

**NORTHWEST MUNICIPAL CONFERENCE**

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*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**NWMC Board Minutes**  
**Wednesday, November 10, 2021**  
**7:00 p.m.**  
**Via Teleconference**

**MEMBERS**

Antioch  
Arlington Heights  
Bannockburn  
Barrington  
Bartlett  
Buffalo Grove  
Deer Park  
Deerfield  
Des Plaines  
Elk Grove Village  
Evanston  
Fox Lake  
Glencoe  
Glenview  
Grayslake  
Hanover Park  
Highland Park  
Hoffman Estates  
Kenilworth  
Lake Bluff  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
Lincolnwood  
Morton Grove  
Mount Prospect  
Niles  
Northbrook  
Northfield  
Northfield Township  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
Schaumburg  
Skokie  
Streamwood  
Vernon Hills  
West Dundee  
Wheeling  
Wilmette  
Winnetka  
  
*President*  
Nancy Rotering  
Highland Park  
  
*Vice-President*  
Dan Shapiro  
Deerfield  
  
*Secretary*  
Tom Dailly  
Schaumburg  
  
*Treasurer*  
Anne Marie Gaura  
Lincolnwood  
  
*Executive Director*  
Mark L. Fowler

**I. Call to Order**

President Rotering called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

President Rotering led the Pledge of Allegiance.

**III. Roll Call**

Karol Heneghan called the roll.

**Members Present:**

Arlington Heights, Village Engineer Mike Pagonis  
Bannockburn, Manager Stephanie Hannon  
Barrington, President Karen Darch  
Bartlett, Administrator Paula Schumacher  
Buffalo Grove, President Beverly Sussman  
Deer Park, President Greg Rusteberg  
Deerfield, Mayor Dan Shapiro  
Des Plaines, Mayor Andrew Goczkowski  
Elk Grove Village, Manager Ray Rummel, Deputy Village Manager Matt Roan  
Fox Lake, Mayor Donny Schmit  
Glencoe, Manager Phil Kiraly  
Glenview, Manager Matt Formica  
Highland Park, Mayor Nancy Rotering  
Hoffman Estates, Mayor Bill McLeod  
Libertyville, Mayor Donna Johnson  
Lincolnwood, Trustee Jean Ikezoe-Halevi, Manager Anne Marie Gaura  
Morton Grove, Administrator Ralph Czerwinski  
Mount Prospect, Mayor Paul Hoefert  
Niles, Trustee John Jekot  
Northbrook, Manager Cara Pavlicek  
Northfield, Trustee Matt Galin  
Northfield Township, Supervisor Shiva Mohsenzadeh  
Palatine, Manager Reid Ottesen  
Prospect Heights, Administrator Joe Wade  
Rolling Meadows, Police Chief/Temporary City Manager John Nowacki  
Schaumburg, Mayor Tom Dailly  
Skokie, Trustee Keith Robinson, Assistant Village Manager Nick Wyatt  
Streamwood, Manager Sharon Caddigan  
Wheeling, Manager Jon Sfondilis  
Wilmette, Manager Michael Braiman  
Winnetka, Manager Rob Bahan

Members Absent:

Antioch	Evanston
Grayslake	Hanover Park
Kenilworth	Lake Bluff
Lake Forest	Lake Zurich
Lincolnshire	Park Ridge
Vernon Hills	West Dundee

Others in Attendance:

Paula McCombie, Mayor, South Barrington  
Steve Brown, NWMC Communications Consultant  
Larry Bury, NWMC Deputy Director  
Eric Czarnota, NWMC Program Associate for Transportation  
Ellen Dayan, NWMC Purchasing Director  
Marina Durso, NWMC Program Associate for Administrative Services  
Mark Fowler, NWMC Executive Director  
Karol Heneghan, NWMC Executive Administrative Assistant/Office Manager  
Kendra Johnson, NWMC Program Manager for Transportation

**IV. Approval of Regular and Executive Session Meeting Minutes – October 13, 2021**

Motion to approve the regular and executive session minutes of the October 13 meeting was made by Mayor Hoefert. The motion was seconded by President Sussman and unanimously approved.

**V. President's Report – Nancy Rotering, NWMC President and Mayor, City of Highland Park**

**A. COVID-19/NWMC Here To Help Update**

Mr. Fowler reported that the U.S. Treasury Department pushed back the ARPA project and expenditure data reporting deadlines to January 31, 2022 for entitlement units of local government, which are those over fifty thousand in population and to April 30, 2022 for non-entitlement units, or those under fifty thousand. He reported that the Pfizer vaccine was authorized last week for children ages 5 to 11 and the administration announced it had enough vaccine to administer to the over 28 million in this age range.

Mr. Fowler reviewed the OSHA Vaccination and Testing Emergency Temporary Standard, which was issued on November 5 and applies to employers with 100+ employees, including state and local governments. He outlined different aspects of the standard, which impacts approximately 84 million employees, and noted that it has already been challenged in court. Finally, Mr. Fowler addressed discussions regarding removing the indoor mask mandate in Illinois. He said Governor Pritzker indicated that the mandate would remain in place until certain metrics were met and that IDPH Director Dr. Ezike said that it would not be lifted prior to the Thanksgiving holiday.

Mr. Ottesen asked if cooperatives such as the Suburban Purchasing Cooperative satisfy the bid requirements under the guidance for use of ARPA funds. He said he was awaiting clarification from federal and congressional staff. Mr. Fowler said staff would look into the issue and report back.

**B. Proposed Lake Michigan Water Allocations**

Mr. Fowler reported on the IDNR webinars held October 20 and 22 to discuss proposed water allocations to the year 2050. He said the webinars were well attended and the IDNR expressed flexibility regarding future water needs. He said Mayors Caucus Executive Director Dave Bennett sent clarification from IDNR regarding the process to contest the allocations as well as the day-to-day operations of the allocation program. Finally, Mr. Fowler noted that staff forwarded recordings of the webinars as well as a link to the IDNR Lake Michigan Water Allocation webpage to the membership last week.

### **C. NWMC Holiday Reception**

President Rotering reported that invitations had been sent for the NWMC Holiday Celebration, scheduled for Wednesday December 8. She said that representatives from Senator Durbin and Duckworth's offices would be in attendance. Mr. Fowler reported on the attendance numbers and encouraged members to RSVP via the chat feature or otherwise respond by Tuesday, November 30.

## **VI. Priority Issues**

### **A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Dan Shapiro, Mayor, Village of Deer Park Co-Chair**

#### **1. Veto Session Review**

Mr. Bury reported on items that advanced during the October veto session, including the congressional remap. Mr. Bury said legislation increasing the LGDF to 8% would be held until the spring session. He said a couple of bills of note held over from the spring session passed both chambers. HB3136 was gaming legislation that prohibited municipalities from imposing a push tax if not approved prior to November 1 and raised the terminal fee for non-home rule municipalities. HB220 was also approved, which amends the definition of firefighter supervisor to determine who can be included in a bargaining unit. He said SB217, which favorably amends the Parking Excise Tax Act, was approved by the House and sent to the Senate for concurrence but not acted upon by the Senate prior to adjournment.

Mr. Bury reported that the Conference closely monitored trailer legislation to the SAFE-T Act and said that NWMC leadership and staff participated in a meeting with House sponsor, Representative Justin Slaughter prior to the second week of veto session. He said municipal officials and Representative Slaughter exchanged perspectives on the legislation and implementation timing as well as financial and recruitment challenges resulting from the legislative changes. Mr. Bury noted that changes to qualified immunity were not part of public safety legislation acted on during the veto session. Finally, he reported that changes to the Reimagining Public Safety Act in the form of SB 2791 passed, but that the changes did not appear to directly impact local government. Mayor Johnson discussed the anticipated financial burdens in order to comply with the public safety legislative changes and urged the membership to continue to press for state resources to fund these mandates.

#### **2. NWMC 2022 Legislative Events**

Mr. Bury reviewed the condensed calendar for the spring session of the General Assembly. He outlined the challenges the calendar proposes in order to roll out the 2022 NWMC Legislative Program as well as conduct legislative days in Springfield. He said the Conference will again introduce the legislative program via sub-regional videoconferences and requested that the membership be available for those meetings. President Rotering stressed the importance of participating in the sub-regional legislative meetings. Finally, Mr. Bury reported that staff and the legislative committee will discuss the ability to travel to the capitol to participate in the legislative process and options to conduct the NWMC Legislative Days.

### **B. Finance Committee – Anne Marie Gaura, Manager, Village of Lincolnwood, Chair 2020-2021 Federal 990 Form Return of Organization Exempt from Income Tax**

Ms. Gaura reported that the Executive Board and Finance Committee recommended approval of the 990 Form - Return of Organization Exempt from Income Tax and AG990-IL form. Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor McLeod and unanimously approved.

### **C. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Donna Johnson, Mayor, Village of Libertyville, Co-Chair Union Pacific Railroad Service Negotiations and Station Area Development**

Ms. Johnson gave an update on the status of operational negotiations between Metra and the Union Pacific (UP) Railroad and communications regarding potential property development at UP station sites along the line.

**VII. PUBLIC COMMENT ON AGENDA ITEMS V1, V2 AND V3** – President Rotering asked if there was any public comment on the following items. There was no public comment.

**1. North Shore Council of Mayors - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Funding**

Mr. Czarnota reported that the North Shore Council of Mayors received roughly \$1.2 million in CRRSAA funding to be allocated toward projects that fulfill the Chicago Metropolitan Agency for Planning's goals of innovation, equity, and safety. He stated that at their October 14 meeting, the North Shore Council of Mayors Technical Committee approved a recommendation to allocate available CRRSAA funds for the Village of Skokie's Gross Point Road improvements project and the Village of Wilmette's US 41 Skokie Boulevard at Lake Avenue intersection improvement project. Motion to approve the recommendation was made by Mr. Czerwinski. The motion was seconded by Mr. Bahan and unanimously approved via roll call vote of the North Shore Council of Mayors members.

**2. Northwest Council of Mayors - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Funding**

Ms. Johnson reported that the Northwest Council of Mayors received roughly \$2.6 million in CRRSAA funding to be allocated toward projects that fulfill the Chicago Metropolitan Agency for Planning's goals of innovation, equity, and safety. She said that at their October 29 meeting, the Northwest Council of Mayors Technical Committee approved a recommendation to allocate all available CRRSAA funds, plus an increase of \$46,585 in local Surface Transportation Program funds in FFY 2022 for the Village of Niles' Touhy Avenue at Gross Point Road/Harts Road intersection improvements. Motion to approve the recommendation was made by President Darch. The motion was seconded by Mr. Roan and unanimously approved via roll call vote of the Northwest Council of Mayors members.

**3. Northwest Council of Mayors - Cost Change Requests**

Ms. Johnson reported that at their October 29 meeting, the Northwest Council of Mayors Technical Committee recommended approval of the following project cost changes from members of the council:

- a. Village of Mount Prospect – request to transfer \$385,060 from ROW to ENG II for the Rand Road-IL 83-Kensington Road Intersection Improvements project, with the stipulation that the Village will not be eligible to request an increase for ROW funding in the future.
- b. Village of Arlington Heights – request for \$85,000 for ENG II in FFY 2022 for the New Wilke Road project.
- c. Village of Schaumburg – request for \$111,531 for CON in FFY 2022 for the Weathersfield Way resurfacing project.
- d. Village of Schaumburg – request for \$131,876 for CON in FFY 2022 for the National Parkway (Resurfacing) project.
- e. Village of Schaumburg – request to move the National Parkway (Reconstruction) project to FFY 2022 of the active program from the contingency program using \$2,657,121 in STP-L funding.
- f. Village of Palatine – request for \$107,000 for ENG II in FFY 2022 for the Palatine Road project.

Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor McLeod and unanimously approved via roll call vote of the Northwest Council of Mayors members.

**VIII. Consent Agenda**

Motion to approve the Consent Agenda was made by President Sussman. It was seconded by Mr. Sfondilis and unanimously approved.

**IX. Other Business**

President Rotering noted that Illinois is expected to receive at least \$17 billion in the federal infrastructure bill and that staff will analyze the legislation and report to the Transportation Committee.

**X. For the Good of the Order**

Mr. Fowler and President Rotering thanked Karol Heneghan for her years of service and wished her well on her retirement.

**XI. Next Meeting**

President Rotering announced that the next NWMC Board meeting will be held on Wednesday, January 12 at 7:00 p.m. in rooms 1606 and 1608 at Oakton Community College.

**XII. Adjournment**

Motion to adjourn the meeting was made by Mayor McLeod. The motion was seconded by Mayor Dailly and unanimously approved. The meeting adjourned at 7:45 p.m.