

NORTHWEST MUNICIPAL CONFERENCE
1616 East Golf Road
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS
Antioch
Arlington Heights
Barrington
Bartlett
Buffalo Grove
Carpentersville
Cary
Crystal Lake
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox River Grove
Glencoe
Glenview
Golf*
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Twp.
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
Wilmette
Winnetka

President
Kerry D. Cummings
Glenview

Vice-President
Chris Canning
Wilmette

Secretary
Jill Brickman
Northfield Township

Treasurer
Robert Kiely
Lake Forest

Executive Director
Mark L. Fowler

*Affiliate Member

NWMC Board Minutes
Wednesday, April 20, 2011
7:00 p.m.
Crowne Plaza Hotel
2875 North Milwaukee Avenue
Northbrook, IL

- I. Call to Order**
President Cummings called the meeting to order at 7:00 p.m.
- II. Pledge of Allegiance**
President Cummings led the Pledge of Allegiance.
- III. Roll Call**
Diane Kopterski called the roll.

Members Present:

Arlington Heights, Mayor Arlene J. Mulder
Barrington, President Karen Darch
Buffalo Grove, President Elliott Hartstein, Manager Dane Bragg
Carpentersville, President Ed Ritter
Cary, Mayor Tom Kierna
Des Plaines, Mayor Marty Moylan
Elk Grove Village, Trustee Jim Petri, Manager Ray Rummel
Evanston, Mayor Liz Tisdahl, Alderman Mark Tendam
Fox River Grove, Trustee Duane Figurski
Glenview, President Kerry Cummings
Hoffman Estates, Manager Jim Norris
Kenilworth, Manager Brad Burke
Lake Forest, Manager Bob Kiely
Lincolnwood, Mayor Jerry Turry, Administrator Tim Wiberg
Morton Grove, President Staackmann, Trustee Larry Gomberg,
Administrator Joe Wade
Mount Prospect, Trustee Mike Zadel
Niles, Trustee Louella Preston
Northfield, President Fred Gougler
Palatine, Assistant to the Manager Mike Jacobs
Prospect Heights, Mayor Dolly Vole
Rolling Meadows, Manager Barry Krumstok
Streamwood, Manager Gary O'Rourke
Wilmette, President Chris Canning
Winnetka, President Jessica Tucker, Trustee Gene Greable,
Manager Rob Bahan

Members Absent:

Antioch	Lake Zurich
Bartlett	Libertyville
Cary	Lincolnshire
Crystal Lake	Northbrook
Deerfield	Northfield Township
Glencoe	Park Ridge
Golf	Schaumburg
Grayslake	Skokie
Hanover Park	Vernon Hills
Highland Park	Wheeling

Others in Attendance

John Allen, CMAP
Larry Bury, NWMC Policy Director
Ellen Dayan, NWMC Program Manager
Marina Durso, NWMC Program Associate
Mark Fowler, NWMC Executive Director
Diane Kopterski, NWMC Executive Secretary
Chris Staron, NWMC Program Associate
Jim Tansor, Nicor Gas
Mike Walczak, NWMC Program Manager
Larry Widmer, NWMC Deputy Director

IV. Approval of Meeting Minutes – March 9, 2011

Motion to approve the minutes of the March 9, 2011 Board Meeting was made by Mr. Norris. It was seconded by President Tucker and approved.

V. President’s Report – Kerry Cummings, NWMC President and President, Village of Glenview

A. April Membership Meeting Program: 2011-2012 NWMC Budget

NWMC Treasurer and Finance Committee Chair Bob Kiely presented the FY2011-2012 budget. Mr. Kiely stated that the Conference is in strong financial condition and has a \$929,000 fund balance which exceeds the current policy. He stated that revenues are up 2.1% over the last year and that there will not be a dues increase.

Mr. Kiely stated that for FY11-12 the budget was changed from a line item to a cost accounting format to allow for a better analysis and focus on the Conference’s core missions. However, Mr. Kiely stated that the Conference does not have a sustainable financial model and that \$87,000 of the fund balanced was used in the current fiscal year to balance the budget. He stated that it will be necessary to look at critical services and areas where new revenues can be generated. The Finance Committee has also requested that a five-year fiscal analysis be prepared to better prepare the Conference for the future. Mr. Kiely stated that the Executive Board and Finance Committee recommended approval of the FY11-12 NWMC Budget.

Motion to approve the FY11-12 Budget was made by Mayor Mulder. It was seconded by President Darch. A roll call vote was taken and the budget was approved.

B. FY2011-2012 NWMC Officer Nominations

President Cummings stated that the Nominating Committee recommended the following slate of NWMC officers for FY 2011-2012:

- President: Chris Canning
President, Village of Wilmette

- Vice President: Bill McLeod
President, Village of Hoffman Estates

- Secretary: Sandy Frum
President, Village of Northbrook

- Treasurer: Cam Davis
Administrator, Village of Cary

President Cummings stated that it was learned today that Cam Davis will be unable to serve in the capacity of Treasurer and suggested that this be taken back to the Nominating Committee for further discussion and to put forward a name for Treasurer. She requested that members contact her or Mr. Fowler with any nominations for the Treasurer position.

President Cummings opened the floor to nominations. Mayor Vole nominated Trustee Preston for the office of Secretary. President Cummings stated that the entire list of nominations will be brought forward for election at the May 11 board meeting.

C. Threats to Local Government Revenues

In response to the \$300 million reduction to local government funds proposed by the Senate Republican Caucus, the NWMC issued a press release on March 25 and talking points were forwarded to members to aid communications with legislators, employees and the public

Mr. Fowler stated that since the April 6 Special Meeting, members discussed formulating a plan, issuing a press release, obtaining quotes from public relations firms, and requesting support from the other councils of government, Metropolitan Mayors Caucus and the Illinois Municipal League. Mr. Fowler expressed the need for a public relations firm to unify the materials and data in a cohesive fashion for the media and costs could be shared by the partners in the project. Mr. Fowler stated that he has obtained quotes from three public relations firms and will discuss proceeding with a joint effort with the IML, Mayors Caucus and regional councils of government.

Members discussed using a public relations firm for the revenue issue and many felt that there was a need for a cohesive message that only a PR firm can provide. Members also discussed methods of funding the effort, including the a special assessment or the use of Conference reserves if necessary.

Motion was made by Mr. Norris to hire a public relations firm based on a recommendation made by the Executive Director, and have the Finance Committee

review a mechanism for funding which could include a member assessment. It was seconded by President Canning and approved.

President Ritter requested that the coalition be broadened to include other groups such as the counties that are also affected by this proposed legislation. Mr. Fowler stated that he would make the appropriate contacts.

D. NWMC Elected Official Roundtable

Mr. Wiberg stated that the Village of Lincolnwood hosted the first in a series of roundtable discussions specifically geared to NWMC member aldermen/ trustees to discuss and share topics of mutual interest. He stated that the first meeting was held yesterday and that additional subregional meetings will be announced in the coming months. Mayor Mulder volunteered her municipality to host the next meeting.

E. NWMC Service Resolutions

President Cummings stated that the Executive Board recommended approval of service resolutions for President Hartstein, Mayor Nelson and Trustee Figurski who would be leaving office.

Motion to approve the resolutions was made by President Tucker. It was seconded by President Darch and approved.

The resolutions were then presented to President Hartstein and Trustee Figurski in recognition of their service to the Conference. Mayor Nelson's will be presented to him at the June Banquet.

F. Resolution Honoring Chicago Mayor Richard M. Daley

President Cummings stated that the Executive Board recommended approval of a resolution honoring Mayor Richard Daley for his leadership in furthering intergovernmental cooperation in the Chicago region.

Motion to approve the resolution was made by Mayor Mulder. It was seconded by Trustee Zadel and approved. The resolution will be presented to Mayor Daley at the Metropolitan Mayors Gala at the end of April.

VI. Priority Issues

A. Legislative Committee – Chris Canning, Village of Wilmette, Co-Chair and Bill McLeod, President, Village of Hoffman Estates, Co-Chair

1. New Bills for Consideration

President Canning stated that the Executive Board and Legislative Committee recommended positions on the new bills for consideration as outlined in the Board packet attachment.

2. Positions on Pending Legislation

President Canning stated that HB1576 (Exam of Firefighter Applicants) is in the Senate and considered to be a priority. He stated that the bill sets up alternate procedures for appointments to full-time fire departments and creates a statewide hiring list. President Canning stated that the Conference, along with the IML and South Suburban Mayors and Managers Association are working to stop it at the committee level and recommended that NWMC fire chiefs contact legislators regarding this bill. He stated that we must

engage the fire commissions and fire chiefs so they realize the impact of the bill and reach out to their engage their legislators.

President Canning stated that the Executive Board and Legislative Committee recommended that the NWMC take positions as stated on the list attached to the board packet of bills pending in the General Assembly.

Motion to approve the positions on new bills and on pending legislation was made by President Darch. It was seconded by President Canning and approved.

3. *Identification of Top Legislative Issues*

Mr. Bury discussed several significant bills and issues that are being tracked. He commented on amendments to SB2014 which is up for hearing next week and further said that the NWMC Attorneys Committee will review and provide input on the bill.

4. *Illinois Municipal League (IML) Lobby Day Report*

President Darch reported that the press conference at the recent IML Lobby Days in Springfield was successful.

B. Finance Committee – Bob Kiely, Manager, City of Lake Forest, Chair

1. *Public Relations Consultant Professional Service Agreement.*

Mr. Kiely stated that the Executive Board recommended renewal of the contract with NWMC public relations consultant Steve Brown, and that the Executive Board review and approve the consultant's scope of work each year. The renewal calls for no increase in compensation over the term of the agreement, from May 1 2011 to April 30, 2012.

Motion to approve the Executive Board recommendation was made by Mr. Norris. It was seconded by Mr. Krumstok and approved.

2. *2011 NWMC Golf Outing*

Mr. Kiely stated that the 2011 NWMC Golf Outing will be held on Thursday, August 25, at the Highland Park Country Club. Registration information will be sent as soon as it becomes available.

C. Program Services Committee – Tim Wiberg, Manager, Village of Lincolnwood, Chair

SPC Approves New Office Supply Program

Ms. Dayan stated that the Suburban Purchasing Cooperative (SPC) Governing Board approved a piggyback addendum to the U.S. Communities Office Supplies Program contract that includes Warehouse Direct Business Products and Services and Independent Stationers.

VII. Consent Agenda

Motion was made by Trustee Zadel to approve the items on the Consent Agenda. It was seconded by President Darch and approved. The following items were approved on the Consent Agenda:

- Monthly Budget Report and Warrant List for February 2011

- Northwest Council of Mayors Surface Transportation Program fund changes due to updated cost estimates by the Village of Glenview.

VIII. Executive Session

Motion was made by Mayor Mulder to enter into Executive Session pursuant to 5 ILCS 120/2 to discuss the proposed NWMC Executive Director's annual performance evaluation. It was seconded by President Darch and approved. Staff and guests were excused and the Board entered into Executive Session at 8:15 p.m.

Motion to return to regular session was made by President Hartstein. It was seconded by Mayor Moylan and approved. The meeting returned to regular session at 8:25 p.m.

Motion to approve the Executive Director's compensation recommendations from Executive Session was made by President Hartstein. It was seconded by Mayor Moylan. A roll call vote was taken and the motion was approved. Morton Grove voted Present. Prospect Heights voted No.

IX. Other Business

None.

X. For the Good of the Order

President Cummings thanked Mayor Vole for her service to the Conference during her tenure as Mayor of Prospect Heights.

President Darch reminded members about the Metropolitan Mayors Caucus Gala on April 29 honoring Mayor Daley.

XI. Next Meeting

The next Board meeting will be held on Wednesday, May 11, 7:00 p.m. at the Crowne Plaza Hotel in Northbrook.

XII. Adjournment

There being no further business, motion to adjourn was made by Trustee Preston. It was seconded by Mayor Mulder and approved. The meeting adjourned at 8:30 p.m.