

NORTHWEST MUNICIPAL CONFERENCE
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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

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**Northwest Municipal Conference
Bicycle and Pedestrian Committee
Tuesday, November 20, 2012**

10:30 a.m.

**NWMC Offices
1616 East Golf Road
Des Plaines, IL**

AGENDA

- I. Call to Order/Introductions**
- II. Approval of October 16, 2012 Meeting Notes (Attachment A)**
Action requested: Approval of minutes
- III. CMAQ Application Update**
CMAP has announced the schedule for the next Call for CMAQ Projects. Applications will be released on December 10 and due on February 8, 2013. Under new programming guidelines, projects must have received design approval prior to the release of the recommended program by the Project Selection Committee on July 18, 2013. Staff requests a discussion on which bicycle and pedestrian projects, including those from the NWMC 2010 Bike Plan, could meet this schedule.
Action Requested: Discussion on Possible Regional Projects
- IV. CMAP Community Planning Program Update - Des Plaines River Trail**
NWMC staff held a scoping meeting with CMAP on November 13 to start the project's development process. The discussion included the discussion of project scope, timeline, and the creation of a Steering Committee. Staff will provide an update.
Action Requested: Informational
- V. Local Project Updates**
- VI. Next Meeting Date**
The next meeting date is scheduled for 10:30 a.m. on December 18 at the NWMC offices.
Action Requested: Informational
- VII. Other Business**
- VIII. Adjournment**

**Northwest Municipal Conference
Bicycle and Pedestrian Committee
Tuesday, October 16, 2012
Draft Meeting Minutes
10:30 a.m.
Mason Park
Florence Ave and Church St
Evanston, IL**

Committee Members Present:

A.C. Buehler, Trustee, Village of Northbrook (Acting Chair)
Andrew Jennings, Village of Wheeling
Kevin Kramer, Village of Barrington
Derek Peebles, City of Des Plaines (alternate)
Bob Pfeil, Village of Buffalo Grove

Others Present:

Jim Baxa, Village of Northbrook
Barb Cornew, Active Transportation Alliance
Rajeev Dahal, City of Evanston
Marissa Dolin, Active Transportation Alliance
Kathy LeVeque, Village of Deerfield
Scott Mangum, City of Des Plaines
Sat Nagar, City of Evanston
Craig Sklenar, City of Evanston
Lee Smith, City of Highland Park
Chris Staron, NWMC
Mike Voltik, Village of Skokie
Mike Walczak, NWMC
Adriana Webb, Village of Glenview

I. Call to Order/Introductions

Acting Chair Buehler called the meeting to order at 10:30.

II. Approval of the September 18, 2012 Meeting Minutes

On a motion from Mr. Peebles, seconded by Mr. Pfeil, the committee unanimously voted to approve the meeting minutes.

III. CMAQ Application Update

Mr. Walczak reported that the NWMC hosted meetings with communities along the Skokie Valley Trail and the Northwest Highway Bikeway. He said that NWMC is pursuing Phase I Engineering funding for these two projects through the Congestion Mitigation and Air Quality (CMAQ) program. He explained that new CMAQ policies require local sponsors to fund Phase I Engineering unless a project has been identified by a regional focus group. NWMC staff has met with CMAP staff regarding these two projects and will be pursuing Phase I Engineering funding through the programming process.

IV. CMAP Community Planning Program Update – Des Plaines River Trail

Mr. Walczak reported that the NWMC did receive Community Planning Program funding from the Chicago Metropolitan Agency for Planning (CMAP) for the proposed Des Plaines River Trail plan. He said that the project will likely entail hiring a consultant to prepare a plan. He informed the committee that staff will be working with CMAP in the near future to discuss and establish the final scope for the project.

V. Next Meeting Date

After discussion about potentially moving the meeting date, Chair Buehler announced that the next meeting is scheduled for 10:30 a.m. on November 20, 2012 at the NWMC offices.

VI. Other Business

Mr. Kramer reported that Barrington recently adopted its Bicycle and Pedestrian Plan and will be working on a complete streets policy. Mr. Smith reported that Highland Park adopted a long-range Bicycle and Pedestrian Plan that involves primarily signage and sharrows. He said that Highland Park will be looking to budget the improvements into its capital program.

VII. Evanston – Church Street Protected Bike Lanes Tour

Mr. Nagar, Mr. Dahal and Mr. Sklenar provided an overview of the Church Street bicycle facility and the planning and implementation process. They reported that Evanston's goal was to install a safer bicycle lane that encouraged more users from varying comfort levels. They explained that Evanston installed varying types of facilities along the corridor including buffered bicycle lanes, protected bicycle lanes and a grade separated sidepath adjacent to the sidewalk. They discussed challenges with businesses, parking, bus access and elderly and how they were addressed in the design of the facility. The committee discussed the facility and the asked questions about planning and implementation. Following the discussion, the committee traveled the corridor to view the new bicycle facility.

VIII. Adjournment

Chair Buehler adjourned the meeting.