

**NORTHWEST MUNICIPAL CONFERENCE**

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
(847) 296-9200 • Fax (847) 296-9207  
www.nwmc-cog.org



*A Regional Association of Illinois  
Municipalities and Townships  
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**Northwest Municipal Conference  
Bicycle and Pedestrian Committee**

**Tuesday, January 20, 2015**

**10:30 a.m.**

**NWMC Offices**

**1600 E. Golf Road, Suite 0700, Des Plaines**

**AGENDA**

- MEMBERS**
- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Cary
- Crystal Lake
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Twp.
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka
- President*
- Elizabeth B. Tisdahl
- Evanston
- Vice-President*
- Jeffrey Braiman
- Buffalo Grove
- Secretary*
- Tom Rooney
- Rolling Meadows
- Treasurer*
- Juliana Maller
- Hanover Park

*Executive Director*  
Mark L. Fowler

- I. Call to Order/ Introductions**
- II. Approval of December 16, 2014 Meeting Minutes (Attachment A)**  
*Action Requested: Approval of Minutes*
- III. Metropolitan Mayors Caucus Grant Proposal Support Letter (Attachment B)**  
Staff will describe the Metropolitan Mayors Caucus’ grant proposal to the Chicago Community Trust and NWMC’s support for the proposal.  
*Action Requested: Informational*
- IV. Elgin- O’Hare Bicycle and Pedestrian Plan Update (Attachment C)**  
Staff will provide an update on the status of the DuPage County DOT Local Technical Assistance (LTA) grant from CMAP.  
*Action Requested: Informational*
- V. Bikeway Feasibility Study Update**  
Staff will provide an update on the status of the CMAP Bikeway Feasibility study for the Fox River Trail area.  
*Action Requested: Informational*
- VI. Other Business**
- VII. Next Meeting**  
The next meeting of the Bicycle and Pedestrian Committee will scheduled for February 17, 2015.  
*Action Requested: Informational*
- VIII. Adjournment**

**Northwest Municipal Conference  
Bicycle and Pedestrian Committee  
Tuesday, December 16, 2014  
Draft Meeting Minutes  
10:30 a.m.  
NWMC Offices**

**Committee Members Present:**

Trustee A.C. Buehler, Co-Chair, Village of Northbrook  
Mayor Arlene Juracek, Co-Chair, Village of Mount Prospect  
Richard Bascomb, Village of Schaumburg  
Nellie Beckner, Village of Mount Prospect  
Ashley Englemann, Village of Lincolnwood  
Mike Hankey, Village of Hoffman Estates  
Maggie Jablonski, Elk Grove Village  
Andrew Jennings, Village of Wheeling  
Joe Kenney, Village of Glenview  
Anne Marrin, Village of Fox Lake  
Natalie Ossowski, Village of Barrington

**Others Present:**

Brooke Jones, Village of Wheeling  
Matt Lawrie, Village of Mount Prospect  
Scott Magnum, City of Des Plaines  
Adriana Webb, Village of Glenview  
Brian Pigeon, NWMC  
Mike Walczak, NWMC

- I. Call to Order/ Introductions**  
Co-Chair Buehler called the meeting to order at 10:35 a.m. and asked those present for introductions.
  
- II. Approval of October 21, 2014 Meeting Minutes**  
On a motion by Co-Chair Juarcek, seconded by Ms. Marrin, the committee unanimously voted to approve the minutes as presented.
  
- III. Bikeway Feasibility Study**  
Mr. Walczak and Mr. Pigeon described the activities of the Bikeway Feasibility Study Steering Committee and the routes the committee had selected for further study. Mr. Walczak notes how each route fit into the NWMC bike plan and existing municipal bike plans and that the next meeting was expected in early 2015.

**IV. Corridor Implementation Updates**

Mr. Walczak and Mr. Pigeon provided updates on the implementation status of the Tier One and Tier Two Corridors identified in the 2010 NWMC Bike Plan.

**V. CMAQ Call for Projects Schedule**

Mr. Walczak noted that beginning in January 2015, a new call for projects for the CMAQ program would be released. He noted that the attached application was a draft and the final would be released in January. He mentioned that during this call for projects, CMAQ and TAP projects would use the same application and noted some differences in methodology from previous calls.

**VI. 2014 Safe Routes to School Awards**

Mr. Pigeon briefed the committee on the recently awarded Safe Routes to School grants awarded to NWMC members. Mr. Pigeon noted that while IDOT did not provide specific feedback as to why certain applications were not accepted, having unobligated Safe Routes to School funds was an immediate cause for denial of applications.

**VII. Bicycle Friendly Communities Awards and Application Deadlines**

Mr. Pigeon updated the committee on the recently announced Bicycle Friendly Communities awards from the League of American Bicyclists. He noted that two NWMC members currently held Bicycle Friendly Community status while three received honorable mention. He noted that the deadline to apply for the next round of consideration was February 11, 2015.

**VIII. Other Business**

Mr. Jennings stated that the Village of Wheeling had completed its crosswalk study. The study recommendations included adding a HAWK (**H**igh-intensity **A**ctivated cross**W**alk) signal on Dundee Road west of Milwaukee Avenue.

**IX. Next Meeting**

Co-Chair Buehler noted that the next meeting was scheduled for January 20, 2015.

**X. Adjournment**

On a motion from Co-Chair Juracek, seconded by Ms. Marrin, the committee voted unanimously to adjourn.

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Hoffman Estates  
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Lake Bluff  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
Lincolnwood  
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Mark L. Fowler

January 5, 2015

Mr. Dave Bennett  
Executive Director  
Metropolitan Mayors Caucus  
233 S. Wacker Drive, Suite 800  
Chicago, IL 60606

Dear Mr. Bennett:

On behalf of the Northwest Municipal Conference (NWMC), I am writing to express our support of the Metropolitan Mayors Caucus's grant proposal to improve bicycle transportation within Cook County. The NWMC is a not-for-profit council of government representing over 1.3 million in forty-four municipalities and one township in the north and northwest suburbs of Chicago. The Conference strongly believes that the Metropolitan Mayors Caucus's proposal will benefit communities looking to implement components of recently approved bicycle and pedestrian plans.

Since the adoption of our 2010 NWMC Bicycle Plan, the Conference has worked diligently to find implementation opportunities for our members. Six of the seven communities included in the grant proposal are NWMC members and have been active in both planning and implementing regional and local projects to improve bicycle and pedestrian mobility in the region. If successful, this funding will allow communities to continue moving forward on bike parking, way-finding and community education. If successful, the NWMC is ready and willing to assist the Metropolitan Mayors Caucus to ensure a timely and effective execution of the grant.

The Conference appreciates the Chicago Community Trust's consideration of this application and recommends this proposal without reservation.

Sincerely,

Mark L. Fowler  
Executive Director  
Northwest Municipal Conference

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**To:** NWMC Bicycle and Pedestrian Committee

**From:** Brian Pigeon, Program Associate for Transportation

**Date:** January 20, 2014

**Subject:** Elgin O'Hare Bicycle and Pedestrian Plan

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**Background:** The Chicago metropolitan Agency for Planning (CMAP) administers grants through the Local Technical Assistance (LTA) program. These grants help communities implement the goals of the GO TO 2040 comprehensive regional plan. CMAP is currently administering a program through the DuPage County Department of Transportation to develop a bicycle and pedestrian plan in the areas affected by the Elgin-O'Hare Expressway.

**Scope:** This project will develop a plan to improve non-motorized transportation along the Elgin-O'Hare corridor, connecting planned and existing bicycle and pedestrian infrastructure and improving access to transit. The study area for this project will extend from Franklin Park west to *Schaumburg* and include portions of Addison, Bensenville, Bloomingdale, *Des Plaines*, *Elk Grove Village*, Franklin Park, *Hanover Park*, Itasca, Roselle, *Schaumburg* and Wood Dale.

The study will last approximately 15 months from April 2015 to June 2016. The study is to include community and stakeholder engagement and an oversight committee including municipalities, Councils of Government, citizen and business groups, and relevant governmental agencies. The plan will include data collection, potential improvements and a prioritization of those improvements in the final plan. The DuPage County Board will vote on the final plan.

**Timeline:**

**February 6:** Release RFP

**February 27:** Proposals Due

**March 23-27:** Finalists Interviewed

**April 8:** Recommendation for contractor selection to CMAP board