

NORTHWEST MUNICIPAL CONFERENCE

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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

NWMC Board

Agenda

Wednesday, April 13, 2022

7:00 p.m.

Via Videoconference: <https://us02web.zoom.us/j/84228309284>

Dial: (312) 626 6799

Meeting ID: 842 2830 9284

Passcode: 791692

- MEMBERS**
- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka

- President*
- Nancy Rotering
- Highland Park

- Vice-President*
- Dan Shapiro
- Deerfield

- Secretary*
- Tom Dailly
- Schaumburg

- Treasurer*
- Anne Marie Gaura
- Lincolnwood

- Executive Director*
- Mark L. Fowler

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Meeting Minutes – March 9, 2022 (Attachment A)**
- V. President’s Report – Nancy Rotering, NWMC President and Mayor, City of Highland Park**
 - A. FY2022-2023 NWMC Officer Nominations**
 - The NWMC Nominating Committee met on March 21 and recommends the following individuals to serve as NWMC officers for FY2022-2023:

President:	Dan Shapiro Mayor, Village of Deerfield
Vice-President:	Tom Dailly President, Village of Schaumburg
Secretary:	Rodney Craig Mayor, Village of Hanover Park
Treasurer:	Anne Marie Gaura Manager, Village of Lincolnwood

 - Per the NWMC By-laws, additional nominations may be taken from the floor during the meeting. The election of officers will occur at the May 11 Board meeting and the officers will be inaugurated at the NWMC Annual Gala on May 18.
 - Action Requested:** Informational

 - B. NWMC Service Resolution (Attachment B)**
 - The Executive Board recommends approval of the attached service resolution honoring Elk Grove Village Manager Ray Rummel.
 - Action Requested:** Approve recommendation

 - C. NWMC Annual Gala**
 - Invitations have been sent for the NWMC Annual Gala, scheduled for Wednesday, May 18, at Ravinia Festival in Highland Park. A reception will begin at 6:00 p.m., with dinner to follow at 7:00 p.m. Please RSVP by Friday, May 6, to Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org.
 - Action Requested:** Please RSVP

VI. Priority Issues

A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Dan Shapiro, Mayor, Village of Deerfield Co-Chair

Legislative Update

The General Assembly is scheduled to adjourn on Friday, April 8. Staff will provide an update on the status of incorporating a partial restoration of the Local Government Distributive Fund in the State's FY2023 budget along with other legislation still under consideration.

Action Requested: Discussion

B. Finance Committee – Anne Marie Gaura, Manager, Village of Lincolnwood, Chair

1. NWMC Employee Assistance Program Award (Attachment C)

The Executive Board and Finance Committee recommend approval to award the NWMC Employee Assistance Program (EAP) to Lifeworks (formerly Morneau Shepell). There is no change in pricing from the previous contract.

Action Requested: Approve recommendation

2. NWMC Capital Asset Policy (Attachment D)

The Executive Board and Finance Committee recommend approval of the attached Capital Asset Policy.

Action Requested: Approve recommendation

3. Proposed FY 2022-2023 NWMC Budget (Attachment E)

The Executive Board and Finance Committee recommend approval of the proposed FY2022-2023 NWMC Budget. The Conference is well positioned to address short, intermediate and long-term challenges as highlighted in the budget narrative and offers two recommendations to proactively address them:

- Create an Ad-Hoc Facility Committee to determine future office needs of the Conference; and
- Develop Long-term Financial Projections to determine potential adjustments to revenues (including membership dues) and expenses to ensure the organization's viability.

For the ninth consecutive year, the proposed budget does not include a membership dues increase.

Action Requested: Approve recommendation

NOTE: *The following item is specific to the Northwest Council of Mayors. In order to comply with Open Meetings Act requirements, the floor will be opened for public comment prior to discussion/action on this item. The item must be approved via a roll call vote of the members of the Council at the April 13 NWMC Board meeting.*

PUBLIC COMMENT ON AGENDA ITEM VII.

VII. Northwest Council of Mayors Technical Committee – Karen Darch, President, Village of Barrington, Chair

Northwest Council of Mayors Technical Committee Appointment (Attachment F)

Due to the recent retirement of Elk Grove Village Manager Ray Rummel, the Northwest Council of Mayors Technical Committee reviewed nominations and recommends that the Northwest Council of Mayors appoint Wheeling Village Manager Jon Sfondilis to fill the vacancy.

Action Requested: Approve recommendation

VIII. Consent Agenda (Attachment G)

Items on the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items unless a Board member requests, in which event the item(s) will be removed from the General Order of Business and considered during the Other Business portion of the agenda.

Action Requested: Approve Consent Agenda

IX. Other Business

X. For the Good of the Order

XI. Next Meeting

The next NWMC Board meeting will be held on Wednesday, May 11, 7:00 p.m. via videoconference.

XII. Adjournment