

NORTHWEST MUNICIPAL CONFERENCE
1616 East Golf Road
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

Antioch
Arlington Heights
Barrington
Bartlett
Buffalo Grove
Carpentersville
Cary
Crystal Lake
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox River Grove
Glencoe
Glenview
Golf*
Grayslake
Hanover Park
Hawthorn Woods
Highland Park
Hoffman Estates
Inverness
Kenilworth
Lake Barrington
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Twp.
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Roselle
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
Wilmette
Winnetka

President
Gerald Turry
Lincolnwood

Vice-President
Kerry Cummings
Glenview

Secretary
Jill Brickman
Northfield Township

Treasurer
Robert Kiely
Lake Forest

Executive Director
Mark L. Fowler

*Affiliate Member

**NORTH SHORE COUNCIL OF MAYORS
TECHNICAL COMMITTEE MEETING
Wednesday, January 27, 2010
8:30 a.m.
Skokie Village Hall
5127 Oakton Street, Skokie, IL**

AGENDA

- I. Call to Order**
- II. Approval of Meeting Minutes – December 16, 2009 (Attachment A)**
Action Requested: Approval of the Minutes
- III. North Shore Council of Mayors ARRA Program (Attachments B & C)**
Due to low construction bids, the North Shore Council is anticipating having approximately \$537,518 in “leftover” ARRA funding. Staff has prepared a memo for the transfer of leftover ARRA funding to ARRA B-List projects. Staff recommends that the \$537,518 in “leftover” ARRA funding be divided evenly between the three ARRA B-List projects.
Action Requested: Approval of staff recommendation
- IV. Other Business**
- V. Next Meeting**
The next meeting of the North Shore Technical Committee is scheduled for March 17, 2010 at the Skokie Village Hall.
Action Requested: Informational
- VI. Adjournment**

**North Shore Council of Mayors Technical Committee
Wednesday, December 16, 2009
8:30 a.m.
Skokie Village Hall**

MINUTES

Committee Members Present:

Fred Schattner, Chair, Village of Skokie
Susan Chen, Village of Winnetka
Jorge Cruz, Village of Wilmette
Russ Jensen, Village of Glenview
Anne Kane, Village of Northfield
Paul Kendzior, Village of Northbrook
Sat Nagar, City of Evanston
Chris Tomich, Village of Morton Grove
Christine Van Dornick, Village of Glencoe

Others Present:

Bunny Anderson, Illinois Tollway
Rodney Bettenhausen, Cook County Highway Department
Ylda Capriccioso, CMAP
Erik Cook, Village of Skokie
Mary L. Donner, Pace
Earl D. Dunn, IDOT
Grace Dysico, TranSystem
Thomas Gill, Thomas Engineering Group
John Mick, Baxter and Woodman
Omar Nashif, Collins Engineers
Mark Reznicek, ESI Consultants
Andrew Santos, TCC
Sagar R. Sonar, Stanley Consultants
Kevin Stallworth, IDOT Local Roads
Chris Staron, Northwest Municipal Conference
Steve Sugg, Ciorba Group
Mary Wells, Metro Strategies

I. Call to Order

Chair Schattner called the meeting to order at 8:32 a.m. He invited those present to introduce themselves.

II. Approval of Meeting Minutes – September 16, 2009

Chair Schattner asked for a motion to approve the meeting minutes from September 16, 2009. *On a motion from Ms. Van Dornick, seconded by Mr. Nagar, the minutes passed unanimously.*

III. Agency Reports

A. IDOT Highway Report

Mr. Dunn distributed the IDOT Management Monitoring Schedule for the North Shore area. He reported that the resurfacing of Waukegan Road from Dempster Street to Milwaukee was let in September and has been awarded. He further reported that Touhy Ave in portions of Lincolnwood and Skokie was let in September and awarded. He noted that there have not been many changes from the previous meeting.

B. Cook County Highway Department (CCHD)

Mr. Bettenhausen distributed a handout outlining all the Cook County projects within the council area. He reported that changes are reflected in bold. He noted that today is the letting date for the Winnetka Road bridge project, which is partially funded by North Shore ARRA funds. He said that the county is hoping that bids come in low as they have done for many projects recently.

C. Pace

Ms. Donner reported that like all governmental agencies supported by sales tax revenues, Pace is experiencing financial hardships due to the economic downturn. She reported that in 2009, Pace funding was reduced by \$23 million or 15% due to declining sales tax returns. She said that in order to balance the budget, Pace implemented a substantial fare increase on fixed route bus service in January 2009 and deferred service improvements. She informed the committee, that for 2010, Pace faces even greater challenges with estimated expenses for the Suburban Services budget totalling \$184.4 million with revenues projected to be at \$179.9 million. She said that a fare increase for 2010 is not proposed. She noted that \$6.5 million in reductions will be required to balance the budget. She said that \$2.7 million will be reduced through administrative cuts, largely comprised of non-union employee furloughs, increase in medical benefit contributions by employees as well as significant reductions in Marketing and Risk Management budgets. She said that Pace believes they cannot ask the public to accept an adverse impact on service without implementing every possible cost saving measure within their administrative program. She reported that there is a need to cut direct service related expenses on 52 routes throughout the region in order to close the remaining gap of \$3.8 million. She noted that these routes are Pace's least productive routes. She said that Pace provides a \$2.49 subsidy on a per-passenger system-wide basis. She said that the subsidy increases substantially to \$7.81 per passenger on those routes proposed for elimination. She informed the committee that at the December 11 meeting

of the Pace Board a compromise was reached in which a transfer of dollars from the capital account to operations will occur. She said that this stops six of the previous 58 service cuts. She said that the RTA must still approve the Pace budget.

Mr. Tomich asked how the budget affects the Dempster Street ART project. Ms. Donner replied that the project will be slowed down due to the budget cuts. She said that the Milwaukee Avenue ART will likely move first because it is further along in the planning process.

D. Illinois Tollway

Ms. Anderson reported that the Illinois Tollway has completed work on the North Tri-State, except for some guard rail and striping work. She said that the Tri-State will be four lanes in each direction from Indiana to Wisconsin by the end of the year. In addition, she reported that the Tollway is updating the mile markers on its system to conform to National Standards. Ms. Anderson distributed a handout outlining the green construction techniques that the Tollway used in widening the Tri-State. On behalf of the Tollway, she thanked the municipal partners for their patience and assistance during the construction.

E. Chicago Metropolitan Agency for Planning (CMAP)

Ms. Capriccioso reported that CMAP continues to make progress on the Go To 2040 Regional Comprehensive Plan. She distributed an STP expenditure report for the region and explained that the suburban councils continue to make good progress obligating STP funding. She said that although there was an STP rescission written into SAFETEA-LU that affected the region, IDOT has yet to decide on how exactly to handle the rescission. She said that the City of Chicago may absorb the rescission. Ms. Capriccioso also distributed an ARRA expenditure report. She said that the suburban councils must obligate 100 percent of ARRA funds by March 2010.

She reported that the CMAQ program for the region has a large unobligated balance and that the CMAQ Project Selection Committee has recommended a strategy for dealing with the rescission to the CMAP Policy Committee.

She reported that IDOT has announced funding for highway/rail grade crossing safety. She said that more details can be found at CMAP's website. She said that CMAP is working to provide census assistance and encouraging local governments to work towards getting complete count. She noted that numerous federal funds rely on population distributions. Finally she announced that CMAP is holding a market analysis workshop on January 25 at the ComEd Center in Oak Brook.

F. IDOT Local Roads

Mr. Stallworth distributed the Local Roads and Streets Status Sheet for Federal Aid Projects. He said that there are geometric issues with the Chestnut Ave. and Waukegan Rd. intersection improvement and that PDR comments were returned to the village on December 10. He said that Church Street and Crawford Road project is now targeting a June 17, 2011 letting. He said that the Willow Road project has 4f and drainage issues and that a PDR is pending. He noted that Glenview and Morton Grove have a couple of projects pending that are hoping for ARRA funding. He said that Northbrook's Pfingsten Road project is the only project with ARRA funding that needs to be let.

IV. North Shore Council of Mayors FFY 2010-2014 Surface Transportation Program

A. Current North Shore STP FFY 2010-2014

Mr. Staron reported that FFY 2010 is a very full year, with over \$7.55 million programmed in STP funding. He noted that this amount is over double the council's yearly allocation. He said that the majority of funding is directed towards two intersection improvement projects: The Golf Road and Skokie Boulevard project in Skokie and the Greenwood Road and Glenview Road project in Glenview. He said that the Golf Road and Skokie Boulevard project was let and awarded. Mr. Schattner noted that bids came in roughly \$500,000 below estimates. Mr. Staron said that the Greenwood Road and Glenview Road project is on schedule for a March 2010 letting.

Mr. Staron reported that he, on behalf of the council, recently submitted an advanced funding request to the CMAP Council of Mayors Executive Committee for the Greenwood Road and Glenview Road project and the Sheridan Road signals interconnect. He said that both projects will be ready to obligate funding in the next few months. He said that the Sheridan Road signals interconnect has STP for Phase II Engineering and CMAQ funding for construction. He said the project will not require a Phase I and will therefore be ready to submit the Phase II agreement later this winter. He said that the remaining projects will likely seek advanced funding in the spring of 2010 as their Design Approval approaches.

B. Village of Glenview Cost Increase Request

Mr. Staron said that the Technical Committee and subsequently, the full North Shore Council of Mayors, approved a \$968,515 funding increase for the Greenwood Road and Glenview Road project. Mr. Staron reported that due to the size of the project, it seemed like a good idea to have Glenview present on the status of the project. Mr. Jensen reported that this project started in 2003. He said that there were concerns about cut-through traffic because of the proposed detour route. He said that there will be temporary widening to accommodate the construction without

having to detour traffic, and this aspect added costs to the estimate. He said that the cost increase accounts for potential contamination issues. He reported that Glenview went through a context sensitive design process with multiple jurisdictions on this project. He said that final plans have been submitted for this project and that Glenview is pursuing a March letting.

Mr. Nagar asked if there could be savings regarding the contamination costs. Mr. Jensen responded that Glenview estimated for the worst case scenario and that money could be coming back to the North Shore Council. Mr. Cruz said that Wilmette wanted to discuss if a conference call or special meeting is appropriate in these circumstances. Mr. Staron said that this led into the next agenda item.

C. Cost Increase Requests between Regular Meetings

Mr. Staron reported that there is currently no guidance for him beside the fax/email vote. He said that there were questions with the Glenview request. He explained to the committee that he is looking for direction in regards to how to handle future cost increase requests between the quarterly meetings. Mr. Kendzior suggested that there be a dollar threshold of \$500,000 that would trigger a special meeting to approve the request. Mr. Nagar said that perhaps a percentage increase is more appropriate. Mr. Tomich added that the impact to the North Shore Council STP should be important in triggering any type of action. Mr. Schattner said that the committee traditionally used to meet on substantial cost increases. Mr. Staron said that he would draft a policy incorporating the comments of the committee and present it at the March meeting for approval.

V. North Shore Council of Mayors ARRA Program

Mr. Staron reported that nine projects have been let and awarded, one project was just let today, and only one project remains on the January letting. He said that the attention of the committee needs to turn to the “leftover” funding from ARRA projects. Mr. Staron explained that nearly all projects had bids come in below the estimated cost. He said that the difference between the low bid amount and the programmed ARRA funding is the leftover funding. He explained that this funding is currently obligated under federal definition and will not endanger any funds in regards to the March 2010 one year deadline. He reported that there is a six-month grace period in the ARRA legislation to de- and re-obligate the leftover funding. He informed the committee that currently the North Shore Council has over \$400,000 in leftover funding due to low bids. He noted that the council cannot touch this funding before March; however after the March deadline, the council can process amendments or agreements to de- and re-obligate the leftover funding. Mr. Staron said that there are three B-List projects that can use the funding. He asked the committee to provide direction for programming the leftover ARRA funds.

Mr. Nagar suggested that the funding be split evenly between the three B-list projects. Mr. Staron asked Evanston, Glenview, and Morton Grove if there is a minimum funding level necessary to proceed with the projects. Mr. Nagar, Mr. Jensen, and Mr. Tomich all replied that the projects can move forward with the roughly \$133,000 in leftover funding. Mr. Kendzior agreed that targeting the B-List projects and splitting the funding evenly made the most sense. There was general agreement among the committee. Mr. Staron said that he will prepare a strategy that funds the B-List projects with the leftover as discussed by the committee. He said that the committee will likely need to have a special meeting in late January or early February to approve the programming changes. He said that the committee will have a better idea of the amount of funding available at that time.

VI. Congestion Mitigation and Air Quality (CMAQ) Program Update

Mr. Staron reported that the Planning Liaisons have an increased role in the CMAQ program that relates primarily to project delivery. He reminded the committee that Ms. Capriccioso reported that the CMAQ program has a large unobligated balance and suffered a large rescission at the end of September. He said that he will be tracking CMAQ projects in the North Shore area and providing updates at the quarterly meetings. He said that four municipal projects were funded in the last application cycle from the North Shore area. He noted that that the Dempster Street improvement and the Yellow Line Station at Skokie are two significant projects that will be let in the next few months.

VII. North Shore Council of Mayors Annual Report

Mr. Staron reported that the draft Annual Report was attached to the agenda packet and emailed to committee members roughly a month ago. He said that it outlines the Council's achievements in FFY 2009. He explained that if the Technical Committee approves the report, it will be forwarded to the North Shore Council of Mayors for approval. He said the report is targeted towards elected officials. *On a motion from Mr. Nagar, seconded by Mr. Cruz, the motion to approve the annual report passed unanimously.*

VIII. Other Business

Mr. Cruz asked when it was likely that projects will be inserted into out-years in the North Shore STP. Mr. Staron responded that FFY 2013 and 2014 currently have no programmed projects. He said that the committee may soon want to discuss the future of the program; however, he noted that the Council's negative balance is only expected to increase over FFY 2010, 2011 and 2012. He explained that the committee eventually needs to work towards regaining a positive balance. Mr. Nagar said it does not seem like the right time to bring more projects into the program. Mr. Staron explained that the committee may be able to program projects in these years, but he thinks the North Shore Council needs to start working back towards a 0 balance. He noted that the next Surface Transportation Authorization could impact the council's funding allocation and allow the council to bring in projects sooner if funding levels increase.

IX. 2010 Meeting Schedule

Chair Schattner said that the next North Shore Technical Committee meeting is scheduled for March 17, 2009 at the Skokie Village Hall and the 2010 meeting schedule was attached to the agenda packet. Mr. Staron reminded the committee that there will likely be a special meeting in January or February to program the leftover ARRA funding.

X. Adjournment

On a motion from Ms. Van Dornick, seconded by Mr. Nagar, the motion to adjourn passed unanimously.

**North Shore Council of Mayors
Current American Recovery and Reinvestment Act Program**

Attachment B

Sponsor	Project Location	TIP Number	Scope	Phase	ARRA Funding	Low Bid w/CE	"Leftover" ARRA
Evanston	Sheridan Rd.	02-08-0005	Resurfacing	Construction	\$ 1,348,937	\$ 2,386,050	\$ -
Glencoe	Green Bay Rd.	02-07-0017	LAPP	Construction	\$ 636,937	\$ 570,587	\$ 66,350
Glenview	Central Rd.	02-07-0003	LAPP	Construction	\$ 720,000	\$ 516,044	\$ 203,956
Golf	Overlook Dr.	02-09-0011	Resurfacing	Construction	\$ 252,000	\$ 210,068	\$ 41,932
Morton Grove	Lehigh Ave.	02-07-0004	LAPP	Construction	\$ 356,937	\$ 393,439	\$ -
Northbrook	Pfingsten Rd.	02-09-0012	Resurfacing	Construction	\$ 660,937	\$ 535,474	\$ 125,463
Northfield	Old Willow Rd. Bridge	02-09-0013	Bridge Repair	Construction	\$ 100,000	\$ 54,807	\$ 45,193
Northfield (CCHD)	Winnetka Rd. Bridge	02-09-0007	Bridge Repair	Construction	\$ 242,214		\$ -
Skokie	Main St.	02-07-0009	Resurfacing	Construction	\$ 788,937	\$ 914,637	\$ -
Wilmette	10th St.	02-09-0014	LAPP	Construction	\$ 388,937	\$ 390,368	\$ -
Winnetka	Tower Rd.	02-09-0015	LAPP	Construction	\$ 448,937	\$ 394,314	\$ 54,623
Glenview	Glenview Rd. (East)	02-07-0008	LAPP	Construction	\$ -		
Morton Grove	Central Ave.	02-07-0006	LAPP	Construction	\$ -		
Evanston	Sheridan Rd.	02-08-0005	Resurfacing	Construction	\$ -		
					\$ 5,944,773		\$ 537,518

Proposed American Recovery and Reinvestment Act Program

Sponsor	Project Location	TIP Number	Scope	Phase	ARRA Funding	Low Bid w/CE	"Leftover" ARRA
Evanston	Sheridan Rd.	02-08-0005	Resurfacing	Construction	\$ 1,348,937	\$ 2,386,050	\$ -
Glencoe	Green Bay Rd.	02-07-0017	LAPP	Construction	\$ 570,587	\$ 570,587	\$ -
Glenview	Central Rd.	02-07-0003	LAPP	Construction	\$ 516,044	\$ 516,044	\$ -
Golf	Overlook Dr.	02-09-0011	Resurfacing	Construction	\$ 210,068	\$ 210,068	\$ -
Morton Grove	Lehigh Ave.	02-07-0004	LAPP	Construction	\$ 356,937	\$ 393,439	\$ -
Northbrook	Pfingsten Rd.	02-09-0012	Resurfacing	Construction	\$ 535,474	\$ 535,474	\$ -
Northfield	Old Willow Rd. Bridge	02-09-0013	Bridge Repair	Construction	\$ 54,807	\$ 54,807	\$ -
Northfield (CCHD)	Winnetka Rd. Bridge	02-09-0007	Bridge Repair	Construction	\$ 242,214		\$ -
Skokie	Main St.	02-07-0009	Resurfacing	Construction	\$ 788,937	\$ 914,637	\$ -
Wilmette	10th St.	02-09-0014	LAPP	Construction	\$ 388,937	\$ 390,368	\$ -
Winnetka	Tower Rd.	02-09-0015	LAPP	Construction	\$ 394,314	\$ 394,314	\$ -
Glenview	Glenview Rd. (East)	02-07-0008	LAPP	Construction	\$ 179,173		
Morton Grove	Central Ave.	02-07-0006	LAPP	Construction	\$ 179,173		
Evanston	Sheridan Rd.	02-08-0005	Resurfacing	Construction	\$ 179,173		
					\$ 5,944,773		\$ -

NORTHWEST MUNICIPAL CONFERENCE
 1616 East Golf Road
 Des Plaines, Illinois 60016
 (847) 296-9200 • Fax (847) 296-9207
 www.nwmc-cog.org



*A Regional Association of Illinois
 Municipalities and Townships
 Representing a Population of Over One Million*

MEMBERS

- Antioch
- Arlington Heights
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Cary
- Crystal Lake
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox River Grove
- Glencoe
- Glenview
- Golf*
- Grayslake
- Hanover Park
- Hawthorn Woods
- Highland Park
- Hoffman Estates
- Inverness
- Kenilworth
- Lake Barrington
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Twp.
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Roselle
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka

President
 Gerald Turry
 Lincolnwood

Vice-President
 Kerry Cummings
 Glenview

Secretary
 Jill Brickman
 Northfield Township

Treasurer
 Robert Kiely
 Lake Forest

Executive Director
 Mark L. Fowler

*Affiliate Member

To: North Shore Council of Mayors Technical Committee

From: Christopher Staron, Program Association for Transportation Planning Liaison, North Shore Council of Mayors

Date: January 20, 2010

Subject: ARRA “Leftover” Funds Programming

Recommendation: Approve the transfer of obligated, but unspent (leftover) North Shore Council of Mayors American Recovery and Reinvestment Act (ARRA) funds as outlined in the tables below.

Sponsor	Project Location	TIP Number	Remove "Leftover" ARRA
Glencoe	Green Bay Rd.	02-07-0017	\$ 66,350
Glenview	Central Rd.	02-07-0003	\$ 203,956
Golf	Overlook Dr.	02-09-0011	\$ 41,932
Northbrook	Pfingsten Rd.	02-09-0012	\$ 125,463
Northfield	Old Willow Rd. Bridge	02-09-0013	\$ 45,193
Winnetka	Tower Rd.	02-09-0015	\$ 54,623
			\$ 537,518

Sponsor	Project Location	TIP Number	Add ARRA Funding
Glenview	Glenview Rd. (East)	02-07-0008	\$ 179,173
Morton Grove	Central Ave.	02-07-0006	\$ 179,173
Evanston	Sheridan Rd.	02-08-0005	\$ 179,173
			\$ 537,518

Issue: ARRA provisions require the North Shore Council of Mayors to obligate 100 percent of ARRA funds by March 2010. The Federal Highway Administration (FHWA) considers funds obligated when it authorizes the Local Agency Agreement (also known as a joint agreement). To date, the North Shore Council has obligated 100 percent of its ARRA funding; however, the council received low bids on nearly every project, which means that some programmed ARRA projects will not be able to spend all their obligated ARRA funding. Starting in March, the North Shore Council has a six-month grace period to de-obligate unspent or “leftover” funds, and re-obligate them on other projects.

Background: The North Shore Council has prepared three projects that are ready to obligate the “leftover” ARRA funding before September. Glenview, Morton Grove and Evanston agreed to proceed through the state and federal approval and review process last year with no guarantee that their projects would be funded with ARRA or STP funding.