

**NORTHWEST MUNICIPAL CONFERENCE**

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
(847) 296-9200 • Fax (847) 296-9207  
www.nwmc-cog.org



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**Northwest Municipal Conference  
Bicycle and Pedestrian Committee**

**Tuesday, February 21, 2017**

**10:30 a.m.**

**NWMC Offices**

**1600 E. Golf Road, Suite 0700, Des Plaines**

**AGENDA**

- MEMBERS**
- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Cary
- Crystal Lake
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Highland Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka

*President*  
Matthew J. Bogusz  
Des Plaines

*Vice-President*  
Dean Argiris  
Wheeling

*Secretary*  
Harriet Rosenthal  
Deerfield

*Treasurer*  
Ghida Neukirch  
Highland Park

*Executive Director*  
Mark L. Fowler

- I. Call to Order/ Introductions**
- II. Approval of January 17, 2017 Meeting Minutes (Attachment A)**  
*Action Requested: Approval of Minutes*
- III. ON TO 2050: Non-Motorized Transportation Snapshot, Initial Findings**  
Lindsay Bayley, Senior Planner at the Chicago Metropolitan Agency for Planning (CMAP) will discuss this snapshot report, which is being developed as one in a series of reports on regional trends and current conditions.  
*Action Requested: Informational/Discussion*
- IV. Active Transportation Alliance Suburban Policy Program**  
Staff from the Active Transportation Alliance will discuss the new Suburban Bikeways for All report and Suburban Policy Program.  
*Action Requested: Informational/Discussion*
- V. Project Updates**
- VI. Other Business**
- VII. Next Meeting**  
The next meeting of the NWMC Bicycle and Pedestrian Committee will be scheduled for March 21, 2017.  
*Action Requested: Informational*
- VIII. Adjournment**

**Northwest Municipal Conference  
Bicycle and Pedestrian Committee  
Tuesday, January 26, 2017  
Draft Meeting Minutes  
10:30 a.m.  
NWMC Offices**

**Committee Members Present:**

Arlene Juracek, Chair, Village of Mount Prospect  
AC Buehler, Vice Chair, Village of Northbrook  
Richard Bascomb, Village of Schaumburg  
Joe Kenney, Village of Glenview  
Mike Hankey, Village of Hoffman Estates  
Anne Marrin, Village of Fox Lake (phone)  
Darren Monico, Village of Buffalo Grove  
Natalie Ossowski, Village of Barrington  
Derek Peebles, City of Des Plaines  
Harry Spila, Village of Palatine

**Others Present:**

Carrie Haberstich, Village of Skokie  
Brian Pigeon, NWMC  
Dan Randolph, Village of Niles  
Nancy Wagner, Active Transportation Alliance  
Mike Walczak, NWMC  
Terry Witt, Spindoctor Cycleworks

**I. Call to Order/ Introductions**

Mayor Juracek called the meeting to order at 10:30 a.m. and asked those present for introductions.

**II. Approval of November 15, 2016 Meeting Minutes.**

On a motion by Mr. Hankey, seconded by Mr. Peebles, the committee voted to approve the minutes as presented.

**III. NWMC Bike Plan Updates**

Mr. Walczak noted that the bike plan update scope of work had been completed but the full draft was not yet ready. He then recapped previous discussions regarding the scope of work which would include: a review of the 2010 plan and implementation, outreach strategy and partnerships, a review of bicycle and pedestrian best practices, a review of municipal and regional plans, corridor recommendations, implementation plans, and a final policy document including maps and shapefiles.

Mr. Spila asked if bidding on the RFP would be open or come from a list. Mr. Walczak replied that CMAP has a pre-approved list and NWMC would draw from that. Mr. Walczak then described the selection process. First, the entire Bicycle and Pedestrian Committee would be involved in the selection, not just a subcommittee with one meeting devoted solely to consultant selections. Trustee Buehler asked that before the selection meeting, committee members be sent PDF copies of proposals.

**IV. CMAQ and TAP Call for Projects**

Mr. Walczak noted that the call for CMAQ and TAP projects opened on January 6 and that a webinar on the application process was held Friday, January 13. He noted that the application process was not substantially different from the previous call for projects and discussed the application deadlines.

Mr. Pigeon discussed the online application process for this call for projects. He created an example project using CMAP's eTIP system and discussed the system's financial line items and mapping process. He encouraged project sponsors to reach out to their respective planning liaison with any questions regarding the application process.

**V. Bike Share Updates**

Mr. Walczak discussed a recent webinar sponsored by Zagster and a national bikeshare organization. He noted that the purpose of the webinar was to discuss bike share systems across multiple jurisdictions. The webinar highlighted systems in Alpharetta, GA, Montgomery Co. PA, and Evansville, IN. He noted that these could be discussions for future meetings. My Juracek stated that when planning a bike share, municipalities need to be cognizant of where users will be going.

**VI. Project Updates**

Mayor Juracek discussed new signage in Mt. Prospect and a meeting with IDOT to discuss red light signals.

Mr. Peebles discussed recent meetings with IDOT to discuss downtown crossings in Des Plaines.

**VII. Other Business**

Mr. Pigeon discussed the recently passed Outdoor REC Act which would measure the economic impact of outdoor recreation on the US GDP. He added that Evanston and Schaumburg renewed their Bicycle Friendly Community statuses and that Will County had recently adopted a county-wide bike plan. He then discussed a recent article in the Illinois Municipal Policy Journal discussing bicycle policies.

Ms. Wagner discussed recent open houses for the Skokie Valley Trail. Mayor Juracek noted that Mt. Prospect's centennial celebration will be partly sponsored by the Mt. Prospect Bike Club. Mr. Peebles asked if there had been any progress on the state bike plan.

**VIII. Next Meeting**

Mayor Juracek announced that the next meeting was scheduled for February 21.

**IX. Adjournment**

On a motion by Trustee Buehler, seconded by Mr. Bascomb the committee voted to adjourn.