

**NORTHWEST MUNICIPAL CONFERENCE**  
1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
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[www.nwmc-cog.org](http://www.nwmc-cog.org)



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

Antioch  
Arlington Heights  
Bannockburn  
Barrington  
Bartlett  
Buffalo Grove  
Carpentersville  
Cary  
Crystal Lake  
Deer Park  
Deerfield  
Des Plaines  
Elk Grove Village  
Evanston  
Glencoe  
Glenview  
Grayslake  
Hanover Park  
Highland Park  
Hoffman Estates  
Kenilworth  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
Lincolnwood  
Morton Grove  
Mount Prospect  
Niles  
Northbrook  
Northfield  
Northfield Twp.  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
Schaumburg  
Skokie  
Streamwood  
Vernon Hills  
Wheeling  
Wilmette  
Winnetka

*President*  
Sandra E. Frum  
Northbrook

*Vice-President*  
Elizabeth B. Tisdahl  
Evanston

*Secretary*  
Tom Rooney  
Rolling Meadows

*Treasurer*  
Wally Bobkiewicz  
Evanston

*Executive Director*  
Mark L. Fowler

**NWMC Board Minutes**  
**Wednesday, March 12, 2014**  
**7:00 p.m.**  
**Oakton Community College**  
**1600 East Golf Road**  
**Des Plaines, IL**

- I. Call to Order**  
President Frum called the meeting to order at 7:00 p.m.
- II. Pledge of Allegiance**  
President Frum led the Pledge of Allegiance.
- III. Roll Call**  
Karol Heneghan called the roll.

**Members Present:**

Arlington Heights, Mayor Thomas Hayes  
Bannockburn, President James Barkemeyer  
Buffalo Grove, President Jeffrey Braiman  
Carpentersville, Manager Mark Rooney  
Cary, Mayor Mark Kownick, Administrator Christopher Clark  
Deerfield, Manager Kent Street  
Des Plaines, Mayor Matt Bogusz  
Elk Grove Village, Trustee Jim Petri, Manager Ray Rummel  
Evanston, Mayor Elizabeth Tisdahl, Manager Wally Bobkiewicz  
Glencoe, Manager Phil Kiraly  
Glenview, Manager Todd Hileman  
Hanover Park, Trustee Edward Zimel  
Highland Park, Deputy City Manager Ghida Neukirch  
Hoffman Estates, Manager Jim Norris  
Lake Forest Manager Robert Kiely  
Lincolnwood, Mayor Gerald Turry  
Morton Grove, Assistant to the Village Manager Peter Falcone  
Mount Prospect, Mayor Arlene Juracek, Trustee Mike Zadel  
Niles, Trustee Rosemary Palicki  
Northbrook, President Sandra Frum  
Northfield, President Fred Gougler  
Palatine, Mayor Jim Schwantz  
Prospect Heights, Manager Anne Marrin  
Rolling Meadows, Mayor Tom Rooney, Manager Barry Krumstok  
Schaumburg, Manager Brian Townsend  
Skokie, Trustee Randall Roberts  
Streamwood, Manager Gary O'Rourke  
Wheeling, President Dean Argiris, Manager Jon Sfondilis  
Wilmette, President Robert Bielinski

### **Members Absent**

Antioch	Lake Zurich
Barrington	Libertyville
Bartlett	Lincolnshire
Crystal Lake	Northfield Township
Deer Park	Park Ridge
Grayslake	Vernon Hills
Kenilworth	Winnetka

### **Others in Attendance**

Larry Bury, NWMC Deputy Director  
Ellen Dayan, NWMC Purchasing Manager  
Marina Durso, NWMC Program Associate for Administrative Services  
Mark Fowler, NWMC Executive Director  
Karol Heneghan, NWMC Admin. Assistant/Office Manager  
Chris Staron, Program Associate for Transportation & Policy  
Mike Walczak, NWMC Transportation Director

#### **IV. Approval of Regular Meeting Minutes – February 12, 2014**

Motion to approve the Minutes of the February 12, 2014 Board meeting was made by Trustee Zimel. It was seconded by Mayor Juracek and approved.

#### **V. President's Report – Sandra Frum, NWMC President and President, Village of Northbrook**

##### **A. FY 14-15 NWMC Officer Nominations**

President Frum reminded everyone that nominations are due back to staff by Friday, March 14. The NWMC Nominating Committee will report their nominations at the April 9 NWMC Board meeting with election to occur at the May 14 meeting.

##### **B. Small Cell Antenna Update**

Mr. Bury reported that the working group met with AT&T representatives on February 28 to discuss a draft model ordinance that would regulate the installation of small cell antennas and similar equipment. He said that AT&T will provide the working group with additional information regarding their plans and equipment in order to refine the model ordinance.

##### **C. NWMC Legislative Advocacy Expense and Event Fee Policies**

Mr. Fowler reported that the Executive Board recommended approval of the Legislative Advocacy Expense and Event Fee policies. Currently, he said the Conference lacks policies to clarify the assessment of charges to members and officers during legislative advocacy activities and annual events including the Banquet, Legislative Brunch and Golf Outing. Mr. Fowler noted that, with the increased participation by the membership in the legislative advocacy activities of the Conference, the policy applies to occasions when NWMC members choose to participate in group dining events arranged by staff. He further said that the policy will be provided to the participants in advance of each event. Motion to approve the legislative advocacy expense policy was made by Mayor Turry. It was seconded by Trustee Zimel and approved.

Mr. Fowler reviewed the policy for NWMC events, which clarifies charges assessed to the officers of the organization for participation in events such as the golf outing,

legislative brunch and annual banquet. Motion to approve the event fee policy was made by Mr. Street. The motion was seconded by Mayor Turry and approved .

**D. Flood Insurance Rate Increases**

Mr. Staron reported on the Biggert Waters Flood Insurance Reform Act and its impact on flood insurance rates for NWMC communities. He said that in January, the Senate passed a 4-year delay for implementing the Act and in March, the House passed separate legislation to curb some portions of the Act. Mr. Staron said that the Senate and the House must now reconcile the differences. President Argiris thanked staff for tracking this issue.

**E. NWMC Employee Assistance Program Contract Renewal**

Mr. Fowler reported that the first of four (4) possible one-year contract extensions of the NWMC Employee Assistance Program (EAP) with provider Bensinger, DuPont & Associates (BDA) expires on April 30, 2014. He said that the Executive Board recommended awarding the second contract extension to BDA from May 1, 2014 through April 30, 2015. Motion to approve the recommendation was made by President Argiris. The motion was seconded by Trustee Zimel and approved.

**F. NWMC Surplus Vehicle and Equipment Auction spring Date and Contract Renewal**

Mr. Fowler reported that the next NWMC Surplus Vehicle and Equipment Auction is scheduled for Tuesday, May 20, 2:00 p.m. at Manheim Arena in Bolingbrook. He encouraged the members to participate. In addition, he reported that the current agreement with Manheim expires on March 18 and the Executive Board recommended awarding the first of four (4) possible one-year contract extensions. Motion to approve the recommendation was made by President Gougler. The motion was seconded by Trustee Palicki and approved.

**VI Priority Issues**

**A. Legislative Committee – Jerry Turry, Mayor, Village of Lincolnwood, Co-Chair and Matt Bogusz, Mayor, City of Des Plaines, Co-Chair**

**1. Metropolitan Mayors Caucus 2014 Legislative Priorities**

Mayor Bogusz reported that the Executive Board and Legislative Committee recommended approval of the Metropolitan Mayors Caucus' (MMC) legislative priorities for 2014. He said the MMC state priorities include public safety pension reform, protecting local government revenues, unfunded mandates and PSEBA. The MMC federal priorities include supporting the Marketplace Fairness Act and sustainable transportation funding. Motion to approve the recommendation was made by Mayor Juracek. The motion was seconded by Ms. Marrin and approved.

**2. Public Safety Pension Reform Strategy**

Mark Fowler reported that \$66,000.00 in contributions have been received for the Pension Fairness for Illinois Communities Coalition which covers the actuarial analysis and public relations consulting contracts. He said that the Coalition Partners met on March 3 and will meet again March 13 and March 24. He thanked Mr. Hileman for raising the concern about the potential for a max exodus of those at or near retirement age if legislation were approved. He said a group of managers and finance directors would look further into the concern, which would also be included in the Coalition's actuarial analysis for potential impact.

**3. Legislative Positions**

Mayor Bogusz reported that the Executive Board and Legislative Committee recommended approval of the positions on the attached list of bills, 21 in total. Motion to

approve the recommendation was made by Mr. Norris. The motion was seconded by Trustee Zimel and approved. Mr. Bury reported on the status of Senate Bill 1681 (fire department consolidation) and House Bill 5485 (minimum manning). President Frum encouraged everyone to read the emails Larry sends out on various bills and act upon the recommendations.

#### **4. Legislative Days in Springfield**

Mayor Turry reported that it is not too late to register and attend the NWMC Legislative Days in Springfield, scheduled for March 25-27. Mr. Bury reported that twenty-nine members will be in attendance and gave a list of representatives and senators who are scheduled to attend the dinner on March 25. Mayor Turry reminded those attending to contact their legislators personally and invite them to attend the dinner.

#### **B. Finance Committee - Wally Bobkiewicz, Manager, City of Evanston, Chair**

##### *NWMC Financial and Investment Policy*

Mr. Bobkiewicz reported that the Finance Committee annually reviews the NWMC Financial and Investment Policies prior to development of the annual budget, and makes adjustments where necessary. He said the committee updated the Financial Policy to incorporate the recently adopted Program Subsidization, Rolling Five-Year Plan, Membership Dues and Reserve Funds Usage policies and that there were no recommended changes to the Investment Policy. Trustee Zimel moved approval of the NWMC Financial Policy. The motion was seconded by Mayor Bogusz and approved. President Barkemeyer moved approval of the NWMC Investment Policy. The motion was seconded by Mayor Tisdahl and approved.

#### **C. Transportation Committee - Jeff Braiman, President, Village of Buffalo Grove, Chair**

Mr. Walczak reported that the Governor's Northeastern Illinois Public Transit Task Force met on February 28 and discussed reports from the Finance and Ethics Working Groups. He said that the Task Force is scheduled to adopt a final report with recommendations at its March 27 meeting. Additionally, he said that the Metropolitan Mayors Caucus Transit Improvement Working Group met on February 26 to discuss a position statement on transit governance and reform.

#### **VII. Consent Agenda**

Motion to approve items on the Consent Agenda was made by Trustee Zimel. The motion was seconded by Ms. Marrin and approved.

#### **VIII. Other Business**

No report.

#### **IX. For the Good of the Order**

Mr. Fowler congratulated Ms. Marrin on her new position in Fox Lake, stating that her membership packet would soon be following her. Ms. Marrin thanked the board and said it is a pleasure working with everyone.

Mr. Norris announced that Mayor McLeod became a grandfather to twin boys and all were doing well.

#### **X. Next Meeting**

The next Board meeting will be held on Wednesday, April 9, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

#### **XI. Adjournment**

There being no further business, motion to adjourn was made by Trustee Zimel. The motion was seconded by Mayor Turry and approved. The meeting adjourned at 7:40 p.m.

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Thomas Rooney, NWMC Secretary and  
Mayor, City of Rolling Meadows