

**NORTHWEST MUNICIPAL CONFERENCE**

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www.nwmc-cog.org



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

Antioch  
Arlington Heights  
Bannockburn  
Barrington  
Bartlett  
Buffalo Grove  
Deer Park  
Deerfield  
Des Plaines  
Elk Grove Village  
Evanston  
Fox Lake  
Glencoe  
Glenview  
Grayslake  
Hanover Park  
Highland Park  
Hoffman Estates  
Kenilworth  
Lake Bluff  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
Lincolnwood  
Morton Grove  
Mount Prospect  
Niles  
Northbrook  
Northfield  
Northfield Township  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
Schaumburg  
Skokie  
Streamwood  
Vernon Hills  
West Dundee  
Wheeling  
Wilmette  
Winnetka

*President*  
Kathleen O'Hara  
Lake Bluff

*Vice-President*  
Joan Frazier  
Northfield

*Secretary*  
Dan Shapiro  
Deerfield

*Treasurer*  
Ray Keller  
Lake Zurich

**NWMC Board Minutes**  
**Wednesday, October 14, 2020**  
**7:00 p.m.**  
**Via Teleconference**

**I. Call to Order**

President O'Hara called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

President O'Hara led the Pledge of Allegiance.

**III. Roll Call**

Secretary Shapiro called the Roll.

**Members Present:**

Arlington Heights, Mayor Thomas Hayes  
Bannockburn, Manager Stephanie Hannon  
Barrington, President Karen Darch  
Buffalo Grove, Mayor Beverly Sussman  
Deer Park, Acting Village President Greg Rusteberg  
Deerfield, Trustee Dan Shapiro  
Elk Grove Village, Manager Ray Rummel  
Evanston, Acting Deputy City Manager Sharon Johnson  
Glencoe, President Larry Levin  
Hanover Park, Trustee Bob Prigge  
Highland Park, Mayor Nancy Rotering  
Hoffman Estates, Mayor Bill McLeod  
Lake Bluff, President Kathleen O'Hara  
Libertyville, Administrator Kelly Amidei  
Lincolnwood, Trustee Jean Ikezoe-Halevi, Manager Ann Marie Gaura  
Morton Grove, Administrator Ralph Czerwinski  
Mount Prospect, Mayor Arlene Juracek  
Niles, Trustee John Jekot  
Northfield, President Joan Frazier  
Palatine, Manager Reid Ottesen  
Park Ridge, Alderman John Moran  
Prospect Heights, Administrator Joe Wade  
Rolling Meadows, Manager Barry Krumstok  
Schaumburg, Mayor Tom Dailly  
Skokie, Trustee Randy Roberts  
Streamwood, Manager Sharon Caddigan

*Executive Director*  
Mark L. Fowler

West Dundee, President Chris Nelson  
Wheeling, Manager Jon Sfondilis

Members Absent:

Antioch	Bartlett
Des Plaines	Fox Lake
Glenview	Grayslake
Kenilworth	Lake Forest
Lake Zurich	Lincolnshire
Northbrook	Northfield Township
Vernon Hills	Wilmette
Winnetka	

Others in Attendance:

Tricia Conway, Director, External Affairs AT&T  
Ryan Newsom, FirstNet Solution Consultant  
Meribeth Mermall, Director Corporate Affairs, ComEd  
Patricia Eaves-Heard, Regional Manager Community Affairs, Nicor  
Larry Bury, NWMC Deputy Director  
Ellen Dayan, NWMC Purchasing Director  
Marina Durso, NWMC Program Associate for Administrative Services  
Mark Fowler, NWMC Executive Director  
Kendra Johnson, NWMC Program Associate for Transportation  
Matt Pasquini, NWMC Program Associate for Transportation

**IV. Approval of Meeting Minutes – September 9, 2020**

Motion to approve the minutes of the September 9 meeting was made by President Levin. It was seconded by Alderman Moran and unanimously approved.

**V. President’s Report – Kathleen O’Hara, NWMC President and President, Village of Lake Bluff**

**A. October NWMC Board Meeting Presentation – FirstNet Public Safety Communication System**

Mr. Newsom gave a presentation on the implementation of FirstNet, a nationwide broadband network dedicated to providing priority communications and enhanced public safety applications for first responders during emergencies. He provided details of this \$40 billion public/private partnership and the benefits to local public safety departments who subscribe to the network.

**B. FY 2019-2020 NWMC Annual Report**

President O’Hara reported that the staff published the FY 2019-2020 NWMC Annual Report. Mr. Fowler reported on highlights of the past year’s accomplishments for the fiscal year ending April 30, 2020, which included: West Dundee’s membership; approval of the NWMC Multimodal Plan and new Strategic Plan; COVID-19 assistance and the NWMC Here to Help document; the inaugural SPC Vendor Fair; new staff hires; and, approval of the NWMC budget, which did not increase dues for the 7<sup>th</sup> consecutive year. He encouraged the board to forward the document to fellow elected officials and staff.

**C. COVID-19/NWMC Here to Help Update**

Mr. Fowler reported that all counties in the NWMC service territory have finalized their CARES Act distributions to municipalities and reviewed upcoming funding application deadlines. He reviewed CDC and state guidance for holiday celebrations that will be forwarded to the membership. He summarized the October 4 regional teleconference with the Metropolitan Mayors Caucus and Chicago Mayor Lightfoot. Finally, Mr. Fowler provided a status report on negotiations on another federal stimulus bill and the potential for additional funding for state and local governments.

**D. NWMC Fall Surplus Vehicle & Equipment Auction**

Ms. Dayan reported that the fall NWMC Surplus Vehicle and Equipment Auction, the final auction of 2020, will be held at a new time on Tuesday, October 20, at noon. She thanked Carol Stream, Deerfield, Evanston, Glenview, Lincolnshire, Lincolnwood, Palatine, Skokie, Thornton, Wheaton and Wilmette for committing to participate.

**VI. Priority Issues**

**A. Legislative Committee – Joan Frazier, President, Village of Northfield, Co-Chair and Nancy Rotering, Mayor, City of Highland Park, Co-Chair**

**1. NWMC Subregional Legislative Dialog**

President Frazier reported that the first sub-regional legislative teleconference was conducted on September 30 and was very successful. She thanked Anderson Legislative Consulting for their participation and for securing the legislators' participation. She reviewed the items discussed, including CARES Act funding, legislative initiatives, revenue loss due to COVID-19 and the upcoming veto session. Mayor Rotering noted that the next meeting would be held with Lake County legislators on October 23. President O'Hara thanked the legislative committee co-chairs for their work in ensuring that the meeting was successful.

**2. General Assembly Fall Veto Session**

Mr. Bury reported that, if the General Assembly returns for its fall veto session on November 17-19 and December 1-3, topics might include ethics and policing reform legislation. He said a number of hearings have been scheduled by the senate on policing reform and staff will report on any proposed legislation or additional issues that may be considered by the General Assembly.

**B. Finance Committee – Ray Keller, NWMC Treasurer and Manager, Village of Lake Zurich, Chair**

**FY2019-2020 Audit Draft**

Mr. Bury reported that Wipfli, LLP has completed a draft of the audit report for the fiscal year ending April 30, 2020. He said the audit was clean with no issues and that the Conference is in good financial status. He said that Wipfli recommended a risk assessment in regards to the COVID-19 crisis on the organization's financial policies and long term planning. He noted that this is Wipfli's last year as auditors and that a RFP would be going out soon. He said the Finance Committee recommended acceptance of the audit. Motion to approve the recommendation was made by President Levin. It was seconded by Alderman Moran and unanimously approved.

**C. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair Tom Dailly, President, Village of Schaumburg, Co-Chair**

**NWMC Bicycle and Pedestrian Committee Co-Chair Appointment**

President O'Hara reported that she appointed Northbrook Civil and Special Projects Engineer Jim Baxa to replace former Des Plaines Civil Engineer Derek Peebles as co-chair of the Bicycle and Pedestrian Committee. She said Mr. Baxa has been an active member of the committee since 2011 in addition to his role as staff liaison to Northbrook's Bicycle Task Force.

**VII. Consent Agenda**

Motion to approve the consent agenda was made by President Levin. It was seconded by Alderman Moran and unanimously approved.

**VIII. Other Business**

None.

**IX. For the Good of the Order**

None.

**X. Next Meeting**

President O'Hara reported that the next NWMC Board meeting will be held on Wednesday, November 18 at 7:00 p.m. via teleconference.

**XI. Executive Session**

President Levin made a motion to go into Executive Session pursuant to 5 ILCS 120/2 to discuss the Executive Director's performance evaluation. Mayor Dailly seconded the motion, which was unanimously approved by roll call vote. The Board convened executive session at 7:50 p.m.

The Board convened back into regular session at 8:05 p.m. Motion to approve the recommendations of the Executive Director Review Committee and Executive Board was made by President Levin. It was seconded by Mayor McLeod and unanimously approved by roll call vote.

**XII. Adjournment**

Motion to adjourn the meeting was made by President Levin. It was seconded by Alderman Moran and unanimously approved. The meeting adjourned at 8:10 p.m.