

NORTHWEST MUNICIPAL CONFERENCE

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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Carpentersville
Cary
Crystal Lake
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Twp.
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
Wilmette
Winnetka

President
Sandra E. Frum
Northbrook

Vice-President
Elizabeth B. Tisdahl
Evanston

Secretary
Tom Rooney
Rolling Meadows

Treasurer
Wally Bobkiewicz
Evanston

Executive Director
Mark L. Fowler

**NWMC Board Minutes
Wednesday, May 15, 2013
7:00 p.m.
Mount Prospect Village Hall
Council Chambers – Third Floor
30 South Emerson Street**

- I. Call to Order**
President McLeod called the meeting to order at 7:05 p.m.
- II. Pledge of Allegiance**
President McLeod led the Pledge of Allegiance.
- III. Roll Call**
Louella Preston called the roll.

Members Present:

Arlington Heights, Mayor Thomas Hayes
Barrington, President Karen Darch
Carpentersville, Assistant Manager Joe Wade
Cary, Administrator Christopher Clark
Deerfield, Mayor Harriet Rosenthal
Des Plaines, Mayor Matthew Bogusz
Elk Grove Village, Trustee Jim Petri, Asst. to Village Manager Joe Carey
Evanston, Mayor Elizabeth Tisdahl
Glenview, President Jim Patterson
Hanover Park, President Rodney Craig
Highland Park, Deputy Village Manager Ghida Neukirch
Hoffman Estates, Mayor Bill McLeod
Lincolnwood, Mayor Jerry Turry
Mount Prospect, Mayor Arlene Juracek
Niles, Administrator Steve Vinezeano
Northbrook, President Sandy Frum
Rolling Meadows, Mayor Tom Rooney, Manager Barry Krumstok
Schaumburg, Director of Community Services Kathleen Tempesta
Streamwood, Manager Gary O'Rourke
Wheeling, President Dean Argiris
Wilmette, President Bob Bielinski

Members Absent

Antioch	Libertyville
Bannockburn	Lincolnshire
Bartlett	Morton Grove
Buffalo Grove	Northfield
Crystal Lake	Northfield Township
Deer Park	Palatine
Glencoe	Park Ridge
Grayslake	Prospect Heights
Kenilworth	Skokie
Lake Forest	Vernon Hills
Lake Zurich	Winnetka

Others in Attendance

Larry Bury, NWMC Legislative Director
Ylda Capriccioso, CMAP (Chicago Metropolitan Agency for Planning)
Laura Dunklau, Manheim Arena
Marina Durso, NWMC Program Associate
Mark Fowler, NWMC Executive Director
Chris Hegg, Manheim Corporate
Diane Kopterski, NWMC Executive Secretary/Office Manager
Susan Moritz, Manheim Corporate
Andy Plummer, RTA (Regional Transportation Authority)
Louella Preston, Village of Niles
Christopher Staron, NWMC Program Associate
Mike Walczak, NWMC Program Manager
Larry Widmer, NWMC Deputy Director

IV. Approval of Regular Meeting Minutes – April 10, 2013

Motion to approve the Regular Minutes of the April 10, 2013 Board meeting was made by President Frum. It was seconded by President Darch and approved.

V. President's Report – William McLeod, NWMC President and Mayor, Village of Hoffman Estates

A. May Board Presentation: NWMC Surplus Vehicle and Equipment Auction Program

President McLeod introduced Manheim Regional Sales Manager, Susan Moritz, who stated that Manheim has 70 locations in the U.S. and that its dedication and technology set it apart from other auction companies. Manheim is able to provide our municipalities efficiency of service, better pricing and monetary savings in manpower and overtime in getting vehicles to auction. Sales Representative Christine Hegg, and Commercial Accounts Manager Laura Dunklau discussed their roles in helping municipalities get their vehicles to auction both on-site and on line in the most efficient and cost effective manner.

Mr. Fowler expressed his appreciation to Manheim for their work in meeting with municipalities and introducing the new streamlined procedures for selling surplus vehicles and equipment.

B. NWMC/Oakton Occupancy and Use Agreement

Mr. Fowler stated that the NWMC Facilities Subcommittee and Executive Board recommended approval of the Use and Occupancy Agreement between the Board of Trustees of Oakton Community College and the Northwest Municipal Conference to move the Conference offices to the former Business Conference Center at Oakton Community College. He stated that the only significant change to the term sheet previously approved by membership is the provision that starting October 1, 2025 either party could terminate the agreement upon two years written notice. He stated that the agreement brings significant cost savings to the Conference and will provide the Conference with brand new office space at the college.

Motion to approve the recommendation was made by President Argiris and seconded by President Darch. A roll call vote was taken and the recommendation was unanimously approved.

C. NWMC By-Laws Amendment

President McLeod stated that the NWMC Executive Board and NWMC Nominating Committee recommended that the NWMC By-Laws be amended to remove the provision that the officers shall not be from the same municipality. This is due to the fact that the current NWMC Treasurer and proposed NWMC Vice Presidential nominee are from the same municipality.

Motion to approve the recommendation was made by President Darch and seconded by Mayor Turry. A roll call vote was taken and the motion was unanimously approved.

D. FY2013-2014 NWMC Officer Nominations

President McLeod read the following slate of candidates for NWMC officers for FY13-14:

President: Sandra Frum
President, Northbrook

Vice-President: Elizabeth Tisdahl
Mayor, Evanston

Treasurer: Wally Bobkiewicz
Manager, Evanston

Secretary: Tom Rooney
Mayor, Rolling Meadows

Motion to approve the slate of officers was made by Mayor Turry and seconded by President Darch. A roll call vote was taken and the motion passed unanimously.

E. Authorization to Act During the Summer

The Executive Board recommended that the membership approve a motion empowering the Executive Board to act on all issues requiring approval during the summer recess which begins following the May membership meeting.

Motion to approve the recommendation was made by President Darch. It was seconded by Mayor Juracek and approved.

- F. Northwest Council of Mayors Technical Committee Chairperson Appointment**
President McLeod stated that due to the retirement of Arlington Heights Village President Arlene J. Mulder, the Executive Board and the Northwest Council of Mayors Technical Committee recommended that Barrington Village President Karen Darch be appointed as Chairperson of the Technical Committee.

Motion to approve the recommendation was made by Mayor Turry. It was seconded by Manager O'Rourke and approved.

- G. NWMC Service Resolutions**
President McLeod read NWMC Resolution 2013-10 honoring NWMC Secretary Louella B. Preston for her service to the Conference and for her 34 years of public service. He stated that the Executive Board recommended approval of the resolution.

Motion to approve the recommendation was made by President Frum. It was seconded by Manager Neukirch and approved. President McLeod then presented the resolution to Secretary Preston.

President McLeod stated that the Executive Board recommended approval of a resolution honoring Rep. Marty Moylan, former Des Plaines Mayor for his service to the Conference.

Motion to approve the recommendation was made by President Darch. It was seconded by President Frum and approved.

- H. Lake Michigan Allocation Rule Changes**
Mr. Staron discussed the comment letter to the Illinois Department of Natural Resources (IDNR) regarding Rules and Regulations for the Allocation of Water from Lake Michigan. He stated that eliminating the maximum unavoidable leakage allowance from the Annual Water Use Reporting, may result in over 75% of NWMC communities becoming noncompliant. Mr. Staron stated that public meetings will be held and comments are being accepted through May 31, 2013. The Executive Board recommended approval of the comment letter.

Motion to approve the recommendation was made by Mayor Turry. It was seconded by Mayor Juracek and approved.

- I. MWRD Inflow/Infiltration Proposed Ordinance**
Mr. Staron stated that the Metropolitan Water Reclamation District of Greater Chicago (MWRD) Inflow and Infiltration (I/I) Advisory Technical Panel met and discussed draft ordinance language for a new inflow and infiltration removal program. He stated that several panel members expressed concerns about the content of the proposed ordinance and the cost to municipalities. Mr. Staron stated that the Cook County Councils of Government met to discuss the impacts and a collective response to the ordinance. He stated that the MRWD will seek additional stakeholder input before moving forward.

- J. NWMC Annual Banquet Update/Reminder**
President McLeod reminded members that the new NWMC officers will be installed at this year's Annual Banquet on June 19 at The Stonegate Conference and Banquet Centre in Hoffman Estates.

K. NWMC New Mayors Dinner

President McLeod stated that the NWMC will host a dinner for new mayors and village presidents at Giacomo's Restaurant in Des Plaines on June 5. The dinner will serve to welcome the newly elected mayors and introduce the benefits of membership in the Conference.

VI. Priority Issues

A. Legislative Committee – Elizabeth Tisdahl, Mayor, City of Evanston, Co-Chair and Jerry Turry, Mayor, Village of Lincolnwood, Co-Chair

1. Tax Exempt Municipal Bonds

Mayor Tisdahl stated that Congress is considering terminating or altering the tax exempt status of municipal bonds as part of their budget discussion. She stated that at the direction of the Legislative Committee, the Conference sent a letter to the NWMC Congressional delegation requesting that they stand with our communities to oppose this issue as it is a vital resource for funding critical infrastructure needs in the local communities. Mr. Fowler stated that the Conference will work with the Metropolitan Mayors Caucus, City of Chicago and other organizations to oppose this proposal.

2. Legislative Update

Mr. Bury stated that the General Assembly is set to adjourn on May 31. He provided an update on the Local Government Distributive Fund and Personal Property Replacement Tax. Mr. Fowler stated that the Legislative Committee discussed threats to the LGDF and that an Action Alert was issued. Mayor Craig discussed his recent experience in Springfield and urged mayors to make their voices heard.

3. Pension Reform Strategy

Mr. Fowler stated that pension reform proposals in the General Assembly do not include local police and fire. The NWMC has been working with the Pension Fairness for Illinois Communities (PFIC) partners and Serafin & Associates to develop a strategy on any pension issues that may come up. He stated that a grassroots push for public safety pension reform is still on the back burner at this point.

**B. Transportation Committee – Tom Rooney, Mayor, City of Rolling Meadows, Chair
*Planning Liaison Scope of Services and Budget***

Mayor Rooney stated that an annual resolution must be passed to secure UWP funding through the Chicago Metropolitan Agency for Planning (CMAP) for support of NWMC transportation planning services. He stated that the Executive Board and Transportation Committee recommended approval of the resolution for Northwest and North Shore Council of Mayors Fiscal Year 2014 Planning Liaison Scope of Services and Budget.

Motion to approve the recommendation was made by Mayor Rooney. It was seconded by President Frum and approved.

C. Finance Committee – Wally Bobkiewicz, Manager, City of Evanston, Chair

NWMC Revised Financial Procedures and Controls

Mr. Fowler stated that the Finance Committee made changes to the NWMC Financial Procedures and Controls document relating to the movement of funds between Illinois Funds and the Illinois Metropolitan Investment Fund (IMET). The Executive Board and Finance Committee recommended approval of the NWMC Revised Financial Procedures and Controls Document.

Motion to approve the recommendation was made by President Darch and seconded by Manager O'Rourke. A roll call vote was taken and the motion was approved.

VII. Consent Agenda

Motion to approve items on the Consent Agenda was made by Mayor Turry. It was seconded by Mayor Juracek and approved. The following items were approved on the Consent Agenda:

- Monthly Budget Report and Warrant List for March 2013

VIII. Executive Session

Motion was made by President Frum to move into Executive Session pursuant to 5 ILCS 120/2 to discuss the Executive Director's evaluation, statement of goals and objectives, and any compensation adjustments. The motion was seconded by President Darch. A roll call vote was taken and the motion approved. Staff and guests were excused and Executive Session commenced at 8:05 p.m.

The board reconvened in regular session at 8:10 p.m.

President Frum moved approval of a three percent compensation increase as part of the pool increase for the Executive Director. The motion was seconded by Mayor Turry. A roll call vote was taken and the motion passed. Streamwood voted Present.

Mr. Fowler expressed his appreciation to Conference staff and membership for all their work and support during the past year.

IX. Other Business

None.

X. For the Good of the Order

None.

XI. Next Meeting

President McLeod stated that the next Board meeting will be held on Wednesday, September 11, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

XII. Adjournment

There being no further business, motion to adjourn was made by President Darch. It was seconded by Mayor Tisdahl and approved. The meeting adjourned at 8:20 p.m.

Tom Rooney, NWMC Secretary and
Mayor, City of Rolling Meadows