



# *A Joint Purchasing Program For Local Government Agencies*

June 21, 2016

Mr. Arnie Berg  
Gas Depot Oil Company  
8930 N. Waukegan Road, Suite 230  
Morton Grove, IL 60053

Dear Mr. Berg

This letter is to inform you that the Suburban Purchasing Cooperative's Governing Board has approved the award of SPC Contract #159 for the 2016 Gasoline (87, 89, & 92 Octane), Diesel Fuel, Ethanol 75 & 85 and B20 Bio Diesel Fuel to Gas Depot Oil Company, Morton Grove, IL based on your response being the lowest responsible, responsive bid and in compliance with all bid specification requirements.

With acceptance of this contract, Gas Depot Oil Company, Morton Grove, IL agrees to all terms and conditions set forth in the specifications contained within the Request for Proposals to which you responded.

The duration of the contract is Contract shall be July 6, 2016 through July 5, 2017. The Suburban Purchasing Cooperative (SPC) reserves the right to extend the contract for (3) three additional (1) one year periods under the same terms and conditions of the original contract.

Gas Depot Oil Company, Morton Grove, IL will handle all billing.

Gas Depot shall remit to the NWMC Purchasing Manager on a quarterly basis, an amount equal to 0.05 % of the total dollar volume for the quarter. Contractor must furnish a report of purchases made from the contract by the 15th of the month following the end of each fiscal quarter:

- Quarter 1 – May, June, July
- Quarter 2 – August, September, October
- Quarter 3 – November, December, January
- Quarter 4 – February, March, April

This report is to be submitted to the NWMC Purchasing Manager, 1600 East Golf Road, Suite 0700, Des Plaines, Illinois 60016 and shall include the following information: ordering municipality, date of order, date of delivery, item descriptions, total quantity delivered, item price (including mark-up and applicable taxes), total order extended price, and total volume for the quarter.

*DuPage Mayors &  
Managers Conference*  
1220 Oak Brook Road  
Oak Brook, IL 60523  
Suzette Quimell  
Phone: (630) 571-0480  
Fax: (630) 571-0484

*Northwest Municipal  
Conference*  
1600 East Golf Rd., Suite 0700  
Des Plaines, IL 60016  
Ellen Dayan, CPPB  
Phone: (847) 296-9200  
Fax: (847) 296-9207

*South Suburban Mayors  
And Managers Association*  
1904 West 174<sup>th</sup> Street  
East Hazel Crest, IL 60429  
Ed Paesel  
Phone: (708) 206-1155  
Fax: (708) 206-1133

*Will County  
Governmental League*  
3180 Theodore Street, Suite 101  
Joliet, IL 60435  
Cherie Belom  
Phone: (815) 729-3535  
Fax: (815) 729-3536

The SPC looks forward to a productive year working with Gas Depot, Morton Grove, IL. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,



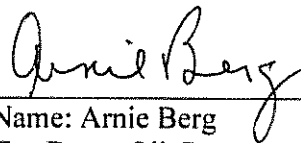
Ellen Dayan, CPPB  
Program Manager for Purchasing  
Northwest Municipal Conference



06/21/2016

Name: Ellen Dayan  
Northwest Municipal Conference

Date



6/21/16

Name: Arnie Berg  
Gas Depot Oil Company

Date

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