

**NORTHWEST MUNICIPAL CONFERENCE**

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
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www.nwmc-cog.org



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

- Antioch
  - Arlington Heights
  - Bannockburn
  - Barrington
  - Bartlett
  - Buffalo Grove
  - Deer Park
  - Deerfield
  - Des Plaines
  - Elk Grove Village
  - Evanston
  - Fox Lake
  - Glencoe
  - Glenview
  - Grayslake
  - Hanover Park
  - Highland Park
  - Hoffman Estates
  - Kenilworth
  - Lake Bluff
  - Lake Forest
  - Lake Zurich
  - Libertyville
  - Lincolnshire
  - Lincolnwood
  - Morton Grove
  - Mount Prospect
  - Niles
  - Northbrook
  - Northfield
  - Northfield Township
  - Palatine
  - Park Ridge
  - Prospect Heights
  - Rolling Meadows
  - Schaumburg
  - Skokie
  - Streamwood
  - Vernon Hills
  - West Dundee
  - Wheeling
  - Wilmette
  - Winnetka
- President*  
Daniel DiMaria  
Morton Grove
- Vice-President*  
Kathleen O'Hara  
Lake Bluff
- Secretary*  
Dan Shapiro  
Deerfield
- Treasurer*  
Ray Keller  
Lake Zurich

**NWMC Board Minutes**  
**Wednesday, January 15, 2020**  
**7:00 p.m.**  
**Oakton Community College**  
**Room 1606**  
**1600 East Golf Road**  
**Des Plaines, IL**

**I. Call to Order**

President DiMaria called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

President DiMaria lead the Pledge of Allegiance.

**III. Roll Call**

Karol Heneghan called the Roll.

**Members Present:**

Arlington Heights, Mayor Thomas Hayes  
 Bannockburn, Manager Maria Lasday  
 Barrington, President Karen Darch  
 Buffalo Grove, Mayor Beverly Sussman  
 Deer Park, Administrator Beth McAndrews  
 Deerfield, Manager Kent Street  
 Des Plaines, Manager Michael Bartholomew  
 Elk Grove Village, Manager Ray Rummel  
 Glencoe, President Larry Levin  
 Glenview, President James Patterson  
 Hanover Park, Trustee Bob Prigge  
 Hoffman Estates, Manager Jim Norris  
 Lake Bluff, Administrator Drew Irwin  
 Lincolnwood, Trustee Jean Ikezoe-Halevi, Manager Anne Marie Gaura  
 Morton Grove, Mayor Dan DiMaria, Administrator Ralph Czerwinski  
 Mount Prospect, Mayor Arlene Juracek  
 Niles, Trustee John Jekot  
 Northfield, President Joan Frazier  
 Rolling Meadows, Manager Barry Krumstok  
 Skokie, Trustee Randy Roberts, Assistant Village Manager Nick Wyatt  
 Streamwood, Manager Sharon Caddigan  
 West Dundee, Manager Joseph Cavallaro  
 Wilmette, Manager Tim Frenzer

*Executive Director*  
Mark L. Fowler

Members Absent:

Antioch	Bartlett
Evanston	Fox Lake
Grayslake	Highland Park
Kenilworth	Lake Forest
Lake Zurich	Libertyville
Lincolnshire	Northbrook
Northfield Township	Palatine
Park Ridge	Prospect Heights
Schaumburg	Vernon Hills
Wheeling	Winnetka

Others in Attendance:

Marty Sussman, Buffalo Grove Resident  
Ellen Dayan, NWMC Purchasing Director  
Marina Durso, NWMC Program Associate for Administrative Services  
Mark Fowler, NWMC Executive Director  
Karol Heneghan, NWMC Administrative Assistant/Office Manager  
Kendra Johnson, NWMC Program Associate for Transportation

**IV. Approval of Meeting Minutes – December 11, 2019**

Motion to approve the minutes of December 11 was made by President Levin. It was seconded by Trustee Prigge and unanimously approved.

**V. President's Report – Daniel DiMaria, NWMC President and Mayor, Village of Morton Grove**

President DiMaria reported that Matthew Pasquini was hired as the new Program Associate for Transportation by the Conference and started his employment January 6. He reviewed Matt's background and said that he would be the lead staff for the North Shore Council of Mayors.

**NWMC Service Resolution**

President DiMaria reported that the Executive Board recommend approval of the resolution honoring Wilmette Village Manager Tim Frenzer who is retiring after 26 years of service to the village and the NWMC. Motion to approve the recommendation was made by President Levin. It was seconded by President Patterson and unanimously approved. Mr. Fowler read the highlights of the resolution and it was presented to Mr. Frenzer.

**VI. Priority Issues**

**A. Legislative Committee – Lawrence Levin, President, Village of Glencoe, Co-Chair and Arlene Juracek, Mayor, Village of Mount Prospect, Co-Chair**

President Levin and Mr. Fowler reviewed the draft report from the property tax task force and items of concern for local governments.

**1. 2020 Legislative Program**

Mr. Fowler reported that the Executive Board and Legislative Committee recommended approval of the 2020 NWMC Legislative Program. Motion to approve the recommendation was made by President Levin. It was seconded by Mayor Juracek and unanimously approved.

**2. 2020 NWMC Legislative Brunch**

President DiMaria said that the 2020 NWMC Legislative Brunch will be held on Saturday, January 25 from 10:00 a.m. to noon at the Hilton Chicago/Northbrook. He said RSVPs were due by January 17 and asked the members to personally invite their legislators. Mr. Fowler reviewed the list of elected officials who will be attending the brunch.

**3. NWMC Legislative Days in Springfield**

President DiMaria reported that the Executive Board and Legislative Committee recommended that the annual NWMC Legislative Days in Springfield be held Tuesday, March 24 through Thursday, March 26. Motion to approve the recommendation was made by President Levin. It was seconded by Trustee Prigge and unanimously approved.

**B. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Joan Frazier, President, Village of Northfield, Co-Chair**

**1. NWMC Multimodal Transportation Plan Update**

Ms. Johnson reported on the NWMC Multimodal Transportation Plan and the final stages of development. She said that due to a leave of absence by a key Sam Schwartz employee and CMAP's grant requirements for project staffing, issuance of the final plan will be delayed until February.

**2. Northwest and North Shore Council Call for STP-L Projects**

Ms. Johnson reported that the Northwest and North Shore Councils of Mayors will open their Call for Local Surface Transportation Program (STP-L) Projects on Wednesday, January 15. She said project applications are due by 5:00 p.m. on March 16. She encouraged everyone to visit the council's website for more information.

**VII. Other Business**

No report.

**VIII. For the Good of the Order**

No report.

**IX. Next Meeting**

President DiMaria advised that the next NWMC Board meeting will be held on Wednesday, February 12, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

**X. Executive Session**

Motion to go into Executive session at 7:20 p.m. pursuant to 5 ILCS 120/2 to determine the compensation of specific employees was made by President Levin. It was seconded by Trustee Prigge and unanimously approved via roll call vote. The board reconvened in regular session at 7:26 p.m. Motion to approve the recommendation regarding staff compensation adjustments was made by Mayor Juracek. It was seconded by President Darch and unanimously approved.

**XI. Adjournment**

Motion to adjourn the meeting was made by Mr. Street. It was seconded by Trustee Jekot and unanimously approved. The meeting adjourned at 7:27 p.m.