

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

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**Northwest Municipal Conference
Bicycle and Pedestrian Committee
Tuesday, November 15, 2016**

10:30 a.m.

NWMC Offices

1600 E. Golf Road, Suite 0700, Des Plaines

AGENDA

- I. Call to Order/ Introductions**
- II. Approval of August 16, 2016 and September 20, 2016 Meeting Minutes (Attachments A & B)**
Action Requested: Approval of Minutes
- III. CMAQ and TAP Call for Projects**
Staff will discuss the upcoming call for Congestion Mitigation and Air Quality (CMAQ) Improvement and Transportation Alternatives Program (TAP) projects scheduled to open in January 2017.
Action Requested: Informational
- IV. NWMC Bike Plan Updates**
NWMC Staff will present a draft RFP for updates to the NWMC Bicycle Plan
Action Requested: Discussion/ Approval
- V. Wilmette Bikeway Master Plan**
Staff will discuss progress on the Village of Wilmette’s Bikeway Master Plan.
Action Requested: Informational
- VI. Project Updates**
- VII. Other Business**
- VIII. Next Meeting**
The next meeting of the NWMC Bicycle and Pedestrian Committee will be scheduled for December 20, 2016.
Action Requested: Informational
- IX. Adjournment**

**Northwest Municipal Conference
Bicycle and Pedestrian Committee
Tuesday, August 16, 2016
Draft Meeting Minutes
10:30 a.m.
NWMC Offices**

Committee Members Present:

Arlene Juracek, Co-Chair, Village of Mount Prospect
Richard Bascomb, Village of Schaumburg
Mike Hankey, Village of Hoffman Estates
Andrew Jennings, Village of Wheeling
Brooke Jones, Village of Wheeling
Joe Kenney, Village of Glenview
Darren Monico, Village of Buffalo Grove
Natalie Ossowski, Village of Barrington
Harry Spila, Village of Palatine
Don Wenzel, City of Rolling Meadows

Others Present:

Brian Pigeon, NWMC
Michael Walczak, NWMC

I. Call to Order/Introductions

Mayor Juracek called the meeting to order at 10:30 a.m. and asked those present for introductions.

II. Approval of June 21, 2016 Meeting Minutes

Mayor Juracek noted one edit to the minutes. On a motion by Mr. Spila, seconded by Mr. Jennings the committee approved the minutes with the correction.

III. Meeting Topics for 2016-2017 Year

Mr. Walczak asked the committee for an open discussion of ideas they would like to see addressed in the coming year. Mayor Juracek noted the recent fatality at Central Rd and subsequent meetings between IDOT and Rep. Harris and the short and long-term plans to address the issue. She noted that the Village's report would be released sometime in the fall and expressed a desire for the committee to discuss the issue.

Mr. Walczak asked the committee how it would like to discuss the topic of regional bike share. He described the systems currently in place throughout the region. Mayor Juracek noted that stations based around Metra could work on a hub-and-spoke system. Mr. Bascomb said that Schaumburg was considering bike share in partnership with local hotels catering to visitors as well as large employers. Mr. Hankey expressed a desire to see how bike share could be integrated into a park-and-ride system.

Mr. Walczak noted that the NWMC Bike Plan is now 6 years old and that it could be in need of an update. He added that NWMC had a special project fund set aside and the NWMC

Board could be petitioned to fund the plan update. Mr. Bascomb said he felt the idea was timely. Mr. Jennings said he would like to see the new plan address maintenance issues, particularly relating to off-street paths. Mayor Juracek said she would like to see lessons learned and best practices. Mr. Wenzel said he would like to see regional signage addressed. Mr. Jennings said he would like input from bike clubs to see if new infrastructure has altered behavior. Mr. Spila expressed a desire for statistics on how ridership is increased by bike infrastructure. Mr. Walczak noted that CMAP was currently developing bike usage and modeling tools. Mr. Jennings asked if there were limits to what the special project funds could be used for. The committee discussed safety messaging. Mr. Spila asked if the plan could discuss recommendations for bike parking. The committee discussed existing parking conditions.

Mr. Jennings expressed interest in best practices for protected lane maintenance regarding cleaning, snow removal and bollard removal. Mr. Pigeon discussed protected lanes in Evanston and said he would reach out to Evanston staff for a discussion on the topic.

IV. Grant Opportunities

Mr. Walczak noted that ITEP grant awardees would be notified sometime in October. He also discussed the RTA Access to Transit grant program and the upcoming CMAP and TAP call for projects slated to open in January. He added that Phase I engineering would need to be underway or substantially completed for CMAQ and TAP funds to be awarded and to contact NWMC staff to set up kick-off meetings. Mr. Pigeon added that while the draft application had not been released, staff would send it along as soon as it was available.

V. Project Updates

Mr. Jennings asked about the status of the Skokie Valley Trail. Mr. Pigeon discussed recently submitted ITEP grant applications for that project as well as the bridge over Lake Cook Road. Mr. Jennings also discussed the Village of Wheeling's Sidewalk Plan which was integrated into the capital improvement plan. He discussed some challenges associated with implementing the plan. Mr. Walczak asked if he would be interested in presenting on the topic. Mr. Jennings confirmed that he would.

VI. Other Business

Mr. Wenzel announced that the Rolling Meadows bike plan would be going to the city council soon and asked for the committee and/or NWMC staff to review the plan and offer their endorsement.

Mr. Walczak announced that the Illinois Bike Summit and NACTO training would be held September 19-20 in Normal. He also noted that CMAP had received the NWMC comments on the Regional Greenways and Trails plan.

Mr. Pigeon announced that Active Transportation Alliance would be holding the Kickstand Classic, an all-levels bike race Sunday, September 25 in the Village of Bartlett.

VII. Next Meeting

Mayor Juracek noted that the next meeting of the NWMC Bicycle and Pedestrian Committee was scheduled for September 20.

VIII. Adjournment

On a motion by Mr. Spila, seconded by Mr. Jennings, the committee voted to adjourn at 11:20 a.m.

**Northwest Municipal Conference
Bicycle and Pedestrian Committee
Tuesday, September 20, 2016
Draft Meeting Minutes
10:30 a.m.
NWMC Offices**

Committee Members Present:

Arlene Juracek, Chair, Village of Mount Prospect
AC Buehler, Vice Chair, Village of Northbrook
Jim Baxa, Village of Northbrook
Nellie Beckner, Village of Mount Prospect
Mike Hankey, Village of Hoffman Estates
Andrew Jennings, Village of Wheeling
Brooke Jones, Village of Wheeling
Derek Peebles, City of Des Plaines

Others Present:

Brian Pigeon, NWMC
Michael Walczak, NWMC

I. Call to Order/Introductions

Mayor Juracek called the meeting to order at 10:30 a.m. and asked those present for introductions.

II. Approval of August 16, 2016 Meeting Minutes

Without a quorum, approval of the August 16 minutes will be postponed until the October committee meeting.

III. 2016-2017 Committee Membership and Meeting Dates

Mr. Walczak presented the proposed meeting dates and committee list for the 2016-2017 year. Mayor Juracek noted that she would be attending O'Hare Noise Commission meetings on Wednesdays at 9 am which may pose a conflict with the Bike/Ped Committee.

IV. NWMC Bike Plan Update

Mr. Walczak discussed possible funding options for an update to the NWMC Bicycle Plan. These options included the NWMC special projects fund and regional planning funds. He noted that LTA funds would not be applicable. He highlighted several possible topics to include in the plan including: a review of corridors, updating facility types, intersection treatments, recognizing the IDOT bike plan, updated funding options and an updated implementation plan.

He suggested forming a subcommittee to review a draft RFP to present at the October meeting. Mayor Juracek asked him to send an email to the whole committee on this item. Mr. Hankey, Mr. Peebles and Mr. Jennings volunteered to take part in the subcommittee.

Mr. Hankey asked if staff had considered expanding the scope to include pedestrian issues. Mr. Walczak replied that the scope could be expanded to cover active transportation more generally.

V. Bike Share Systems

Mr. Pigeon presented bike share distribution options to the committee. He discussed staffed rental locations, kiosk-based bike share and systems in which technology is integrated into the bike itself. He discussed Motivate, the company that operates Divvy and well as B-Cycle, Smoove and Zagster.

Mr. Jennings asked where the nearest B-Cycle system was located. Mr. Pigeon replied Madison and Milwaukee, WI. Trustee Buehler provided information about the Milwaukee system, BublR. Mayor Juracek asked where the bikes were stored in winter. Mr. Pigeon replied that the bike share operator was responsible for this and brought the bikes to their own warehouse in winter. Mr. Jennings asked if any of the systems were affiliated with Zipcar car-sharing. Mr. Pigeon replied that Zagster had recently formed a partnership with Zipcar. Mr. Walczak suggested looking into interoperability with other systems or partnerships with Metra or Pace.

Mr. Pigeon asked the committee for feedback on possible topics related to bike share for future meetings. The committee identified the following topics for future discussion: compatibility, costs/financing/revenue, business models, station optimization/movement, and if kiosk-based systems could be integrated into existing parking kiosks.

VI. Regional Greenways and Trails Plan

Mr. Pigeon provided an update on CMAP's Regional Greenways and Trails Plan and how that plan related to CMAP's scoring in the next call for CMAQ and TAP projects.

VII. Project Updates

Mr. Walczak noted that an extension of the North Branch Trail in Chicago was recently opened. Mr. Peebles announced that Lincolnwood's branch of the Skokie Valley Trail was nearly complete and that the Des Plaines river dam in Des Plaines was being removed. Mayor Juracek discussed a meeting with IDOT staff, Rep. Harris and community members in Mount Prospect to discuss the fatal crash at the Central Road pedestrian crossing.

VIII. Other Business

Mr. Walczak made the committee aware that IDOT District 1 has a new bike/ped coordinator and that ITEP announcements would be coming soon. He also noted that TIFIA loans could be used for rails to trails projects. Mr. Peebles discussed the S-curve feasibility study.

IX. Next Meeting

Mayor Juracek noted that the next meeting was scheduled for October 18 and that she would be unable to attend.

X. Adjournment

The meeting adjourned at 11:32.