

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

NWMC Board

Agenda

Wednesday, November 8, 2017

7:00 p.m.

Oakton Community College

Room 1604

1600 East Golf Road

Des Plaines, IL

(map enclosed)

MEMBERS

- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Carpentersville
- Cary
- Crystal Lake
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- Wheeling
- Wilmette
- Winnetka

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Meeting Minutes – October 11, 2017 (Attachment A)**
- V. President’s Report – Harriet Rosenthal, NWMC President and Mayor, Village of Deerfield**
 - A. November Board Meeting Presentation – State of Metra and what it means to Northeast Illinois**
Metra Board Chair Norm Carlson, Secretary Rod Craig and incoming CEO/Executive Director James Derwinski will provide members an overview of the operational and financial challenges facing Metra and how they affect our communities.
Action Requested: Informational
 - B. NWMC Fall Surplus Vehicle and Equipment Auction Recap**
The fall 2017 quarterly NWMC live surplus vehicle and equipment auction was held on Tuesday, October 24, at America’s Auto Auction in Crestwood. NWMC members Evanston, Glenview, Highland Park, Kenilworth, Lincolnshire, Lincolnwood, Palatine, Skokie, Streamwood, and Wilmette were joined by Aurora, Carol Stream, Crete, Matteson, North Aurora, Olympia Fields, Steger and Schererville, IN. Staff will provide an update.

We look forward to 2018 quarterly surplus vehicle and equipment auctions, with the following dates set for next year: January 23; April 24; July 24; and, October 23. We encourage all NWMC members to utilize this program.
Action Requested: Informational
- VI. Priority Issues**
 - A. Legislative Committee – Matthew Bogusz, Mayor, City of Des Plaines, Co-Chair and Lawrence Levin, President, Village of Glencoe, Co-Chair**
 - 1. Legislative Update**
The General Assembly returned for its first week of fall veto session on October 24-26. The General Assembly will be back in Springfield for the final week of veto session on November 7-9. Staff will discuss action taken and recent developments surrounding Senate Bill 1451, the Small Wireless Facilities Deployment Act, and Senate Bill 851, which proposes a two-year property tax freeze.
Action Requested: Discussion

President
Harriet Rosenthal
Deerfield

Vice-President
Arlene Juracek
Mount Prospect

Secretary
Daniel DiMaria
Morton Grove

Treasurer
Ghida Neukirch
Highland Park

Executive Director
Mark L. Fowler

2. **2018 NWMC Legislative Program Development (Attachment B)**
The Legislative Committee recommends approval of the attached draft outline of the 2018 Legislative Program.
Action Requested: Approve recommendation
 3. **2018 NWMC Legislative Brunch**
The Legislative Committee recommends hosting the 2018 Legislative Brunch on Saturday, January 27.
Action Requested: Approve recommendation
- B. Transportation Committee – William McLeod, Mayor, Village of Hoffman Estates, Co-Chair and Rodney Craig, President, Village of Hanover Park, Co-Chair
Federal Biodiesel Tax Incentive Letter of Support (Attachment C)**
The Executive Board and Transportation Committee recommend approval of the attached letter to Representative Peter Roskam supporting renewal of a biodiesel tax incentive.
Action Requested: Approve recommendation
- C. Finance Committee – Ghida Neukirch, Manager, City of Highland Park, Chair**
1. **2016-2017 Federal 990 Form Return of Organization Exempt from Income Tax (Attachment D)**
The Executive Board and Finance Committee recommend approval of the 990 Form - Return of Organization Exempt from Income Tax and the AG990-IL form. The Federal 990 Form requires that membership have the opportunity to review 990 Form before filing. Please note that NWMC officer's names in the 990 Form reflect the date of April 30, 2017.
Action Requested: Approve recommendation
 2. **NWMC Financial Procedures and Controls (Attachment E)**
The Executive Board and Finance Committee recommend approval of a change to the NWMC Financial Procedures and Controls document regarding annual audit preparation to require a pre-audit meeting between the auditors and the Conference President and/or Treasurer (as noted in the attachment). The NWMC Financial Procedures and Controls are reviewed prior to development of the annual budget and adjusted as necessary.
Action Requested: Approve recommendation
 3. **NWMC Financial and Investment Policies (Attachments F & G)**
The Finance Committee, as part of their annual review of the NWMC Financial and Investment Policies, reviewed the documents and recommends no changes.
Action Requested: Approve recommendation
 4. **Financial Consultant Replacement**
The Finance Committee is completing a search to replace former NWMC Financial Consultant Laurie Hayes. In order to ensure a smooth transition and initiate the annual budget process in a timely fashion, their intent is to have the replacement ready to start on December 1. The Executive Board delegated to the Finance Committee to recommend the new financial consultant. The Finance Committee meets at noon on November 8 and will report their recommendation to the NWMC Board.
Action Requested: Approve recommendation
- D. Northwest Council of Mayors - Al Larson, President, Village of Schaumburg, Co-Chair and Karen Darch, President, Village of Barrington, Co-Chair
Northwest Council of Mayors Program Changes (Attachments H)**
The Northwest Council of Mayors Technical Committee met on November 2 and recommend the attached changes to the council's 2018-2020 program to best position the council during the region's transition to the new STP programming and distribution rules.
Action Requested: Approve recommendation

VII. Consent Agenda (Attachment I)

Items on the Consent Agenda are considered routine by the NWMC Board and will be enacted in one motion. There is no separate discussion of these items unless an NWMC Board member requests, in which event the item(s) will be removed from the General Order of Business and considered during the Other Business portion of the agenda.

Action Requested: Approve Consent Agenda

VIII. Other Business

IX. For the Good of the Order

X. Next Meeting

The next Board meeting will be held on Wednesday, December 13, 7:00 p.m. at Oakton Community College, Room 1604, in Des Plaines.

XI. Adjournment