

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
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www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Cary
- Crystal Lake
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Twp.
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka

President
Sandra E. Frum
Northbrook

Vice-President
Elizabeth B. Tisdahl
Evanston

Secretary
Tom Rooney
Rolling Meadows

Treasurer
Wally Bobkiewicz
Evanston

Executive Director
Mark L. Fowler

NWMC Board Minutes
Wednesday, February 12, 2014
7:00 p.m.
Oakton Community College
1600 East Golf Road
Des Plaines, IL

- I. Call to Order**
President Frum called the meeting to order at 7:00 p.m.
- II. Pledge of Allegiance**
President Frum led the Pledge of Allegiance.
- III. Roll Call**
Diane Kopterski called the roll.

Members Present:

Arlington Heights, Mayor Thomas Hayes
Bannockburn, President James Barkemeyer
Barrington, President Karen Darch
Buffalo Grove, President Jeffrey Braiman
Carpentersville, Manager Mark Rooney
Cary, Administrator Christopher Clark
Deer Park, President Bob Kellermann
Deerfield, Manager Kent Street
Des Plaines, Mayor Matt Bogusz
Elk Grove Village, Trustee Jim Petri, Manager Ray Rummel
Evanston, Mayor Elizabeth Tisdahl
Glencoe, Manager Phil Kiraly
Glenview, President James Patterson
Hanover Park, Village Clerk Eira Corral
Hoffman Estates, Manager Jim Norris
Lincolnwood, Manager Tim Wiberg
Morton Grove, Assistant to the Village Manager Pete Falcone
Mount Prospect, Mayor Arlene Juracek, Trustee Michael Zadel
Niles, Trustee Rosemary Palicki
Northbrook, President Sandra Frum
Rolling Meadows, Mayor Tom Rooney, Manager Barry Krumstok
Schaumburg, Community Services Director Kathleen Tempesta
Skokie, Manager John Lockerby
Streamwood, Manager Gary O'Rourke
Wheeling, President Dean Argiris, Manager Jon Sfondilis
Wilmette, President Robert Bielinski

Members Absent

Antioch	Lincolnshire
Bartlett	Northfield
Crystal Lake	Northfield Township
Grayslake	Palatine
Highland Park	Park Ridge
Kenilworth	Prospect Heights
Lake Forest	Vernon Hills
Lake Zurich	Winnetka
Libertyville	

Others in Attendance

Larry Bury, NWMC Deputy Director
Ellen Dayan, NWMC Purchasing Manager
Kristi DiLaurentiis, Metro Strategies
Jodi Doane, HIAS Chicago
Marina Durso, NWMC Program Associate for Administrative Services
Mark Fowler, NWMC Executive Director
Karol Heneghan, NWMC Admin. Assistant/Office Manager
Diane Kopterski, NWMC Executive Secretary/Office Manager
Kathleen O'Hara, Mayor of Lake Bluff
Gordon Smith, Chicago Metropolitan Agency for Planning (CMAP)
Chris Staron, NWMC Program Associate for Transportation & Policy
Mike Walczak, NWMC Transportation Director

IV. **Approval of Regular Meeting Minutes – January 15, 2014**

Motion to approve the Minutes of the January 15, 2014 Board meeting was made by President Braiman. It was seconded by President Darch and approved.

V. **President's Report – Sandra Frum, NWMC President and President, Village of Northbrook**

A. **Joint NWMC/DMMC Mayors Meeting**

President Frum stated that the Conference and the Du Page Mayors and Managers Conference will conduct a Mayors Only Coffee on Saturday, March 15, from 9:00 a.m. to 11:00 a.m. at the Hanover Park Village Hall. She stated that the meeting will include a discussion of the Pension Fairness for Illinois Communities Coalition's public safety pension reform efforts, the status of pending legislation and the recommended involvement of elected and appointed officials during the remainder of the spring session. President Frum asked that members advise Mr. Fowler if they plan to attend.

B. **Small Cell Antenna Update**

Mr. Bury stated that a group of municipal officials, at the direction of NWMC managers, have drafted a model ordinance to regulate future installation of small cell and similar wireless equipment on utility poles and other structures. He stated that the model ordinance is being reviewed by municipal officials and the Attorneys' Committee and will be finalized shortly. Mr. Bury stated that they upon completion of the review, the group will meet with AT&T and other wireless carriers.

C. **NWMC Winter Surplus Vehicle and Equipment Auction**

President Frum stated that the NWMC Surplus Vehicle and Equipment Auction scheduled for March 4 has been cancelled due to the severe winter. NWMC staff is working with Manheim Arena to secure a date in May.

D. 2014 NWMC Updated Board Meeting Dates

President Frum stated that an updated list of 2014 NWMC Board meetings was attached to the packet to reflect that the May meeting will be held at the Wheeling Village Hall.

E. NWMC Service Resolution

President Frum read the service resolution recognizing the significant contributions to the Conference by NWMC Executive Secretary/Office Manager Diane Kopterski, who will retire on March 1.

Motion to approve the resolution was made by Mayor Rooney. It was seconded by President Darch and approved. President Frum presented the resolution to Ms. Kopterski who thanked the members and staff. Mr. Fowler introduced Karol Heneghan who will join the staff on February 19 to fill that position.

VI. Priority Issues

A. Legislative Committee – Jerry Turry, Mayor, Village of Lincolnwood, Co-Chair and Matt Bogusz, Mayor, City of Des Plaines, Co-Chair

1. Legislative Brunch Recap

Mayor Bogusz reported that the Legislative Brunch was attended by 139 individuals, representing 32 member communities and 20 legislators, and he thanked the members for their participation.

2. Public Safety Pension Reform Strategy

Mayor Bogusz stated that members should have received a solicitation for the Pension Fairness for Illinois Communities Coalition and he encouraged NWMC member participation. Mr. Fowler stated that the Coalition is working with the Illinois Municipal League on legislation which is currently being reviewed, and also with public relations and actuarial assistance that will be employed for this effort.

3. NWMC Legislative Days in Springfield

Mayor Bogusz urged members to attend the NWMC Legislative Days in Springfield on March 25 through March 27. He stated that it is a critical time to be in Springfield since that Friday is the deadline to move bills out of committee in the House and Senate. He stated that the Governor's Budget Address will also take place on that Wednesday and will provide an opportunity for comment to our legislators.

B. Finance Committee - Wally Bobkiewicz, Manager, City of Evanston, Chair

2013 NWMC Strategic Plan Implementation – Long-term Financial Planning

1. Reserve Fund Usage

Mr. Fowler stated that the Executive Board and Finance Committee recommended that a Reserve Fund Usage Policy be created to establish three reserve funds with specific uses designated for each fund: Operating Reserve Fund, Special Projects Fund and Tenancy/Capital Replacement Fund. He stated that pending approval of the policy, the Finance Committee will determine funding amounts.

Motion to approve the recommendation was made by Manager Norris. It was seconded by Manager Street and approved.

2. *Membership Dues Policy*

Mr. Fowler stated after a review of various methods of computing membership dues, the Executive Board and Finance Committee recommended codification of the current method of calculating dues as outlined in the NWMC By-laws. The Executive Board and Finance Committee further recommended not instituting an automatic dues increase policy at this time but reviewing it on an annual basis.

There was discussion by membership about straight per capita dues and a weighted vote based on the per capita method.

Motion to approve the Executive Board and Finance Committee recommendation was made by President Darch. It was seconded by Mayor Bogusz and approved. Buffalo Grove voted no.

C. Transportation Committee - Jeff Braiman, President, Village of Buffalo Grove, Chair

1. *Northeastern Illinois Public Transit Task Force Update*

President Braiman stated the Governor's Northeastern Illinois Public Transit Task Force met and reviewed a draft report from the System Performance Working Group. He stated that the report recommended that the region prepare and implement a plan to improve regional mobility and increase transit ridership, better leverage state resources to meet transit goals and create regional performance measures. President Braiman stated that the Task Force is scheduled to adopt a final report with recommendations at its March 27 meeting.

2. *Illinois Route 53/120 Update*

Mr. Staron reported that the Illinois Tollway staff gave a presentation at the January 30 Transportation Committee meeting on the work of the Finance Committee for the Illinois Route 53/120 project, including possible funding sources to narrow the project's more than \$2 billion funding gap.

VII. Consent Agenda

Motion to approve items on the Consent Agenda was made by President Argiris. It was seconded by Mayor Tisdahl and approved. The following items were approved on the Consent Agenda:

- Monthly Budget Report and Warrant List for December 2013

VIII. Other Business

President Frum stated that she has been selected to be a member of the Cook County Long Range Transportation Plan Committee which will conduct an eighteen month study of roads, sidewalks, METRA, Pace, and county related transportation areas.

President Frum stated that she is the vice-chair of the Cook County All Hazards Mitigation Plan Steering Committee. She stated that Cook County doesn't have a natural hazard mitigation plan and therefore the county is not eligible for FEMA funding. President Frum stated that only a few NWMC communities already have a mitigation plan in place but most do not. She requested that towns participate in a survey to facilitate the plan so future funding would be available through FEMA. Once a plan is approved, there will be resolutions for Cook County members to pass.

IX. For the Good of the Order

Mayor Bogusz stated that the responsibilities of the MWRD have increased over the years and urged members to attend a candidate's quorum on February 26 to learn more about the candidates.

Mayor Juracek stated that there was a recent fire in downtown Mount Prospect and the mutual aid system was activated. She publicly thanked all those departments who came out to help the effort.

President Argiris stated that rising flood insurance rates are not unique to Illinois and thanked staff for research they did on the issue which will be discussed at the Legislative Committee meeting.

Mr. Fowler expressed his personal appreciation to Ms. Kopterski for her work with the Conference.

X. Next Meeting

The next Board meeting will be held on Wednesday, March 12, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

XI. Adjournment

There being no further business, motion to adjourn was made by Manager Street. It was seconded by Trustee Pawlicki and approved. The meeting adjourned at 7:40 p.m.

Thomas Rooney, NWMC Secretary and
Mayor, City of Rolling Meadows