

NORTHWEST MUNICIPAL CONFERENCE

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www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

- MEMBERS**
- Antioch
 - Arlington Heights
 - Bannockburn
 - Barrington
 - Bartlett
 - Buffalo Grove
 - Carpentersville
 - Cary
 - Crystal Lake
 - Deer Park
 - Deerfield
 - Des Plaines
 - Elk Grove Village
 - Evanston
 - Fox Lake
 - Glencoe
 - Glenview
 - Grayslake
 - Hanover Park
 - Highland Park
 - Hoffman Estates
 - Kenilworth
 - Lake Bluff
 - Lake Forest
 - Lake Zurich
 - Libertyville
 - Lincolnshire
 - Lincolnwood
 - Morton Grove
 - Mount Prospect
 - Niles
 - Northbrook
 - Northfield
 - Northfield Township
 - Palatine
 - Park Ridge
 - Prospect Heights
 - Rolling Meadows
 - Schaumburg
 - Skokie
 - Streamwood
 - Vernon Hills
 - Wheeling
 - Wilmette
 - Winnetka
- President*
Tom Rooney
Rolling Meadows
- Vice-President*
Matt Bogusz
Des Plaines
- Secretary*
Dean Argiris
Wheeling
- Treasurer*
Juliana Maller
Hanover Park

**NWMC Board
Agenda
Wednesday, May 11, 2016
7:00 p.m.
Wheeling Village Hall
2 Community Boulevard
Wheeling, IL
(map enclosed)**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Meeting Minutes – April 13, 2016 (Attachment A)**
- V. President’s Report – Tom Rooney, NWMC President and Mayor, City of Rolling Meadows**

A. FY2016-2017 NWMC Officer Nominations

The NWMC Nominating Committee recommends the following individuals to serve as NWMC Officers for FY2016-2017:

- President: Matthew Bogusz
Mayor, City of Des Plaines
- Vice-President: Dean Argiris
President, Village of Wheeling
- Secretary: Harriet Rosenthal
Mayor, Village of Deerfield
- Treasurer: Todd Hileman
Manager, Village of Glenview

Officers will be inaugurated at the June 22 NWMC Annual Gala.
Action Requested: Election of 2016-2017 NWMC Officers

B. IDOR CPPRT Disbursement Error (Attachment B)

Due to a miscalculation of \$168 million in disbursements of the Corporate Personal Property Replacement Tax (CPPRT), NWMC members have been notified by the Illinois Department of Revenue (IDOR) that they will be responsible for repaying over \$1.5 million in CPPRT overpayments. It is anticipated that IDOR will begin to recoup the overpayments beginning with the January 2017 allocation.
Action Requested: Discussion

C. NWMC Annual Gala

Invitations have been sent for the 2016 NWMC Annual Gala, scheduled for Wednesday, June 22 at Meridian Banquets in Rolling Meadows. The gala will begin with a cocktail reception and silent auction at 5:30 p.m., followed by dinner at 7:00

Executive Director
Mark L. Fowler

p.m. Highlights of the evening will be the inauguration of the NWMC officers for FY2016-2017 and the awarding of the NWMC Communicopia Award, to be presented to the Conference member who contributes the most popular gift basket as selected by the Gala attendees. Please RSVP by Friday, June 10, to Marina Durso, 847-296-9200 ext. 122 or mdurso@nwmc-cog.org.
Action Requested: Please RSVP

D. Authorization to Act During the Summer

The Executive Board recommends that the membership approve a motion empowering the Executive Board to act on all issues requiring approval during the summer NWMC Board meeting recess which begins following the May membership meeting.

Action Requested: Approve recommendation

VI. Priority Issues

Legislative Committee – Sandra Frum, President, Village of Northbrook, Co-Chair and Harriet Rosenthal, Mayor, Village of Deerfield, Co-Chair

Legislative Update

A. Legislative Update

Staff will provide a report on the latest activity from Springfield.

Action Requested: Discussion

B. New/Amended Bills (Attachment C)

The Executive Board and Legislative Committee recommend the attached Conference positions on new and amended bills being considered by the General Assembly.

Action Requested: Approve recommendation

C. Legislative Priorities (Attachment D)

The Executive Board and Legislative Committee recommend the attached priority legislation for the remainder of the session.

Action Requested: Approve recommendation

**VII. Finance Committee - Juliana Maller, Manager, Village of Hanover Park, Chair
NWMC Financial Procedures and Controls (Attachment E)**

As part of the transition of Conference checking and savings accounts to J.P. Morgan Chase and investments to PMA Financial Network, the Executive Board and Finance Committee recommend approval of the updated NWMC Financial Procedures and Controls. In addition to revised banking procedures, the update includes amendments on Executive and Deputy Director expense report reimbursement procedures, a clarification of purchasing policy and verification of receipt of goods purchased. The document was last updated in 2013 and will also be reviewed annually as part of the budget preparation process.

Action Requested: Approve recommendation

VIII. Transportation Committee - Dean Argiris, President, Village of Wheeling, Chair

A. FRA Train Crew Resolution (Attachment F)

The Federal Railroad Administration (FRA) has published a notice of proposed rulemaking (NPRM) to require minimum staffing on trains. The Executive Board and Transportation Committee recommend approval of the attached resolution in support of the proposed rules.

Action Requested: Approve resolution

B. FY 2017 Planning Liaison Scope of Services and Budget (Attachment G)

An annual resolution must be passed to secure Unified Work Program (UWP) funding through the Chicago Metropolitan Agency for Planning (CMAP) for support of NWMC transportation planning services. These funds are utilized by the Conference for transportation-related salaries and expenses. The Executive Board and Transportation Committee recommend approval of the attached resolution for Northwest and North Shore Council of Mayors Fiscal Year 2017 Planning Liaison Scope of Services and Budget.

Action Requested: Approve resolution

IX. Consent Agenda (Attachment H)

Items on the Consent Agenda are considered routine by the NWMC Board and will be enacted in one motion. There is no separate discussion of these items unless an NWMC Board member requests, in which event the item(s) will be removed from the General Order of Business and considered during the Other Business portion of the agenda.

Action Requested: Approve Consent Agenda

X. Other Business

XI. For the Good of the Order

XII. Next Meeting

The next Board meeting will be held on Wednesday, September 14, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

XIII. Executive Session (Attachment I - Separate Emailed PDF Document)

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to conduct the Executive Director's performance evaluation.

XIV. Adjournment