

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
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www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

- Antioch
 - Arlington Heights
 - Bannockburn
 - Barrington
 - Bartlett
 - Buffalo Grove
 - Carpentersville
 - Cary
 - Crystal Lake
 - Deer Park
 - Deerfield
 - Des Plaines
 - Elk Grove Village
 - Evanston
 - Glencoe
 - Glenview
 - Grayslake
 - Hanover Park
 - Highland Park
 - Hoffman Estates
 - Kenilworth
 - Lake Forest
 - Lake Zurich
 - Libertyville
 - Lincolnshire
 - Lincolnwood
 - Morton Grove
 - Mount Prospect
 - Niles
 - Northbrook
 - Northfield
 - Northfield Twp.
 - Palatine
 - Park Ridge
 - Prospect Heights
 - Rolling Meadows
 - Schaumburg
 - Skokie
 - Streamwood
 - Vernon Hills
 - Wheeling
 - Wilmette
 - Winnetka
- President*
Sandra E. Frum
Northbrook
- Vice-President*
Elizabeth B. Tisdahl
Evanston
- Secretary*
Tom Rooney
Rolling Meadows
- Treasurer*
Wally Bobkiewicz
Evanston
- Executive Director*
Mark L. Fowler

NWMC Board Minutes
Wednesday, October 9, 2013
7:00 p.m.
Oakton Community College
1600 East Golf Road
Des Plaines, IL

- I. Call to Order**
President Frum called the meeting to order at 7:00 p.m.
- II. Pledge of Allegiance**
President Frum led the Pledge of Allegiance.
- III. Roll Call**
Diane Kopterski called the roll.

Members Present:

Arlington Heights, Mayor Thomas Hayes, Trustee Bert Rosenberg, Trustee Robin LeBedz, Trustee Joe Farwell
 Barrington, President Karen Darch
 Buffalo Grove, President Jeffrey Braiman, Trustee Mike Terson, Manager Dane Bragg, Deputy Village Manager Jennifer Maltas
 Carpentersville, President Ed Ritter, Trustee Don Burroway, Manager Mark Rooney
 Cary, Administrator Christopher Clark
 Deer Park, President Bob Kellermann, Administrator Jim Connors
 Deerfield, Manager Kent Street, Trustee Barbara Struthers
 Elk Grove Village, Trustee Jim Petri, Deputy Village Manager Matthew Roan
 Evanston, Mayor Elizabeth Tisdahl, Community Engagement Division Manager Erika Storlie, ICMA Management Fellow Cindy Plante
 Glencoe, President Lawrence Levin
 Glenview, President James Patterson
 Hanover Park, Trustee Ed Zimel
 Hoffman Estates, Mayor Bill McLeod, Trustee Michael Gaeta
 Lake Forest, Manager Bob Kiely
 Lincolnwood, Mayor Jerry Turry
 Morton Grove, President Dan DiMaria, Trustee Bill Cannon, Assistant to the Administrator Peter Falcone
 Mount Prospect, Mayor Arlene Juracek
 Niles, Trustee Rosemary Palicki
 Northbrook, President Sandy Frum, Trustee Jim Karagianis, Trustee Bob Israel, Manager Rich Narhstadt, Public Works Director Kelly Hamill
 Northfield, President Fred Gougler, Trustee Jane Goldenberg

Park Ridge, Alderman Joseph Sweeney, Manager Shawn Hamilton
Prospect Heights, Alderman Bree Higgins, Administrator Anne Marrin
Rolling Meadows, Mayor Tom Rooney
Schaumburg, Director of Community Services Kathleen Tempesta
Skokie, Trustee Randall Roberts, Trustee Karen Gray-Keeler, Assistant Manager
John Lockerby
Streamwood, President Billie Roth, Trustee Sharon Caddigan, Manager Gary
O'Rourke
Wheeling, President Dean Argiris
Wilmette, President Bob Bielinski, Manager Tim Frenzer

Members Absent

Antioch	Kenilworth
Bannockburn	Lake Zurich
Bartlett	Libertyville
Crystal Lake	Lincolnshire
Des Plaines	Northfield Township
Grayslake	Palatine
Highland Park	Vernon Hills
	Winnetka

Others in Attendance

Letitia Dewith-Anderson, Anderson Legislative Consulting
Taylor Anderson, Anderson Legislative Consulting
Larry Bury, NWMC Deputy Director
Ylda Capriccioso, CMAP (Chicago Metropolitan Agency for Planning)
Ellen Dayan, NWMC Program Manager
Marina Durso, NWMC Program Associate
Mark Fowler, NWMC Executive Director
Diane Kopterski, NWMC Executive Secretary/Office Manager
Chris Staron, Program Associate
Mike Walczak, NWMC Program Manager

IV. Approval of Regular Meeting Minutes – September 11, 2013

Motion to approve the Minutes of the September 11, 2013 Board meeting was made by President Darch. It was seconded by Mayor Turry and approved.

V. President's Report – Sandra Frum, NWMC President and President, Village of Northbrook

A. October Board Meeting Presentation – Understanding and Influencing Springfield

President Frum stated that one of her goals is to have municipalities at the table when laws are being considered and she stressed that the active participation of members in Springfield is critical.

President Frum introduced Letitia and Taylor Anderson of Anderson Legislative Consulting who gave a presentation on "Lobbying 101", a primer on lobbying in Springfield. They discussed what to expect while lobbying in Springfield; stressed the importance of the committee process; the need to build relationships with the legislators and their staffs; the importance of listening and getting information from the legislators, and why local voices are important.

Mr. Fowler thanked the Andersons for their presentation and said that the Conference will

work with the other councils of government to have a consistent presence in Springfield and get their message across to the legislators. President Frum discussed the upcoming veto session and urged the members to participate.

B. Small Cell Antenna Update

Mr. Bury stated that A&T wants to start a dialog with the towns to discuss their regional plans and the technology involved with small cell antennas. Mr. Bury stated that a basic white paper has been distributed to the membership and the next step is for the managers to meet with AT&T to further clarify their plans.

C. Stormwater Regulations Update

Mr. Staron stated that the MWRD Board of Commissioners adopted the Watershed Management Ordinance at its October 3 meeting with an effective date of May 1, 2014. He reported that a Technical Manual is being prepared. Mr. Staron stated that the Post Development Stormwater Runoff Standard Workgroup forwarded final recommendations for statewide stormwater standards to the Illinois EPA last June and the Illinois EPA is considering if and how to move forward with the recommendations given current statutory requirements and potential federal regulations. Mr. Staron said that staff is not recommending any action at this time but will continue to follow this issue if the Illinois EPA elects to move forward with the recommendations.

D. Rail Tanker Car Safety Resolution

President Frum stated that President Darch brought this issue to the attention of the Conference. President Darch explained that the federal Pipelines and Hazardous Materials Safety Administration (PHMSA) recently proposed rules to make new tanker cars which carry hazardous materials safer in derailments and accidents. She stated that public comments are being accepted on the proposed rules until November 5, 2013. The Executive Board recommended conditional approval of a resolution calling for the retrofit of existing cars, pending further review and refinement by the Transportation Committee at their October 24 meeting.

Motion to approve the recommendation was made by President Darch. It was seconded by President Levin and approved. Opposed – Glenview. Present - Wilmette.

E. Fall 2013 NWMC Surplus Vehicle and Equipment Auction

Ms. Dayan stated that the fall 2013 NWMC surplus vehicle and equipment auction is scheduled for Tuesday, October, 15, at 2:00 p.m. at Manheim Arena in Bolingbrook and encouraged the municipalities to participate.

VI. Priority Issues

A. Legislative Committee – Jerry Turry, Mayor, Village of Lincolnwood, Co-Chair and Matt Bogusz, Mayor, City of Des Plaines, Co-Chair

Public Safety Pension Reform Strategy

Mr. Bury stated that the pension conference committee is expected to release proposed pension reform legislation prior to the start of veto session. He stated that these reforms are expected to be limited to only four of the state's pension systems. Mr. Bury stated that the Legislative Committee will meet next week to discuss the issues.

B. Finance Committee – Wally Bobkiewicz, Manager, City of Evanston, Chair

1. FY2012-2013 Audit Draft

Mr. Fowler stated that Knutte & Associates completed a draft of the audit report for the period ending April 30, 2013 and reviewed the report. He stated that net

assets increased \$185,925 with joint purchasing revenue accounting for the bulk of that positive balance. Total expenses decreased by 5.96%. He said that the Executive Board and Finance Committee recommended approval of the audit.

Motion to approve the recommendation was made by President Argiris. It was seconded by Trustee Zimel and unanimously approved.

2. *NWMC Building Loan Prepayment*

Mr. Fowler stated that the Board had previously approved prepayment of the NWMC Building loan, but it was deferred pending final resolution of negotiations with Oakton to relocate the NWMC offices. The Conference moved to its new facility on September 3. He said that the Executive Board and the Finance Committee recommended proceeding with prepayment of the NWMC building note.

Motion to approve the recommendation was made by Trustee Zimel. It was seconded by President Darch and unanimously approved.

3. *2013 Strategic Plan Implementation Update - Evaluation of Ancillary Services*

Mr. Fowler stated pursuant to the implementation of the Conference Strategic Plan and the evaluation of ancillary services, the Employee Assistance Program and Alternative Dispute Resolution program were reviewed. He stated that participation in both programs has been healthy and the programs do not require a lot of staff time to administer. The Executive Board and the Finance Committee recommended that the Conference continue to administer both the Employee Assistance Program and the Alternative Dispute Resolution program.

Motion to approve the recommendation was made by Trustee Zimel. It was seconded by President Argiris and unanimously approved.

VII. Consent Agenda

Motion to approve items on the consent agenda was made by Mayor McLeod. It was seconded by Mayor Turry and unanimously approved. The following items were approved on the Consent Agenda:

- Monthly Budget Report and Warrant List for July and August 2013
- North Shore Council of Mayors Surface Transportation Program (STP) for FFY2014-19
- North Shore Council of Mayors advanced funding authorization.

VIII. Other Business

President Frum asked that Mr. Fowler apprise members of the recent staff re-organization due to the retirement of Larry Widmer. Mr. Fowler stated that Larry Bury was promoted to Deputy Director and will handle those responsibilities as well as legislative policy. The board congratulated Mr. Bury on his promotion.

IX. For the Good of the Order

None.

X. Next Meeting

President Frum stated that the next Board meeting will be held on Wednesday, November 13, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines. She also stated that members will be notified if they are needed down in Springfield for the veto session.

XI. Adjournment

There being no further business, motion to adjourn was made by Trustee Zimel. It was seconded by Mayor Juracek and approved. The meeting adjourned at 8:40 p.m.

Thomas Rooney, NWMC Secretary and
Mayor, City of Rolling Meadows