropolitan Agency for Planning.

**B. Covid 19/NWMC Here To Help**

Mr. Fowler provided an update on actions/activities undertaken to support member responses to the COVID-19 pandemic. He reported that the Conference offices reopened on August 31, following protocols put in place based on CDC guidance and Oakton Community College’s procedures for being on campus. He reported on the status of CARES Act funding and other state and federal actions. Mayor Dailly gave a synopsis of the CARES act press conference with Cook County President Preckwinkle. He said that Schaumburg had completed their application for funding and had already received funds from the CARES Act. He offered assistance to members who needed information on completing the proper paperwork.

**C. Metropolitan Mayors Caucus Executive Committee Appointments**

President O’Hara reported that the Executive Board recommended the appointments of Morton Grove Mayor Dan DiMaria as the delegate and herself as the alternate delegate as the NWMC representatives to the Metropolitan Mayors Caucus (MMC) for FY 2020-2021. Motion to approve the recommendation was made by President Levin. It was seconded by President Frazier and unanimously approved.

**D. October 20 NWMC Surplus Vehicle & Equipment Auction**

President O'Hara reported that the fall NWMC Surplus Vehicle and Equipment Auction, the final auction of 2020, will be held on Tuesday, October 20, 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. She said that Evanston, Glenview, Lincolnshire, Lincolnwood, Skokie and Wheaton have indicated their plans to participate. She noted that a portion of the auction proceeds help support the operations of the organization.

**E. FY 2020-2021 NWMC Board Meeting Dates**

President O'Hara advised that the NWMC membership meeting schedule for FY 2020-2021 was in the packet as an attachment.

**F. FY 2020-2021 NWMC Committee Assignments**

President O'Hara reported that the Executive Board recommended approval of the FY 2020-2021 NWMC Committee Assignment list. Motion to approve the recommendation was made by President Levin. It was seconded by Mayor McLeod and unanimously approved.

**VI. Priority Issues**

**A. Legislative Committee – Joan Frazier, President, Village of Northfield, Co-Chair and Nancy Rotering, Mayor, City of Highland Park, Co-Chair**

**1. State Legislator Engagement**

President O'Hara outlined an effort to enhance relationships with NWMC area state legislators and bridge communication gaps that have arisen due to the pandemic. Mr. Fowler reported that staff and leadership developed the concept to host sub-regional virtual meetings to discuss issues, concerns and legislative initiatives. He reviewed the legislator/member groupings and said that the strategy will be forwarded to the Legislative Committee for further discussion and finalization of the plan and meeting agendas.

**2. 2020 Call for Legislative Initiatives**

President O'Hara reminded the board that the Legislative Committee issued the call for legislative initiatives for consideration as part of the 2021 NWMC Legislative Program development and said that submittals are due by Friday, September 11. Mr. Fowler noted that staff received three submittals to date. President O'Hara asked staff to send a reminder to the members.

**B. Finance Committee – Ray Keller, NWMC Treasurer and Manager, Village of Lake Zurich, Chair**

**NWMC-IMET Consulting Agreement Amendment**

Mr. Keller provided background on the agreement between IMET and the Conference and the proposed amendment. He said that during the Finance Committee meeting earlier that afternoon, committee members voted to recommend deferral of action at this time in order to more fully review the agreement with IMET and the relationship with the Conference. Mayor McLeod moved to table this item. The motion was seconded by Mayor Dailly and unanimously approved.

**C. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Tom Dailly, President, Village of Schaumburg, Co-Chair**

**1. Pace Board Appointment**

President O'Hara reported that on July 29, Hoffman Estates Mayor William McLeod was appointed to the Pace Board of Directors by the Cook County Suburban Caucus to represent the Northwest Region of the county. She said Mayor McLeod succeeds former Schaumburg Village President Al Larson, who served on the Pace Board for 20 years. The Board congratulated Mayor McLeod on his appointment.

**2. FY 21 Planning Liaison Scope of Services and Budget**

President O'Hara reported that an annual resolution must be passed to secure Unified Work Program (UWP) funding through the Chicago Metropolitan Agency for Planning (CMAP) for

support of NWMC transportation planning services. Ms. Johnson reviewed changes to the agreement and expected deliverables. Motion to approve the recommendation was made by Mayor Darch. It was seconded by Mayor McLeod and unanimously approved.

**3. Appointment to the Northwest Council of Mayors Technical Committee**

President O'Hara reported that due to the recent retirement of Hoffman Estates Village Manager Jim Norris, the Northwest Council of Mayors Technical Committee met on August 28 and recommended Buffalo Grove Village Manager Dane Bragg to fill the vacancy. President O'Hara asked if there was any public comment on the matter. There was none. Ms. Johnson took a roll call vote of the Northwest Council members and the recommendation was approved with twelve voting yes, zero voting no and seven members absent.

**4. Northwest Council of Mayors FFY 2021-2025 Program**

President O'Hara reported that following a 30-day public comment period, the Northwest Council of Mayors Technical Committee met August 28 and approved the final version of their FY 2021-2025 Local Surface Transportation Program (STP-L). She said that the Northwest Council Technical Committee recommended approval by the full Northwest Council of Mayors. President O'Hara asked if there was any public comment on the matter. Ms. Dobbs thanked Ms. Johnson and the Technical Committee for implementing a new process and developing a solid program. Ms. Johnson took a roll call vote of the Northwest Council members and the recommendation was approved with twelve voting yes, zero voting no and seven members absent.

**5. North Shore Council of Mayors FFY 2021-2025 Program**

President O'Hara reported that following a 30-day public comment period, the North Shore Council of Mayors Technical Committee met August 20 and approved the final version of their FY 2021-2025 Local Surface Transportation Program (STP-L). She reported that the North Shore Council Technical Committee recommended approval by the full North Shore Council of Mayors. President O'Hara asked if there was any public comment on the matter. Ms. Dobbs thanked the Council and staff for their work in approving the program. Mr. Pasquini took a roll call vote of the North Shore Council members and the recommendation was approved with ten voting yes, zero voting no and two members absent.

**VII. Other Business**

President O'Hara reported that she and Mr. Fowler attended the IML summer board meeting where they approved the slate of candidates for municipal positions of the Illinois Firefighter's Pension Investment Fund. She advised the three candidates are: Peoria Treasurer Patrick Nichting; O'Fallon Mayor Herb Roach; and, Northbrook Deputy Village Manager and Chief Financial Officer Jeff Rowitz. She said that fire protection districts were seeking to nominate candidates and asking mayors to certify their placement on the ballot. She recommended that members support the approved municipal candidates when the elections take place. Mr. Fowler noted that IML recently sent an email naming the preferred municipal slate. President Frum requested that staff send a reminder when the ballots are distributed.

**VIII. For the Good of the Order**

Mr. Fowler congratulated Stephanie Hannon on her appointment as Bannockburn Village Manager.

**IX. Next Meeting**

President O'Hara reported that the next NWMC Board meeting will be held on Wednesday, October 14, 7:00 p.m. via teleconference.

**X. Adjournment**

Motion to adjourn the meeting was made by President Levin. It was seconded by Mayor McLeod and unanimously approved. The meeting adjourned at 8:12 p.m.