

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

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- Cary
- Crystal Lake
- Deer Park
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- Evanston
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- Glencoe
- Glenview
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- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka

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**Northwest Municipal Conference
Bicycle and Pedestrian Committee**

Tuesday, September 20, 2016

10:30 a.m.

NWMC Offices

1600 E. Golf Road, Suite 0700, Des Plaines

AGENDA

- I. Call to Order/ Introductions**

- II. Approval of August 16, 2016 Meeting Minutes (Attachment A)**
Action Requested: Approval of Minutes

- III. 2016-2017 Committee Membership and Meeting Dates (Attachments B & C)**
A list of committee members and proposed dates for the coming year are provided for your information.
Action Requested: Informational

- IV. NWMC Bike Plan Update**
Staff will discuss the development of a RFP to update the 2010 NWMC Bike Plan.
Action Requested: Informational/Discussion

- V. Bike Share Systems**
Staff will discuss some of the options available to municipalities that wish to implement bike share systems.
Action Requested: Informational/ Discussion

- VI. Regional Greenways and Trails Plan**
Staff will discuss updates to CMAP’s Regional Greenways and Trails plan.
Action Requested: Informational

- VII. Project Updates**

- VIII. Other Business**

- IX. Next Meeting**
The next meeting of the NWMC Bicycle and Pedestrian Committee will be scheduled for October 18, 2016.
Action Requested: Informational

- X. Adjournment**

**Northwest Municipal Conference
Bicycle and Pedestrian Committee
Tuesday, August 16, 2016
Draft Meeting Minutes
10:30 a.m.
NWMC Offices**

Committee Members Present:

Arlene Juracek, Co-Chair, Village of Mount Prospect
Richard Bascomb, Village of Schaumburg
Mike Hankey, Village of Hoffman Estates
Andrew Jennings, Village of Wheeling
Brooke Jones, Village of Wheeling
Joe Kenney, Village of Glenview
Darren Monico, Village of Buffalo Grove
Natalie Ossowski, Village of Barrington
Harry Spila, Village of Palatine
Don Wenzel, City of Rolling Meadows

Others Present:

Brian Pigeon, NWMC
Michael Walczak, NWMC

I. Call to Order/Introductions

Mayor Juracek called the meeting to order at 10:30 a.m. and asked those present for introductions.

II. Approval of June 21, 2016 Meeting Minutes

Mayor Juracek noted one edit to the minutes. On a motion by Mr. Spila, seconded by Mr. Jennings the committee approved the minutes with the correction.

III. Meeting Topics for 2016-2017 Year

Mr. Walczak asked the committee for an open discussion of ideas they would like to see addressed in the coming year. Mayor Juracek noted the recent fatality at Central Rd and subsequent meetings between IDOT and Rep. Harris and the short and long-term plans to address the issue. She noted that the Village's report would be released sometime in the fall and expressed a desire for the committee to discuss the issue.

Mr. Walczak asked the committee how it would like to discuss the topic of regional bike share. He described the systems currently in place throughout the region. Mayor Juracek noted that stations based around Metra could work on a hub-and-spoke system. Mr. Bascomb said that Schaumburg was considering bike share in partnership with local hotels catering to visitors as well as large employers. Mr. Hankey expressed a desire to see how bike share could be integrated into a park-and-ride system.

Mr. Walczak noted that the NWMC Bike Plan is now 6 years old and that it could be in need of an update. He added that NWMC had a special project fund set aside and the NWMC

Board could be petitioned to fund the plan update. Mr. Bascomb said he felt the idea was timely. Mr. Jennings said he would like to see the new plan address maintenance issues, particularly relating to off-street paths. Mayor Juracek said she would like to see lessons learned and best practices. Mr. Wenzel said he would like to see regional signage addressed. Mr. Jennings said he would like input from bike clubs to see if new infrastructure has altered behavior. Mr. Spila expressed a desire for statistics on how ridership is increased by bike infrastructure. Mr. Walczak noted that CMAP was currently developing bike usage and modeling tools. Mr. Jennings asked if there were limits to what the special project funds could be used for. The committee discussed safety messaging. Mr. Spila asked if the plan could discuss recommendations for bike parking. The committee discussed existing parking conditions.

Mr. Jennings expressed interest in best practices for protected lane maintenance regarding cleaning, snow removal and bollard removal. Mr. Pigeon discussed protected lanes in Evanston and said he would reach out to Evanston staff for a discussion on the topic.

IV. Grant Opportunities

Mr. Walczak noted that ITEP grant awardees would be notified sometime in October. He also discussed the RTA Access to Transit grant program and the upcoming CMAP and TAP call for projects slated to open in January. He added that Phase I engineering would need to be underway or substantially completed for CMAQ and TAP funds to be awarded and to contact NWMC staff to set up kick-off meetings. Mr. Pigeon added that while the draft application had not been released, staff would send it along as soon as it was available.

V. Project Updates

Mr. Jennings asked about the status of the Skokie Valley Trail. Mr. Pigeon discussed recently submitted ITEP grant applications for that project as well as the bridge over Lake Cook Road. Mr. Jennings also discussed the Village of Wheeling's Sidewalk Plan which was integrated into the capital improvement plan. He discussed some challenges associated with implementing the plan. Mr. Walczak asked if he would be interested in presenting on the topic. Mr. Jennings confirmed that he would.

VI. Other Business

Mr. Wenzel announced that the Rolling Meadows bike plan would be going to the city council soon and asked for the committee and/or NWMC staff to review the plan and offer their endorsement.

Mr. Walczak announced that the Illinois Bike Summit and NACTO training would be held September 19-20 in Normal. He also noted that CMAP had received the NWMC comments on the Regional Greenways and Trails plan.

Mr. Pigeon announced that Active Transportation Alliance would be holding the Kickstand Classic, an all-levels bike race Sunday, September 25 in the Village of Bartlett.

VII. Next Meeting

Mayor Juracek noted that the next meeting of the NWMC Bicycle and Pedestrian Committee was scheduled for September 20.

VIII. Adjournment

On a motion by Mr. Spila, seconded by Mr. Jennings, the committee voted to adjourn at 11:20 a.m.

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 Wilmette
 Winnetka

To: NWMC Bicycle and Pedestrian Committee

From: Mike Walczak, Transportation Director, NWMC
 Brian Pigeon, Program Associate for Transportation

Date: September 20, 2016

Subject: 2016-2017 Bicycle and Pedestrian Committee Members

The following officials and municipal staff will be serving on the NWMC Bicycle and Pedestrian Committee for the 2016-2017 year.

Arlene Juracek,	Mayor, Mount Prospect, Chair
AC Buehler,	Trustee, Northbrook, Vice Chair
Anne Marrin,	Administrator, Fox Lake
Natalie Ossowski,	Planning and Zoning Coordinator, Barrington
Darren Monico,	Village Engineer, Buffalo Grove
Maggie Jablonski,	Assistant Village Manager, Elk Grove Village
Derek Peebles,	Civil Engineer, Des Plaines
Joe Kenney,	Director of Community Development, Glenview
Don Owen,	Deputy Village Manager, Glenview (alternate)
Mike Hankey,	Director of Transportation, Hoffman Estates
Ashley Engelmann,	Public Works Director, Lincolnwood
Nellie Beckner,	Assistant to the Village Manager, Mount Prospect
Jim Baxa,	Civil and Special Projects Engineer, Northbrook (alternate)
Harry Spila,	Director of Community Services, Palatine
Richard Bascomb,	Transportation Manager, Schaumburg
Bill Blanchard,	Traffic Analyst, Schaumburg (alternate)
Andrew Jennings,	Community Development Director, Wheeling
Brooke Jones,	Associate Planner, Wheeling (alternate)

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To: NWMC Bicycle and Pedestrian Committee

From: Mike Walczak, Transportation Director, NWMC
Brian Pigeon, Program Associate for Transportation

Date: September 20, 2016

Subject: 2016-2017 Bicycle and Pedestrian Committee Meeting Dates

The NWMC Bicycle and Pedestrian Committee is scheduled to meet on the following dates:

- September 20, 2016
- October 18, 2016
- November 15, 2016
- December 20, 2016
- January 17, 2017
- February 21, 2017
- March 21, 2017
- April 18, 2017
- May 16, 2017
- June 20, 2017
- July 18, 2017
- August 15, 2017

All meetings begin at 10:30 a.m. and are held at the NWMC offices unless otherwise noted.

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