

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka

President
Daniel DiMaria
Morton Grove

Vice-President
Kathleen O'Hara
Lake Bluff

Secretary
Dan Shapiro
Deerfield

Treasurer
Ray Keller
Lake Zurich

Executive Director
Mark L. Fowler

**NWMC Board
Agenda
Wednesday, December 11, 2019
7:00 p.m.
Oakton Community College
Room 1604
1600 East Golf Road
Des Plaines, IL
(map enclosed)**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Meeting Minutes – November 13, 2019 (Attachment A)**
- V. President’s Report – Daniel DiMaria, NWMC President and Mayor, Village of Morton Grove**
 - A. Appointments to the Public Safety Pension Fund Transition Boards (Attachment B)**
In response to the Illinois Municipal League’s request for nominations of municipal officials to serve on the transition boards for the newly created police and firefighter pension investment funds, the Executive Board on December 4 formally endorsed the appointment of Hoffman Estates Village Manager Jim Norris and Northbrook Deputy Village Manager/Chief Financial Officer Jeff Rowitz. These recommendations via the attached letter were forwarded to the IML Board on December 6.
Action Requested: Informational
- VI. Priority Issues**
 - A. Legislative Committee – Lawrence Levin, President, Village of Glencoe, Co-Chair and Arlene Juracek, Mayor, Village of Mount Prospect, Co-Chair**
 - 1. 2020 Legislative Program Development (Attachment C)**
The Executive Board and Legislative Committee recommend approval of the attached draft outline of the 2020 NWMC Legislative Program.
Action Requested: Approve recommendation
 - 2. Veto Session Update**
The General Assembly held its fall veto sessions on October 28-30 and November 12-14. Staff will report on legislative items affecting municipalities that were considered and/or passed in the veto session, including Senate Bill 1300 (public safety pension fund consolidation).
Action Requested: Discussion
 - 3. 2020 Legislative Calendar (Attachment D)**
Attached are the session dates for the General Assembly’s spring session.
Action Requested: Informational

B. Finance Committee – Ray Keller, Manager, Village of Lake Zurich, Chair

1. NWMC Financial Policy Amendment (Attachment E)

The Executive Board and Finance Committee recommend amending the NWMC Financial Policy with two changes: adding language that the Conference shall comply with all applicable state and federal laws; and, clarifying that management, in consultation with the Finance Committee, will make every effort to collect accounts receivable “within reason”.

Action Requested: Approve recommendation

2. NWMC Financial Procedures and Controls Amendment (Attachment F)

The Executive Board and Finance Committee recommend amending the Financial Procedures and Controls document with two changes: adding language that the Conference shall comply with all applicable state and federal laws; and, clarifying that the amount held in the operational accounts shall not exceed \$250,000.

Action Requested: Approve recommendation

3. NWMC Surplus Vehicle & Equipment Auction Agreement (Attachment G)

The fourth and final one-year contract extension on the Agreement for Auctioneer Services with America’s Auto Auction expires on February 14, 2020. The Executive Board and Finance Committee recommend offering America’s Auto Auction a new one-year contract with four possible one-year extensions with the same terms under the current program. The Finance Committee further directed staff to conduct a full evaluation of the program, including determining how to incentivize member participation. The proposed dates for 2020 are April 24, July 21 and October 20.

Action Requested: Approve recommendation

C. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Joan Frazier, President, Village of Northfield, Co-Chair

1. NWMC Multimodal Transportation Plan Update

As part of the Plan’s public outreach process, pop-up workshops were held at Deerfield’s Winter Celebration on December 6 and Morton Grove’s Indoor Farmer’s Market on December 7. The final plan is on track to be completed by late January, and more updates on its progress will be released in the coming weeks.

Action Requested: Informational

2. STP Call for Projects Workshop

Ahead of the January 2020 Call for Projects for the Local Surface Transportation Program (STP), NWMC staff will host a workshop on Friday, January 10 to review the new applications and Active Program Management requirements. The workshop will be held from 9:00 a.m. to noon in Room 1604 on the Des Plaines campus of Oakton Community College. Please RSVP to Kendra Johnson, kjohnson@nwmc-cog.org or 847-296-9200, ext. 131.

Action Requested: Informational

VII. Consent Agenda (Attachment H)

Items on the Consent Agenda are considered routine by the NWMC Board and will be enacted in one motion. There is no separate discussion of these items unless an NWMC Board member requests, in which event the item(s) will be removed from the General Order of Business and considered during the Other Business portion of the agenda.

Action Requested: Approve Consent Agenda

VIII. Other Business

IX. For the Good of the Order

X. Next Meeting

The next NWMC Board meeting will be held on Wednesday, January 15, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

XI. Adjournment