



# A Joint Purchasing Program For Local Government Agencies

May 25, 2023

Mr. P.J. Foster  
Vice President, Sales  
Foster Coach Sales, Inc.  
PO Box 700, 903 Prosperity Drive  
Sterling, IL 61081

Dear Mr. Foster,

This letter is to inform you that the Governing Board of the Suburban Purchasing Cooperative has approved the award of the SPC Type I Additional Medium Duty Ambulance Contract (#214) to Foster Coach Sales Inc. for Horton Emergency Vehicles as the low cost responsive, responsible bidder. The award is based on the SPC Fire Core Cost Containment Committee's analysis of all proposals, with Foster Coach having zero deductions for exceptions or non-compliance to bid specifications.

With acceptance of this contract, Foster Coach, Sterling, IL agrees to all terms and conditions set forth in the specifications contained within the Request for Proposals to which you responded. The duration of the contract is June 1, 2023 through May 31, 2024. The SPC reserves the right to extend this contract for up to four (4) additional one-year terms upon mutual agreement of both the vendor and the SPC on a negotiated basis.

Foster Coach Sales Inc., Sterling, IL will handle all billing. Each ambulance will be assessed an administrative fee of \$1,250.00 per ambulance, which shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to a productive year working with Foster Coach Sales, Inc., Sterling. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,

Ellen Dayan  
Purchasing Director  
Northwest Municipal Conference

Ellen Dayan, NWMC

05.25.23

Date

P.J. Foster, Foster Coach Sales

5/25/23

Date

**DuPage Mayors & Managers Conference**  
1220 Oak Brook Road  
Oak Brook, IL 60523  
Suzette Quintell  
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**Northwest Municipal Conference**  
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**South Suburban Mayors And Managers Association**  
1904 West 174<sup>th</sup> Street  
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