

**NORTHWEST MUNICIPAL CONFERENCE**

1616 East Golf Road  
Des Plaines, Illinois 60016  
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www.nwmc-cog.org



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

- Antioch
- Arlington Heights
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Cary
- Crystal Lake
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox River Grove
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Twp.
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka
  
- President*  
Christopher S. Canning  
Wilmette
  
- Vice-President*  
William D. McLeod  
Hoffman Estates
  
- Secretary*  
Sandra E. Frum  
Northbrook
  
- Treasurer*  
Robert R. Kiely, Jr.  
Lake Forest
  
- Executive Director*  
Mark L. Fowler
  
- \*Affiliate Member

**NWMC Board Minutes**  
**Wednesday, December 14, 2011**  
**7:00 p.m.**  
**Crowne Plaza Hotel**  
**2875 North Milwaukee Avenue**  
**Northbrook/Prospect Heights, IL**

- I. Call to Order**  
President Canning called the meeting to order at 7:10 p.m.
  
- II. Pledge of Allegiance**  
President Canning led the Pledge of Allegiance.
  
- III. Roll Call**  
Diane Kopterski called the roll.

**Members Present:**

Arlington Heights, Mayor Arlene J. Mulder  
 Barrington, President Karen Darch  
 Buffalo Grove, Trustee Jeff Berman  
 Carpentersville, Manager Mark Rooney  
 Cary, Mayor Tom Kierna, Administrator Christopher Clark  
 Elk Grove Village, Trustee Jim Petri  
 Evanston, Mayor Elizabeth Tisdahl  
 Glencoe, Trustee Lawrence Levin  
 Glenview, President Kerry Cummings  
 Highland Park, Manager Dave Limardi  
 Hoffman Estates, Manager Jim Norris  
 Lincolnwood, Mayor Jerry Turry, Administrator Tim Wiberg  
 Mount Prospect, Mayor Irvana Wilks  
 Niles, Trustee Louella Preston  
 Northbrook, President Sandy Frum  
 Palatine, Mayor Jim Schwantz  
 Prospect Heights, Administrator Anne Marrin  
 Rolling Meadows, Mayor Tom Rooney, Manager Barry Krumstok  
 Schaumburg, Senior Assistant to the Village Manager Kathleen Tempesta  
 Skokie, Manager Al Rigoni  
 Vernon Hills, Manager Mike Allison  
 Wilmette, President Christopher Canning  
 Winnetka, Manager Rob Bahan

**Members Absent:**

Antioch	Lake Forest
Bartlett	Lake Zurich
Crystal Lake	Libertyville
Deerfield	Lincolnshire
Des Plaines	Morton Grove
Fox River Grove	Northfield
Grayslake	Northfield Township
Hanover Park	Park Ridge
Kenilworth	Streamwood
	Wheeling

**Others in Attendance**

Greg Bales, U.S. Senator Durbin's Office  
Larry Bury, NWMC Policy Director  
Marina Durso, NWMC Program Associate  
Mark Fowler, NWMC Executive Director  
Diane Kopterski, NWMC Executive Secretary  
Andy Plummer, RTA  
Chris Staron, NWMC Program Associate  
Mike Walczak, NWMC Program Manager  
Kay Whitlock, Christopher B. Burke Engineering  
Larry Widmer, NWMC Deputy Director

**IV. Approval of Meeting Minutes – November 16, 2011**

Motion to approve the minutes of the November 16, 2011 Board Meeting was made by President Frum. It was seconded by Mayor Tisdahl and approved. Palatine and Prospect Heights abstained.

**V. President's Report – Christopher Canning, NWMC President and President, Village of Wilmette**

**A. ComEd Outage Restoration Response**

President Canning thanked the elected officials and the village managers for their time, support and input into the ComEd restoration response process and protocol.

Mr. Bury stated that the manager's group has been meeting with Com Ed officials on a weekly basis to work on both the storm response and annual reporting protocols. He said the protocols would be presented to the Cogs and other municipal officials in January.

Mr. Fowler stated that since this is a new operating protocol throughout Com Ed's service territory, a significant amount of education and clarification must be conducted by ComEd and the Cogs. For example, Mr. Fowler stated that the protocols are only for use during catastrophic storms where specific thresholds are triggered, not during every storm. He also pointed out that the enhanced annual reporting protocols from ComEd will make the reports more user friendly and understandable.

**B. NWMC Service Resolution**

President Canning stated that the Executive Board recommended approval of a service resolution honoring Highland Park City Manager David Limardi.

Motion to approve the recommendation was by President Frum. It was seconded by Trustee Levin and approved.

President Canning presented Mr. Limardi with the service resolution and stated that Mr. Limardi has been a leading figure in the Conference and community and all have benefited from his service. Mayor Mulder thanked him for his commitment and for setting such a high standard of service.

Mr. Limardi thanked the membership and stated that it has been an honor to serve and be affiliated with the Conference.

**C. FY2012 NWMC Board Meeting Schedule**

President Canning stated that the NWMC Board meeting schedule for 2012 was attached to the packet. He noted that the meetings will be held at Oakton Community College. Maps and parking information will be sent out with the packets.

**D. CMAP Regional Tax Policy Task Force**

President Darch stated that she relayed the issues raised by the NWMC Executive Board on the draft report to the Task Force and that CMAP staff is working on a final draft. Mr. Bury stated that the fundamental question is whether CMAP should play a leadership role in formulating tax policy.

Members discussed whether CMAP should play a leadership role in advocating for a regional perspective to shape tax policy and address specific tax policy issues. Mayor Mulder felt that consideration should be given to having all the Cogs sign a combined letter expressing concerns with the report.

President Cummings expressed concerns with the assumptions and data contained in the report and suggested the Conference needed to rebut the assumptions with data to the contrary.

President Canning said that staff has prepared a letter articulating concerns with the report that the Conference will be prepared to release pending the content of the final draft.

**VI. Priority Issues**

**A. Legislative Committee – Bill McLeod, President, Village of Hoffman Estates, Co-Chair and Elizabeth Tisdahl, Mayor, City of Evanston, Co-Chair**

*1. 2012 Legislative Program*

Mayor Tisdahl stated that the Executive Board and Legislative

Committee recommended the following six issues for inclusion in the 2012 Legislative Program:

- revenues
- Sales tax sourcing
- Public safety pension
- Public Safety Employee Benefits Act (PSEBA) reform
- Restore balance to the arbitration process
- Place municipalities in primary position on liens during foreclosure sales

Motion was made by Trustee Levin to approve the recommendation. It was seconded by Manager Krumstok. After member discussion on the issues, the motion was approved.

President Canning stated that annually a legislative program is put together and introduced at the Legislative Brunch. President Canning stated that the Mayors Caucus is meeting with all Cogs to discuss their own legislative agenda and they believe the Conference model utilizing public relations assistance is a successful model. How that model can be continued for different projects will be discussed by the Cogs, IML and the MMC. He then opened the floor to comments.

Members discussed the arbitration issue and the need to articulate why the current arbitration process is not working; provide ways to improve it for taxpayers, and have legislation drafted for the process. The need for mayors to continue to have a presence in Springfield was also emphasized.

President Canning stated that the members' feedback will be communicated to the Legislative Committee and staff in drafting up recommendations for the Legislative Brunch. He stated that they will also see if there is commonality between the different Cogs to try to push common agendas forward.

2. *NWMC Legislative Brunch*

Mayor Tisdahl stated that the Legislative Committee and Executive Board recommended scheduling the 2012 Legislative Brunch for Saturday, January 28 from 10 a.m. to noon at the Crowne Plaza Hotel in Northbrook.

Motion to approve the recommendation was made by Trustee Preston. It was seconded by Mayor Mulder and approved.

3. *NWMC Legislative Days in Springfield*

Mayor Tisdahl stated that the Legislative Committee and Executive Board recommended holding the annual NWMC Legislative Days in Springfield during the week of March 5. This week coincides with the deadline to advance bills out of committee.

Motion to approve the recommendation was made by Mayor Kierna. It was seconded by Mayor Turry and approved.

**B. Finance Committee – Robert Kiely, Manager, City of Lake Forest, Chair**

*1. Financial Consultant Contract*

Mr. Fowler stated that the Finance Committee and Executive Board recommended approval of a one-year contract with NWMC Financial Consultant Laurie Hayes of Financial Management Assistance Unlimited. The contract calls for a two-percent increase in compensation over the one-year term of the agreement.

Motion to approve the recommendation was made by Mr. Limardi. It was seconded by Mayor Turry and approved.

*2. Evaluation of Audit Proposals*

Mr. Fowler stated that after receiving responses to the Conference's RFP's from several accounting firms, the Finance Committee and Executive Board recommended awarding the audit contract to Knutte & Associates, P.C.

Motion to approve the audit contract was made by Mr. Limardi. It was seconded by Trustee Levin and approved.

*3. FY12-13 NWMC Financial & Investment Policies*

Mr. Fowler stated that the financial and investment policies are reviewed annually as part of the budget preparation process. He stated that the Finance Committee recommended that Des Plaines attorney Dave Wiltse, chair of the NWMC Attorney's Committee, review them to determine if any changes in law had impacted the policies. Mr. Wiltse came back with some recommended changes that the Finance Committee will review at its January meeting.

Motion was made by Trustee Preston to have the Finance Committee review the recommended changes to the Financial and Investment Policies at its January meeting. It was seconded by President Darch and approved. The policies will be brought before the membership at the February Meeting.

**VII. Consent Agenda**

Motion was made by President Cummings to approve the items on the Consent Agenda. It was seconded by Mayor Turry and approved. The following items were approved on the Consent Agenda:

- Monthly Budget Report and Warrant List for October 2011

**VIII. Other Business**

None.

**IX. For the Good of the Order**

Mayor Mulder extended holiday greetings to all the members.

**X. Next Meeting**

President Canning stated that the next Board meeting will be held on Wednesday, January 11, 2012 at 7:00 p.m. at Oakton Community College in Des Plaines.

**XI. Adjournment**

There being no further business, motion to adjourn was made by Mayor Turry. It was seconded by Manager Norris and approved. The meeting adjourned at 8:25 p.m.

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Sandra E. Frum, NWMC Secretary and  
President, Village of Northbrook