

NORTHWEST MUNICIPAL CONFERENCE

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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

- MEMBERS**
Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
West Dundee
Wheeling
Wilmette
Winnetka
- President*
Nancy Rotering
Highland Park
- Vice-President*
Dan Shapiro
Deerfield
- Secretary*
Tom Dailly
Schaumburg
- Treasurer*
Anne Marie Gaura
Lincolnwood
- Executive Director*
Mark L. Fowler

**NWMC Board
Minutes
Wednesday, February 9, 2022
7:00 p.m.
Via Videoconference**

I. Call to Order

President Rotering called the meeting to order at 7:01 p.m.

II. Pledge of Allegiance

President Rotering led the Pledge of Allegiance.

III. Roll Call

Ms. Durso called the roll.

Members Present:

Arlington Heights, Mayor Tom Hayes
Bannockburn, Manager Stephanie Hannon
Barrington, President Karen Darch
Buffalo Grove, President Beverly Sussman
Deer Park, Administrator Beth McAndrews
Des Plaines, Mayor Andrew Goczkowski
Elk Grove Village, Manager Ray Rummel, Deputy Village Manager Matt Roan
Glencoe, Manager Phil Kiraly
Highland Park, Mayor Nancy Rotering
Hoffman Estates, Manager Eric Palm
Lincolnwood, Trustee Jean Ikezoe-Halevi
Morton Grove, Manager Ralph Czerwinski
Mount Prospect, Mayor Paul Hoefert
Niles, Trustee John Jekot
Northbrook, Manager Cara Pavlicek
Northfield, Trustee Matt Galin
Northfield Township, Supervisor Shiva Mohsenzadeh
Palatine, Manager Reid Ottesen
Prospect Heights, Administrator Joe Wade
Rolling Meadows, Manager Rob Sabo
Streamwood, Manager Sharon Caddigan
West Dundee, Mayor Chris Nelson
Wheeling, Manager Jon Sfondilis

Others in Attendance:

Pat Eaves, Nicor
Tom Przytulski, ComEd
Steve Brown, NWMC Communications Consultant
Larry Bury, NWMC Deputy Director
Eric Czarnota, NWMC Program Associate for Transportation
Ellen Dayan, NWMC Purchasing Director
Marina Durso, NWMC Executive Assistant

Mark Fowler, NWMC Executive Director
Kendra Johnson, NWMC Program Manager for Transportation

IV. Approval of Regular and Executive Session Meeting Minutes – January 12, 2022

Motion to approve the regular and executive session minutes of the January 12 meeting was made by President Sussman. The motion was seconded by Mayor Hoefert and unanimously approved.

V. President’s Report – Nancy Rotering, NWMC President and Mayor, City of Highland Park

A. NWMC By-Laws Update

Mr. Fowler reported that one of the items in the FY2021-2022 NWMC Work Plan was a review of the NWMC By-Laws and other foundational documents. He said the majority of the recommended changes to the By-Laws were minor modifications due to longstanding practice or changes in terminology. He outlined the notable changes including: incorporating the NWMC Mission, Purpose and Vision from the 2019 Strategic Plan; modifying the incoming President’s Oath of Office; updating the description of the Transportation Committee’s duties; and, updating the organization’s voting procedures. Mr. Fowler said that the Executive Committee recommended approval of the By-Laws as amended.

Motion to approve the recommendation was made by President Sussman. The motion was seconded by Mr. Kiraly and unanimously approved.

B. FY2021-2022 NWMC Work Plan – Q2 & Q3 Update

Mr. Fowler gave a status report on the second and third quarters of the FY2021-2022 NWMC Work Plan. He highlighted ongoing assistance to members in dealing with the pandemic and work with the region’s councils of government on the Protect LGDF coalition and other legislative initiatives. He also noted continued progress and outreach on the NWMC Multimodal Transportation Plan and expansion of products offered through the Suburban Purchasing Cooperative.

VI. Priority Issues

A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Dan Shapiro, Mayor, Village of Deerfield Co-Chair

1. Legislative Update

Mr. Bury reported on the activities of the General Assembly. He noted that, due to the ongoing pandemic, legislators have only met once in person and have cancelled a number of virtual committee hearings. He reviewed Governor Pritzker’s budget address and the status of legislation affecting local governments. Many members expressed concern with Senate Bill 2298, which proposes changes to the Tax Increment Financing statute. Mr. Bury noted that staff was working with Representative Maurice West II on a subject matter hearing for House Bill 308, which proposes to adjust the amortization period for public safety pension funding. Finally, Mr. Bury outlined upcoming committee and third reading deadlines in each chamber.

2. 2022 NWMC Legislative Program Rollout Meetings

Mr. Fowler reported on the February 7 Legislative Program rollout meeting, which included Senators Julie Morrison and Adriane Johnson as well as Representatives Bob Morgan and Marty Moylan. He thanked the members who attended and then previewed the meetings scheduled for February 11 and February 14. He noted the legislators confirmed to attend and encouraged members to respond to the Zoom invitations.

3. Bill Positions

Mr. Bury reported that the Executive Board and Legislative Committee recommended approval of positions on the attached list of bills. Motion to approve the recommendation was made by Mayor Hayes. The motion was seconded by President Darch and unanimously approved.

B. Finance Committee – Anne Marie Gaura, Manager, Village of Lincolnwood, Chair

1. NWMC Surplus Vehicle & Equipment Auction Agreement

Mr. Fowler reported that the Executive Board and Finance Committee recommended approval of the second of four possible, one-year contract extensions for Auctioneer Services to America’s Auto Auction. Motion to approve the recommendation was made by President Sussman. The motion was seconded by President Darch and unanimously approved.

2. NWMC 401A Plan Document Update Adoption

Mr. Fowler reported that the Conference’s 401A Plan through ICMA-Retirement Corporation (dba MissionSquare Retirement) requires a review process every six years to maintain IRS compliance. He said the Executive Board and Finance Committee recommend approval of the updated Governmental Money Purchase Plan and Trust Adoption Agreement by March 15, 2022 to finalize the process. Motion to approve the recommendation was made by Mr. Sabo. The motion was seconded by President Darch and unanimously approved.

PUBLIC COMMENT ON AGENDA ITEMS VII1, VII2 AND VII3 – President Rotering asked for public comment on the following items. There was no public comment.

VII. Northwest Council of Mayors Technical Committee – Karen Darch, President, Village of Barrington, Chair

1. STP-L Methodology Changes – Northwest Council of Mayors

Ms. Johnson reported that the Northwest Council of Mayors Technical Committee approved recommended changes to the council’s STP-L Handbook. She outlined the changes and said the Technical Committee recommended approval by the full Northwest Council of Mayors. Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor Hayes and unanimously approved via roll call vote of the council members.

2. Cost Change Requests – Northwest Council of Mayors

Ms. Johnson reported that the Northwest Council of Mayors Technical Committee approved staff’s recommendation to approve two project cost changes from Arlington Heights and Streamwood. She said the Technical Committee recommended approval by the full Northwest Council of Mayors. Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor Hayes and unanimously approved via roll call vote of the council members.

3. Functional Classification Change Requests – Village of Wheeling

Ms. Johnson reported that the Northwest Council of Mayors Technical Committee recommended approval by the Northwest Council of Mayors of resolutions to change the functional classification of three roadways in the Village of Wheeling. Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor Hayes and unanimously approved via roll call vote of the council members.

VIII. Consent Agenda

Motion to approve the Consent Agenda was made by President Darch. The motion was seconded by President Sussman and unanimously approved.

IX. Other Business

None.

X. For the Good of the Order

None.

XI. Next Meeting

President Rotering announced that the next NWMC Board meeting will be held on Wednesday, March 9, at 7:00 p.m. via videoconference.

XII. Adjournment

Motion to adjourn the meeting was made by Mayor Hoefert. The motion was seconded by President Darch and unanimously approved. The meeting adjourned at 7:40 p.m.