

NORTHWEST MUNICIPAL CONFERENCE

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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

**NWMC Board
Meeting Minutes
Wednesday, May 11, 2022
7:00 p.m.
Via Videoconference**

MEMBERS

Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
West Dundee
Wheeling
Wilmette
Winnetka

President
Nancy Rotering
Highland Park

Vice-President
Dan Shapiro
Deerfield

Secretary
Tom Dailly
Schaumburg

Treasurer
Anne Marie Gaura
Lincolnwood

Executive Director
Mark L. Fowler

I. Call to Order

President Rotering called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

President Rotering led the Pledge of Allegiance.

III. Roll Call

Ms. Durso called the roll.

Members Present:

Arlington Heights, Trustee Robin LaBedz
Bannockburn, Manager Stephanie Hannon
Barrington, President Karen Darch
Buffalo Grove, President Beverly Sussman
Deer Park, President Greg Rusteberg
Deerfield, Mayor Dan Shapiro
Elk Grove Village, Manager Matt Roan
Glencoe, Manager Phil Kiraly
Glenview, President Michael Jenny
Highland Park, Mayor Nancy Rotering
Hoffman Estates, Mayor Bill McLeod
Libertyville, Mayor Donna Johnson
Lincolnwood, Trustee Jean Ikezoe-Halevi, Manager Anne Marie Gaura
Mount Prospect, Mayor Paul Hoefert, Manager Mike Cassady
Niles, Trustee John Jekot
Northbrook, Manager Cara Pavlicek
Northfield, Trustee Matt Galin
Palatine, Manager Reid Ottesen
Prospect Heights, Administrator Joe Wade
Rolling Meadows, Manager Rob Sabo
Schaumburg, Mayor Tom Dailly
Skokie, Trustee Keith Robinson
Streamwood, Manager Sharon Caddigan
Wilmette, Manager Michael Braiman

Others in Attendance:

Pat Eaves, Nicor
Kay Whitlock, Christopher B. Burke Engineering
Larry Bury, NWMC Deputy Director
Eric Czarnota, NWMC Program Associate for Transportation
Ellen Dayan, NWMC Purchasing Director
Marina Durso, NWMC Executive Assistant
Mark Fowler, NWMC Executive Director

Kendra Johnson, NWMC Program Manager for Transportation

IV. Approval of Meeting Minutes – April 13, 2022

Motion to approve the minutes of the April 13 meeting was made by Mayor Hoefert. The motion was seconded by President Sussman and unanimously approved.

V. President’s Report – Nancy Rotering, NWMC President and Mayor, City of Highland Park

A. FY2022-2023 NWMC Officer Election

President Rotering reported that the NWMC Nominating Committee recommended the following individuals to serve as NWMC officers for FY2022-2023:

President: Dan Shapiro
Mayor, Village of Deerfield

Vice-President: Tom Dailly
President, Village of Schaumburg

Secretary: Rodney Craig
Mayor, Village of Hanover Park

Treasurer: Anne Marie Gaura
Manager, Village of Lincolnwood

Motion to elect the FY2022-2023 NWMC Officers was made by Mayor Johnson. The motion was seconded by Mayor McLeod and unanimously approved.

B. NWMC Annual Gala

President Rotering announced that the officers would be inaugurated at the NWMC Annual Gala, scheduled for Wednesday, May 18, at Ravinia Festival in Highland Park. She said the reception will begin at 6:00 p.m., with dinner to follow at 7:00 p.m. Mr. Fowler reported on the attendance and sponsorships received to date. Mayor Johnson asked about logistics for the event. Mr. Fowler responded that staff would email directions and parking details to the attendees.

C. April 20 NWMC Surplus Vehicle & Equipment Auction Report

President Rotering reported that sales from the auction netted \$256,950.00, with the NWMC earning auction revenue of \$6,387.50. She thanked NWMC members Deerfield, Evanston, Glenview, Lincolnshire and Skokie for participating and said the next live auctions will be held on July 19 and October 18.

D. FY2021-2022 NWMC Work Plan – Q4 Update

Mr. Fowler presented the fourth quarter update to the FY2021-2022 NWMC Work Plan. He highlighted staff’s work with the Local Government Distributive Fund Coalition that included the region’s councils of government, Metropolitan Mayors Caucus, Illinois State Association of Counties and IML. He said staff developed the annual NWMC Multimodal Transportation Plan implementation survey and conducted the FFY23-27 Local Surface Transportation Program call for projects for the Northwest and North Shore Councils of Mayors. Mr. Fowler noted that the Board approved the FY22-23 budget with no dues increase for the 9th consecutive year and created an ad hoc facilities committee to determine future office needs. Finally, he reported that the Suburban Purchasing Cooperative signed an agreement with Sourcewell, which quadrupled the product offerings thru the Suburban Purchasing Cooperative and launched a new SPC Telecommunications Program with Granite.

E. FY2022-2023 NWMC Work Plan

Mr. Fowler presented the FY22-23 Work Plan. He said the document maintains the eight priority areas from the previous plan and reminded the Board that many of the initiatives are outside of the organization’s day-to-day operations. He highlighted the main items from the plan, including: determination of the NWMC’s communications needs/strategies; improvement in member elected

official engagement, improvement in legislator engagement/relationships; increasing local government revenues and transportation funding for members; the ad hoc facilities committee; development of long-term financial projections; creation of a directory of grants and monitoring of transportation sustainability issues and legislation.

Motion to approve the FY2022-2023 NWMC Work Plan was made by Mayor Johnson. The motion was seconded by Mayor Shapiro and unanimously approved.

F. Suburban Purchasing Cooperative Fire and Public Works Committees

Ms. Dayan reported that the Suburban Purchasing Cooperative continues to seek volunteers for the Fire Core Cost Containment Committee and Public Works Committee to develop specifications for the Ambulance and Fire Apparatus programs and the Public Works Specialty Vehicle program. She requested that members ask staff members to participate on the committees in order to create requests for proposals on these products over the coming months.

G. Authorization to Act During the Summer

President Rotering reported that the Executive Board recommended approval of a motion empowering the Executive Board to act on all issues requiring approval during the summer NWMC Board meeting recess which begins following the May meeting.

Motion to approve the recommendation was made by Mayor Johnson. The motion was seconded by Mayor Hoefert and unanimously approved.

VI. Priority Issues

A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Dan Shapiro, Mayor, Village of Deerfield Co-Chair

LGDF Legislative Strategy

Mr. Fowler reviewed action taken by the General Assembly to increase the Local Government Distributive Fund in the state budget from 6.06% to 6.16%. He reported that the coalition of local government organizations working to increase the LGDF sent thank you letters to Governor Pritzker, the sponsors of SB3010 (Sen. Murphy), HB4169 (Rep. DeLuca) and all legislators who were listed as co-sponsors of those bills.

Mr. Fowler said that the Metropolitan Mayors Caucus hosted a meeting on May 6 to discuss a legislative strategy to advance the issue in future sessions of the General Assembly. Representative DeLuca was in attendance and encouraged everyone to continue to advance this issue during the fall veto session and into next year. Mr. Fowler said the group will assemble financial data resulting from the budget versus ongoing revenue losses and increasing costs in order to continue building momentum for an increase in the LGDF.

B. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Donna Johnson, Mayor, Village of Libertyville, Co-Chair

Letter to IDOT Regarding Processing Delays and Issues

Ms. Johnson reported that the committee directed staff to send a letter to the Illinois Department of Transportation (IDOT) regarding concerns with current agreement processing times and other administrative hurdles. She said the letter recommends several procedural changes to alleviate the delays that can jeopardize local federally funded projects. She noted that staff received a response from IDOT earlier in the day that would be presented to the committee for further discussion. President Rotering noted that she and Mayor Johnson shared the letter with congressional representatives and CMAP and thanked the Committee for raising the issue.

VII. PUBLIC COMMENT ON AGENDA ITEMS VIII1, VII2 AND VII3. – President Rotering asked if there was any public comment on the following items. There was no public comment.

1. Northwest Council of Mayors - Cost Change Requests

Ms. Johnson reported that the Northwest Council of Mayors Technical Committee recommended approval of project cost change requests for the Villages of Schaumburg and Streamwood. Motion to

approve the recommendation was made by President Darch. The motion was seconded by Mr. Ottesen and unanimously approved via roll call vote of the Northwest Council of Mayors members.

2. Northwest Council of Mayors Functional Classification Change Request – City of Rolling Meadows

President Darch reported that the Technical Committee recommended approval of a resolution to change the functional classification for a section of Rohlwing Road in the City of Rolling Meadows. Motion to approve the recommendation was made by Mayor Hoefert. The motion was seconded by Mr. Roan and unanimously approved via roll call vote of the Northwest Council of Mayors members.

3. North Shore Council of Mayors - Cost Change Requests

Mr. Czarnota reported that the North Shore Council of Mayors Technical Committee recommended approval of project cost changes in the Villages of Glenview and Wilmette. Motion to approve the recommendation was made by Mr. Kiraly. The motion was seconded by Ms. Pavlicek and unanimously approved via roll call vote of the North Shore Council of Mayors members.

VIII. Consent Agenda

Motion to approve the Consent Agenda was made by Mayor McLeod. The motion was seconded by President Darch and unanimously approved.

IX. Other Business

President Rotering announced that Ravinia will host a “Mayors Night” on July 1 to see an ABBA tribute show. She said additional details would be forwarded by Metropolitan Mayors Caucus Executive Director Dave Bennett.

X. For the Good of the Order

Mayor Shapiro thanked President Rotering for her leadership over the past year as NWMC President. President Rotering thanked the membership and staff for their work and partnership.

XI. Next Meeting

President Rotering reported that the next NWMC Board meeting will be held on Wednesday, September 14, 7:00 p.m., location to be determined.

XII. Executive Session

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to conduct the Executive Director’s performance evaluation was made by Mayor Hoefert. The motion was seconded by Mayor Johnson and unanimously approved via roll call vote. The Board convened Executive Session at 7:36 p.m.

The Board reconvened regular session at 7:42 p.m. Motion to approve the recommendation of the Executive Director Review Committee and Executive Board was made by Mayor Johnson. The motion was seconded by Mayor McLeod and unanimously approved via roll call vote.

XIII. Adjournment

Motion to adjourn the meeting was made by Mayor Hoefert. The motion was seconded by Mayor Dailly and unanimously approved. The meeting adjourned at 7:44 p.m.