

NORTHWEST MUNICIPAL CONFERENCE

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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

**NWMC Board Minutes
Wednesday, December 12, 2018
7:00 p.m.
Oakton Community College
Room 1604
1600 East Golf Road
Des Plaines, IL**

MEMBERS

- Antioch
 - Arlington Heights
 - Bannockburn
 - Barrington
 - Bartlett
 - Buffalo Grove
 - Carpentersville
 - Crystal Lake
 - Deer Park
 - Deerfield
 - Des Plaines
 - Elk Grove Village
 - Evanston
 - Fox Lake
 - Glencoe
 - Glenview
 - Grayslake
 - Hanover Park
 - Highland Park
 - Hoffman Estates
 - Kenilworth
 - Lake Bluff
 - Lake Forest
 - Lake Zurich
 - Libertyville
 - Lincolnshire
 - Lincolnwood
 - Morton Grove
 - Mount Prospect
 - Niles
 - Northbrook
 - Northfield
 - Northfield Township
 - Palatine
 - Park Ridge
 - Prospect Heights
 - Rolling Meadows
 - Schaumburg
 - Skokie
 - Streamwood
 - Vernon Hills
 - Wheeling
 - Wilmette
 - Winnetka
- President*
Arlene Juracek
Mount Prospect
- Vice-President*
Daniel DiMaria
Morton Grove
- Secretary*
Kathleen O'Hara
Lake Bluff
- Treasurer*
Ghida Neukirch
Highland Park

Executive Director
Mark L. Fowler

- I. Call to Order**
President Juracek called the meeting to order at 7:00 pm.
- II. Pledge of Allegiance**
President Juracek lead the Pledge of Allegiance.
- III. Roll Call**
Karol Heneghan called the roll.

Members Present:

Arlington Heights, Mayor Thomas Hayes
Bannockburn, Manager Maria Lasday
Barrington, President Karen Darch
Buffalo Grove, Manager Dane Bragg
Deer Park, Administrator Beth McAndrews
Deerfield, Manager Kent Street
Des Plaines, Manager Michael Bartholomew
Elk Grove Village, Trustee James Petri, Manager Ray Rummel
Glencoe, President Larry Levin
Highland Park, Manager Ghida Neukirch
Hoffman Estates, Manager Jim Norris
Kenilworth, Manager Patrick Brennan
Lake Bluff, Administrator Drew Irvin
Lake Forest, Manager Robert Kiely
Lincolnwood, Trustee Jean Ikezoe-Halevi
Mount Prospect, Mayor Arlene Juracek
Niles, Trustee John Jekot
Northbrook, President Sandy Frum
Prospect Heights, Administrator Joe Wade
Rolling Meadows, Manager Barry Krumstok
Schaumburg, Director of Community Services Kathleen Tempesta
Skokie, Trustee Randall Roberts, Manager John Lockerby
Wheeling, Manager Jon Sfondilis
Wilmette, Manager Tim Frenzer

Members Absent:

Antioch	Bartlett
Carpentersville	Crystal Lake
Evanston	Fox Lake
Glenview	Grayslake
Hanover Park	Lake Zurich
Libertyville	Lincolnshire
Morton Grove	Northfield
Northfield Township	Palatine
Park Ridge	Streamwood
Vernon Hills	Winnetka

Others in Attendance:

Larry Bury, NWMC Deputy Director
Mark Fowler, NWMC Executive Director
Karol Heneghan, NWMC Administrative Assistant/Office Manager
Cole Jackson, NWMC Program Associate for Transportation
Joshua Klingenstein, NWMC Program Associate for Transportation

IV. Approval of Meeting Minutes – November 14, 2018

Motion to approve the minutes of November 14, 2018 was made by President Levin. It was seconded by President Darch and unanimously approved.

V. President's Report – Arlene Juracek, NWMC President and Mayor, Village of Mount Prospect

President Juracek congratulated Ms. Tempesta on her retirement and thanked her for her service to the organization.

A. Legislative Consulting Services Contract

President Juracek reported that the Executive Board and Legislative Committee recommended approval of the contract with Anderson Legislative Consulting. She said the contract contains a 2% increase in compensation, the first proposed increase since 2014, and would run through December 31, 2020. Motion to approve the recommendation was made by Mayor Levin. It was seconded by President Frum and unanimously approved.

B. Long-Term Capital Needs Survey

President Levin and Mr. Bury reminded members of the survey sent on November 28 requesting information about long-term capital needs and funding availability. They both spoke of the importance of details needed to include in the 2019 Legislative Program.

C. January 2019 Surplus Vehicle & Equipment Auction

Mr. Fowler advised that the first Surplus Vehicle & Equipment quarterly auction of 2019 will be held on Tuesday, January 22. He stated that now is the time to start getting vehicles ready.

VI. Priority Issues

A. Legislative Committee – Dan DiMaria, President, Village of Morton Grove, Co-Chair and Lawrence Levin, President, Village of Glencoe, Co-Chair

1. 2019 NWMC Legislative Program Development

Mr. Bury reviewed the 2019 Legislative Program and said that the Executive Board and Legislative Committee recommended approval of the draft

messaging for the program. Motion to approve the recommendation was made by Mr. Norris. It was seconded by President Frum and unanimously approved.

2. Veto Session Update

Mr. Bury provided an update on HB's 126, 127, 5221 and SB 203 after the recently concluded Veto Session.

3. Pension Consolidation Update

Mr. Fowler reported that the Pension Fairness for Illinois Communities Coalition met on November 30 and discussed assembling a working group to engage in negotiations should the opportunity arise during the spring session. He said that Coalition members were requested to forward individuals for consideration and the NWMC recommended Mr. Norris and Taylor Anderson, with Mr. Bury serving as staff backup. He said that the IML Board met on December 8 and discussed formation of the working group and a potential aggressive media campaign depending on the progress of negotiations. He also said that the IML has engaged the lobbying services of former legislators Elaine Nekritz and Pam Althoff to assist in the effort.

4. 2019 Legislative Calendar

Mr. Bury advised that the session dates of the 101st General Assembly were in the packet. He also said once all the new legislators and the new governor are sworn in that things will pick up in Springfield. Mr. Fowler also reported that officers of the Conference are meeting with new legislators to review the initiatives of the NWMC.

5. 2019 NWMC Legislative Brunch

Mr. Fowler reminded members that invitations have been sent for the 2019 NWMC Legislative Brunch, which will be held on Saturday, January 26 from 10:00 a.m. to noon at the Hilton Chicago/Northbrook. He said that members are encouraged to personally invite their legislators to the event and requested everyone to RSVP.

B. Transportation Committee – William McLeod, Mayor, Village of Hoffman Estates, Co-Chair and Rodney Craig, President, Village of Hanover Park, Co-Chair

1. NWMC Multi-Modal Plan Update

Mr. Jackson reported on preparations to launch the 2019 update of the NWMC Multi-Modal Plan.

2. STP Project Selection Committee Update

Mr. Klingenstein provided an update on the work of the committee and recap the committee's November 28 meeting.

3. Mayors Meeting with Metra

Mr. Fowler reported on the December 5 meeting between Metra and municipal representatives regarding potential impacts of Metra's FY2019 budget. He said that 34 were in attendance, representing 18 NWMC members. President Juracek also added that Metra put together a good presentation for everyone that attended and asked staff to send the presentation to all members.

C. Finance Committee – Ghida Neukirch, Manager, City of Highland Park, Chair

1. NWMC Financial Policy

Ms. Neukirch reported that the Executive Board and Finance Committee recommended approval of the policy with an amendment to Section 1.0 to add language for the NWMC Executive Board and full Board to meet annually in executive session to determine any increases in the employee compensation pool. Motion to approve the recommendation was made by President Darch. It was seconded by President Frum and unanimously approved.

2. NWMC Investment Policy

Ms. Neukirch reported that the Executive Board and Finance Committee recommended approval of the policy with the following amendments: Section 9.0 to allow Letters of Credit issued by the Federal Home Loan Bank as collateral for investment deposits; and, Section 11.0

to clarify that investments in securities can be made for no more than five years. Motion to approve the recommendation was made by Mr. Kiely. It was seconded by President Frum and unanimously approved.

3. NWMC Financial Procedures and Controls

Ms. Neukirch reported that the Executive Board and Finance Committee recommended approval of the document with the following amendments: update approved accounts for investment purposes; clarify that investments can be for no longer than five years (aligned with change in Investment Policy); update check deposit procedures to allow for electronic deposits; add language on ACH transfers; and, add a section on access to financial software. Motion to approve the recommendation was made by President Frum. It was seconded by President Darch and unanimously approved.

VII. Consent Agenda

Motion to approve the Consent Agenda was made by President Levin. It was seconded by President Darch and unanimously approved.

VIII. Other Business

Mr. Fowler advised that a meeting with ComEd officials would take place December 17 at 10:00 a.m. in Room 1606 at Oakton Community College to discuss the November storm and outage restoration. He invited all to attend.

President Darch said that the City of Chicago sent a press release following a recent press conference stating that she and other suburban mayors were supportive of a gasoline tax increase. She said that this was incorrect and President Levin noted that the city sent the release without confirming use of individual names in the document.

IX. For the Good of the Order

No report.

X. Next Meeting

President Juracek advised that the next Board meeting will be held on Wednesday, January 9, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

XI. Adjournment

Motion to adjourn the meeting was made by President Frum. It was seconded by President Darch and unanimously approved. Meeting adjourned at 7:35 p.m.