

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka

President
Daniel DiMaria
Morton Grove

Vice-President
Kathleen O’Hara
Lake Bluff

Secretary
Dan Shapiro
Deerfield

Treasurer
Ray Keller
Lake Zurich

Executive Director
Mark L. Fowler

NWMC Board

Agenda

Wednesday, April 15, 2020

7:00 p.m.

Via Teleconference

Join by URL: <https://callone.accessionmeeting.com/j/1163039539>

By iPhone one-tap: +18156607001,,1163039539# (US Toll)

+18002440828,,1163039539# (US Toll)

By phone: Dial: +1 815 660 7001 (US Toll) or +1 800 244 0828 (US Toll)

Meeting ID: 116 303 9539

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Meeting Minutes – March 11, 2020 (Attachment A)**
- V. President’s Report – Daniel DiMaria, NWMC President and Mayor, Village of Morton Grove**
 - A. NWMC Here to Help – COVID-19 Response/Coordination (Attachment B)**
Staff will provide a report on actions/activities undertaken by the organization in response to the COVID-19 pandemic. The NWMC Board is requested to discuss additional ways that the Conference can be of service to its members.
Action Requested: Discussion
 - B. Proposed FY2020-2021 NWMC Budget (Attachment C)**
The Executive Board and Finance Committee recommend approval of the proposed FY2020-2021 NWMC Budget. The Conference continues to remain in a healthy financial condition and is well positioned to address short-term challenges and long-term needs as discussed in the budget narrative. For the seventh consecutive year, the proposed budget does not include a membership dues increase.
Action Requested: Approve recommendation
 - C. FY2020-2021 NWMC Officer Nominations**
The NWMC Nominating Committee recommends the following individuals to serve as NWMC Officers for FY2020-2021:
 - President: Kathleen O’Hara
President, Village of Lake Bluff
 - Vice-President: Joan Frazier
President, Village of Northfield
 - Secretary: Dan Shapiro
Trustee, Village of Deerfield
 - Treasurer: Ray Keller
Manager, Village of Lake Zurich

Per the NWMC By-laws, additional nominations may be taken from the floor during the meeting. The election of officers will occur at the May 13 Board meeting and the officers will be inaugurated at the June 17 NWMC Annual Gala.

Action Requested: Informational

D. NWMC Employee Assistance Program Turns 30

In 1990, the NWMC launched its Employee Assistance Program (EAP), which is still going strong. The program is open to municipalities, townships, park districts and libraries and offers confidential, cost free referrals and assessment service twenty-four hours a day for employees and their families. Areas of assistance include dealing with issues such as substance abuse, mental health, family and marital problems, financial and legal matters. Currently, there are thirteen municipalities and organizations that participate in this program, which is provided by Morneau Shepell.

Enrollment information and participation forms were emailed to all members on April 1. The fee for program participation remains the same at \$23.50 per employee per year and the contract year begins May 1. If you are not currently a member of the EAP program and would like to join or obtain additional information, please contact Karol Heneghan, 847-296-9200, ext. 124 or kheneghan@nwmc-cog.org.

Action Requested: Informational

E. NWMC Spring Surplus Vehicle & Equipment Auction Still Set for April 21

The spring NWMC Surplus Vehicle and Equipment Auction will still be held on Tuesday, April 21, 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood. America's AA has notified staff that it will run the vehicles and equipment through their auction lane and only accept online bids. To date, the Villages of Beecher and *Wilmette* have committed vehicles for the auction.

It's not too late to inventory vehicles and equipment for disposal in the NWMC auction, the proceeds of which help support operations of the organization. If you can't make the April event, the summer auction will be held on July 21 and the fall date is set for October 20. In addition, America's Auto Auction hosts online sales on par with other government surplus Internet auctions. For questions or additional information, please contact staff or General Manager Larry Hero, 708-259-0464 or Larry.Hero@AmericasAutoAuction.com.

Action Requested: Informational

VI. Priority Issues

A. Legislative Committee – Lawrence Levin, President, Village of Glencoe, Co-Chair and Arlene Juracek, Mayor, Village of Mount Prospect, Co-Chair

Legislative Update

Staff will provide an update on emerging issues and challenges that will require General Assembly action as well as potential changes in legislative deadlines.

Action Requested: Discussion

B. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Joan Frazier, President, Village of Northfield, Co-Chair
Northwest and North Shore Council Call for STP-L Projects Update

The Northwest and North Shore Councils of Mayors closed their call for Local Surface Transportation Program (STP-L) Projects on Monday, March 16. Staff has been working on scoring projects and developing the FFY 2021-2025 proposed program for each council. Preliminary programs will be reviewed by project sponsors and council members during their respective April meetings, and made available for public comment in May.

Action Requested: Informational

VII. Consent Agenda (Attachment D)

Items on the Consent Agenda are considered routine by the NWMC Board and will be enacted in one motion. There is no separate discussion of these items unless an NWMC Board member requests, in which event the item(s) will be removed from the General Order of Business and considered during the Other Business portion of the agenda.

Action Requested: Approve Consent Agenda

VIII. Other Business

IX. For the Good of the Order

X. Next Meeting

The next NWMC Board meeting will be held on Wednesday, May 13 at 7:00 p.m. via remote means.

XI. Adjournment