

**NORTHWEST MUNICIPAL CONFERENCE**

1616 East Golf Road  
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[www.nwmc-cog.org](http://www.nwmc-cog.org)



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

Antioch  
Arlington Heights  
Barrington  
Bartlett  
Buffalo Grove  
Carpentersville  
Cary  
Crystal Lake  
Deerfield  
Des Plaines  
Elk Grove Village  
Evanston  
Fox River Grove  
Glencoe  
Glenview  
Grayslake  
Hanover Park  
Highland Park  
Hoffman Estates  
Kenilworth  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
Lincolnwood  
Morton Grove  
Mount Prospect  
Niles  
Northbrook  
Northfield  
Northfield Twp.  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
Schaumburg  
Skokie  
Streamwood  
Vernon Hills  
Wheeling  
Wilmette  
Winnetka

*President*  
Christopher S. Canning  
Wilmette

*Vice-President*  
William D. McLeod  
Hoffman Estates

*Secretary*  
Sandra E. Frum  
Northbrook

*Treasurer*  
Robert R. Kiely, Jr.  
Lake Forest

*Executive Director*  
Mark L. Fowler

\*Affiliate Member

**NWMC Board Minutes  
Wednesday, May 11, 2011  
7:00 p.m.**

**Crowne Plaza Hotel  
2875 North Milwaukee Avenue  
Northbrook, IL**

**I. Call to Order**

President Cummings called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

President Cummings led the Pledge of Allegiance.

**III. Roll Call**

Diane Kopterski called the roll. President Cummings distributed one ballot per municipality to be used in voting for Conference officers later in the agenda.

**Members Present:**

Arlington Heights, Mayor Arlene J. Mulder  
Barrington, President Karen Darch  
Buffalo Grove, President Jeffrey Braiman, Manager Dane Bragg  
Carpentersville, President Ed Ritter, Manager Mark Rooney  
Cary, Mayor Tom Kierna  
Deerfield, Manager Kent Street  
Des Plaines, Mayor Marty Moylan  
Elk Grove Village, Trustee Jim Petri  
Evanston, Manager Wally Bobkiewicz  
Fox River Grove, Trustee Gerald Menzel  
Glenview, President Kerry Cummings  
Highland Park, Manager Dave Limardi  
Hoffman Estates, Manager Jim Norris  
Kenilworth, Manager Brad Burke  
Lake Forest, Manager Bob Kiely  
Lincolnwood, Mayor Jerry Turry, Administrator Tim Wiberg  
Morton Grove, Administrator Joe Wade, Trustee Larry Gomberg  
Mount Prospect, Mayor Irvana Wilks  
Niles, Trustee Louella Preston  
Northbrook, President Sandy Frum  
Palatine, Mayor Jim Schwantz  
Prospect Heights, Mayor Nicholas Helmer, Administrator Anne Marrin  
Rolling Meadows, Mayor Tom Rooney, Manager Barry Krumstok  
Skokie, Trustee Randall Roberts, Assistant Manager John Lockerby  
Wilmette, President Chris Canning  
Winnetka, President Jessica Tucker, Trustee Richard Kates  
Manager Rob Bahan

**Members Absent:**

Antioch	Lincolnshire
Bartlett	Northfield
Crystal Lake	Northfield Township
Glencoe	Park Ridge
Grayslake	Schaumburg
Hanover Park	Streamwood
Lake Zurich	Vernon Hills
Libertyville	Wheeling

**Others in Attendance**

Pat Carey, Cook County Bureau of Economic Development  
Ellen Dayan, NWMC Program Manager  
Marina Durso, NWMC Program Associate  
Mark Fowler, NWMC Executive Director  
Christie Kolb ULI Chicago  
Diane Kopterski, NWMC Executive Secretary  
Andy Plummer, RTA  
Chris Staron, NWMC Program Associate  
Jim Tansor, Nicor Gas  
Mike Walczak, NWMC Program Manager  
Larry Widmer, NWMC Deputy Director

President Cummings welcomed the newly elected municipal officials who were in attendance at the meeting.

**IV. Approval of Meeting Minutes – April 6 and April 20, 2011**

Motion to approve the minutes of the April 6 Special Board Meeting and the April 20 Board Meeting was made by Mayor Mulder. It was seconded by President Tucker and approved.

**V. President’s Report – Kerry Cummings, NWMC President and President, Village of Glenview**

**A. May Membership Meeting Program: ULI Chicago Multi-family /Condo Foreclosure Tools**

Mr. Fowler introduced Christine Kolb, Director of Community Outreach for the Urban Land Institute. Ms. Kolb stated that the Urban Land Institute is a nonprofit research and educational organization dedicated to providing leadership in the responsible use of land and in creating and sustaining communities.

Ms. Kolb stated that the Urban Land Institute has developed assessment tools and technical assistance for municipalities to better address the foreclosure problems of multi-family and condominium properties in their communities. She reviewed the results and recommendations of a Technical Assistance Workshop in which Arlington Heights participated. Ms. Kolb stressed the importance of inter jurisdictional collaboration and the opportunity for strategic community development.

**B. FY2011-2012 NWMC Officer Nominations**

President Cummings stated that earlier, each municipality received one ballot per municipality to be used in the vote for Conference officers.

President Cummings read the names of the candidates for FY2011-12 NWMC officers:

- |                 |  |
|-----------------|--|
| President       | Chris Canning<br>President, Village of Wilmette      |
| Vice President: | Bill McLeod<br>President, Village of Hoffman Estates |
| Secretary:      | Sandy Frum<br>President, Village of Northbrook       |
|                 | Louella Preston<br>Trustee, Village of Niles         |
| Treasurer:      | Robert R. Kiely Jr.<br>Manager, City of Lake Forest  |

Members voted and completed ballots were collected and counted. President Cummings announced the following results:

- President - Chris Canning
- Vice President - Bill McLeod
- Secretary - Sandy Frum
- Treasurer - Robert Kiely

Motion to accept the election results was made by Mayor Mulder. It was seconded by President Darch and approved.

**C. Authorization to Act During the Summer**

President Cummings stated that the Executive Board recommended that membership approve a motion empowering the Executive Board to act on all issues requiring approval during the summer recess which begins following the May membership meeting.

Motion to approve the recommendation was made by Trustee Preston. It was seconded by Mayor Wilks and approved.

**D. NWMC Annual Banquet Update/Reminder**

President Cummings reminded members that the annual banquet would be held at The Glen Club in Glenview on June 22. The reception will begin at 6:00 p.m. with dinner at 7:00 p.m. The newly elected officers will be installed at the banquet.

**E. NWMC Golf Outing**

President Cummings stated that the NWMC Golf Outing would be held on Thursday, August 25, at the Highland Park Country Club.

**F. FY2011 Membership Meeting Schedule**

President Cummings stated that a schedule of NWMC monthly meeting dates and locations for the balance of 2011 was attached to the meeting packet.

**VI. Priority Issues**

**A. Legislative Committee – Chris Canning, Village of Wilmette, Co-Chair and Bill McLeod, President, Village of Hoffman Estates, Co-Chair**

**1. Protect Local Government Revenues Update**

President Canning stated that in response to the Governor’s plan to withhold local government revenues in exchange for state borrowing, staff sent an action alert to membership and contracted with Serafin and Associates for public relations assistance. He stated that other COGs are on board and that there will be a press conference tomorrow at the State of Illinois Building which he encouraged members to attend.

Mr. Fowler discussed additional strategies to be used to bring this issue to the media’s attention. He also requested mayors to add their names to a joint letter to Governor Quinn regarding use of the LGDF. The letter will also be sent to the House and Senate leadership. Members then discussed measures they have taken regarding the LGDF issue.

**2. Legislative Update**

President Canning updated members on the firefighter hiring bill (HB1576) which the Conference opposed. He reported that most of our concerns were being address including banding and allowing towns to use more stringent standards. A counter proposal was received from AFFI. He reported that there is currently no progress on PSEBA reform.

**B. Transportation Committee – Ken Nelson, Mayor, City of Rolling Meadows and Sandy Frum, President, Village of Northbrook, Vice-Chair**

**1. North and Northwest Cook County Bicycle Signage Plan Contract**

Mr. Staron reported that the Northwest Municipal Conference (NWMC) received a \$36,500 grant to complete a North and Northwest Cook County Bicycle Signage Plan. A Request for Qualifications (RFQ) was sent out and the Bicycle and Pedestrian Committee conducted interviews. Mr. Staron stated that Alta Planning + Design with Gewalt Hamilton Associates (GHA) was selected as the vendor and a contract has been negotiated. He stated that the attorneys committee reviewed the contract and expressed concerns about the indemnification sections of the contract. Mr. Staron requested conditional approval of the contract subject to final negotiation of the indemnification section.

Motion to approve the contract pending negotiation of the indemnification section was made by President Frum. It was seconded by Mayor Mulder and approved.

**VII. Consent Agenda**

Motion was made by Manager Limardi to approve the items on the Consent Agenda. It was seconded by President Tucker and approved. The following items were approved on the Consent Agenda:

- Monthly Budget Report and Warrant List for March 2011
- Northwest Council of Mayors Surface Transportation Program STP changes

**VIII. Executive Session - Executive Director Review Process Memo, Contract Amendment and Organizational Goals**

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to discuss the proposed NWMC Executive Director's review process and contract amendment was made by President Canning. It was seconded by President Frum. Roll call vote was taken and motion was approved. Staff and guests were excused and the Board entered into Executive session at 8:20 p.m.

Motion to move out of executive session was made by President Frum. It was seconded by Mayor Mulder and approved. The meeting returned to regular session at 8:25 p.m.

Omnibus Motion was made to approve the organization's goals, contract amendment and executive director review process was made by President Darch. It was seconded by Mayor Mulder and approved.

**IX. Other Business**

President Canning thanked President Cummings for her leadership and service to the Conference during the past year.

President Cummings stated that it was a privilege to serve and thanked Mr. Fowler and the staff for their services.

Trustee Preston requested the voting results for the Secretary's position. President Cummings stated that Trustee Preston received 11 votes and President Frum received 15 votes.

Mayor Mulder congratulated the newly elected officials.

**X. For the Good of the Order**

President Cummings thanked Mayor Schwantz for his recent participation in a forum sponsored by Character Counts on Athletics and Ethics. The forum was attended by professional athletes, college coaches and high school athletes.

**XI. Next Meeting**

The next Board meeting will be held on Wednesday, September 14, at 7:00 p.m. at the Crowne Plaza Hotel in Northbrook.

**XII. Adjournment**

There being no further business, motion to adjourn was made by President Canning. It was seconded by Mayor Mulder and approved. The meeting adjourned at 8:30 p.m.